

BOROUGH OF HARRINGTON PARK

MINOR SUBDIVISION APPROVAL CHECK LIST

(MUST BE SUBMITTED WITH APPLICATION)

1. APPLICANT: _____

ADDRESS: _____

2. PROPERTY ADDRESS: _____ LOT _____ BLOCK _____

3. NAME AND ADDRESS OF OWNER IF OTHER THAN APPLICANT (IF CORPORATION NAME AND ADDRESS OF PRESIDENT AND SECRETARY: _____

4. DATE APPLICATION FILED: _____

5. FEES POSTED: DATE _____ FILING \$ _____ ESCROWS \$ _____

6. SUBDIVISION/SITE PLAN SUBMISSION REQUIREMENTS:

<u>YES</u>	<u>NO</u>	<u>N/A</u>	<u>WAIVER</u>	
_____	_____	_____	_____	25 COPIES OF APPLICATION FILED*
_____	_____	_____	_____	25 COPIES OF SUBDIVISION PLAT *
_____	_____	_____	_____	OWNERS CONSENT*
_____	_____	_____	_____	CERTIFIED AND SEALED BY LICENSED LAND SURVEYOR**
_____	_____	_____	_____	CERTIFIED AND SEALED BY LICENSED ENGINEER**
_____	_____	_____	_____	CERTIFIED AND SEALED BY ARCHITECT**
_____	_____	_____	_____	COPY TO BOROUGH ENGINEER
_____	_____	_____	_____	COPY TO BOARD ATTORNEY
_____	_____	_____	_____	COPY TO BOARD OF HEALTH*
_____	_____	_____	_____	COPY TO CHIEF OF POLICE*
_____	_____	_____	_____	COPY TO FIRE DEPARTMENT*
_____	_____	_____	_____	COPY TO DPW*
_____	_____	_____	_____	COPY TO BOROUGH CLERK*
_____	_____	_____	_____	COPY TO ENVIRONMENTAL COMMISSION*
_____	_____	_____	_____	COPY TO FIRE PREVENTION BUREAU*
_____	_____	_____	_____	COPY TO TAX COLLECTOR*
_____	_____	_____	_____	COPY TO CONSTRUCTION CODE OFFICIAL*
_____	_____	_____	_____	COPY TO TAX ASSESSOR*
_____	_____	_____	_____	COPY TO BERGEN COUNTY PLANNING BOARD
_____	_____	_____	_____	COPY TO BOROUGH SEWER ENGINEER

7. PLAT/PLAN DETAILS:

<u>YES</u>	<u>NO</u>	<u>N/A</u>	<u>WAIVER</u>	
_____	_____	_____	_____	PROOF OF MAILING/DELIVERY TO ABOVE AGENCIES
_____	_____	_____	_____	DATE AND NATURE OF ALL REVISIONS SHOWN
_____	_____	_____	_____	KEY MAP SHOWING SURROUNDING PROPERTIES AND EXISTING STREET INTERSECTIONS WITHIN 400 FEET
_____	_____	_____	_____	TITLE OF DEVELOPMENT, NORTH ARROW, SCALE, BLOCK AND LOT, LICENSE AND SEAL OF PERSON PREPARING PLANS
_____	_____	_____	_____	NAMES OF OWNERS OF SUBJECT PROPERTY AND ALL PROPERTY WITHIN 200 FEET WITH LOT AND BLOCK NUMBERS
_____	_____	_____	_____	PLAN INCLUDES LICENSE NUMBER AND SEAL OF PREPARER
_____	_____	_____	_____	ZONING DISTRICT OF PREMISES AND THOSE DISTRICTS WITHIN 200 FT. OF PREMISES
_____	_____	_____	_____	SURVEY DATA (BOUNDARIES OF PROPERTY, BUILDING SETBACKS, PROPOSED & EXISTING STREETS, RESERVATIONS, EASEMENTS, RESTRICTIONS, R.O.W., ETC.), SCALE NOT LESS THAN 1" = 40' (BEARINGS TO NEAREST TEN SECONDS)
_____	_____	_____	_____	SUBDIVISION PLAN AT SCALE OF NOT LESS THAN 1"=100'
_____	_____	_____	_____	REFERENCE TO DEED RESTRICTIONS, COVENANTS OR EXCEPTIONS (ATTACH COPIES OF EACH TO APPLICATION)
_____	_____	_____	_____	SHOW DISTANCE TO NEAREST STREET INTERSECTION
_____	_____	_____	_____	SHOW LOCATION, TYPE AND SIZE OF ALL EXISTING BUILDINGS AND STRUCTURES AND INDICATE THOSE TO BE REMOVED WITH DASHED LINES
_____	_____	_____	_____	SHOW ALL EXISTING AND PROPOSED DRAINAGE STRUCTURES, UTILITY LINES, ETC. WITH PIPE SIZES, GRADES, DIRECTION OF FLOW, INLETS, MANHOLES, INVERTS
_____	_____	_____	_____	EXISTING AND PROPOSED CONTOURS EXTENDING 100 FT. BEYOND PROPERTY LINES AT 2' INTERVALS FOR SLOPES ≤ 10% AND 5' INTERVALS FOR GREATER SLOPES

