Borough of Harrington Park Office of Registrar and Vital Statistics 85 Harriot Avenue Harrington Park, NJ 07640 201-768-1700 \$20 PER COPY

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

Certified Copy	n Apostille Seal	Requestor's Relationship to Person on Record (proof is required for certified copy)	Requestor's Si	gnature	
Certification			Date (of request)	/ /	
Name of Requestor			Reasons for Re	equest	
First	Middle		Passport	icense	
Last	*	School / Sports			
Current Mailing Address (must match address on ID)					
Street	C • • • •	7. 6.1	Medicare		
City Email Address	State	Zip Code Daytime Phone Number	Other:	/ Disability	
Email Address	@ .				
	<u> </u>				
BIRTH					
Child's Name at Birth	First	Middle	Last	1	
No. Requested Copies	Place of Birth	State	County	Date of Birth	
Name of Child's Parent	s (name given at birth or on birth			/ /	
Parent A First		Middle	Last		
Parent B First		Middle	Last		
If Child's name was changed:					
New Name Describe Change					
				10 C	
MARRIAGE			DOMESTIC I	PARTNERSHIP	
MARRIAGE No. Requested Copies	Place of Event		DOMESTIC I	PARTNERSHIP Date of Event	
No. Requested Copies	Place of Event City	State			