_____	_____	_____	_____	SHOW LOCATION OF EXISTING WATER COURSES, ROCK OURCROPS, MARSHES, WOODED AREAS AND OTHER SIGNIFICANT FEATURES INCLUDING FLOOD ELEVATIONS
_____	_____	_____	_____	PLANS AND PROFILES OF STORM AND SANITARY SEWERS AND WATER MAINS AND CONNECTION TO EXISTING
_____	_____	_____	_____	LOCATION OF EXISTING AND PROPOSED WATER LINES, VALVES, HYDRANTS AND SEWER LINES AND CONNECTION TO EXISTING OR ALTERNATE MEANS OF SUPPLY OR SEWAGE DISPOSAL
_____	_____	_____	_____	INDICATE EXISTING AND PROPOSED STORMWATER DRAINAGE SYSTEMS ON SITE AND WITHIN 500 FT. OF PROJECT INCLUDING ALL PAVED, GRASSED OR WOODED AREAS ANDSHOW CALCULATIONS AND CONNECTIONS TO EXISTING
_____	_____	_____	_____	UTILITY LOCATIONS AND CONNECITONS TO EXISTING
_____	_____	_____	_____	COMPLIANCE WITH TREE PRESERVATION AND REMOVAL ORDINANCE (53-58 THROUGH 53-68)
_____	_____	_____	_____	COMPLIANCE WITH SOIL MOVING ORDINANCE (53-48 THROUGH 53-57)
_____	_____	_____	_____	ACREAGE OF TRACT TO NEAREST TENTH OF AN ACRE AND SQUARE FT. OF ALL PROPOSED LOTS
_____	_____	_____	_____	EXISTING AND PROPOSED MONUMENTS
_____	_____	_____	_____	OPEN SPACES, IF ANY, TO BE DEDICATED FOR PARKS, PLAYGROUNDS, ETC.
_____	_____	_____	_____	PROPOSED SCREENING, LANDSCAPING AND PLANTING PLAN

* LOCATED AT THE BOROUGH HALL AND TO BE DISTRIBUTED BY THE BOROUGH. ALL OTHER APPLICATIONS, REPORTS AND PLAN COPIES, MUST BE DELIVERED DIRECTLY TO THE APPROPRIATE AGENCIES AND/OR INDIVIDUALS WITH PROOF OF DELIVERY IN WRITING PROVIDED TO THE BOROUGH AS A PART OF THIS CHECKLIST.

** IF PLAN PREPARER IS CORPORATE ENTITY PERFORMING PROFESSIONAL SERVICES THE APPROPRIATE CERTIFICATE OF AUTHORIZATION NUMBER SHALL BE SHOWN ON THE PLANS.

FOR EACH “NO” OR “N/A” ANSWER OR FOR EACH CATEGORY FOR WHICH APPLICANT SEEKS A WAIVER, PLEASE ATTACH WRITTEN EXPLANATION FOR YOUR ANSWER OR REQUEST.

8. CIRCLE APPROPRIATE ANSWER AND COMPLETE DATE FOR THE FOLLOWING:

a. CERTIFICATION OF PAID TAXES/ASSESSMENTS FILED WITH PLANNING BOARD: YES NO

DATE FILED: _____

b. DISCLOSURE STATEMENT PURSUANT TO 40:55D-48.1 YES NO

9. PLEASE INDICATE WITH AN (X) THE AGENCIES FROM WHOM APPROVAL OF THIS PLAN IS REQUIRED:

_____ BERGEN COUNTY PLANNING BOARD

_____ BERGEN COUNTY SOIL CONSERVATION DISTRICT

_____ DEPARTMENT OF ENVIRONMENTAL PROTECTION

_____ STREAM ENCROACHMENT

_____ WETLANDS

_____ SEWER EXTENSION

_____ U.S. ARMY CORP. OF ENGINEERS

_____ BERGEN COUNTY UTILITIES AUTHORITY

_____ OTHER:

SIGNATURES:

PERSON PREPARING CHECK LIST

DATE

PLANNING/ZONING BOARD OFFICIAL
REVIEWING CHECK LIST

DATE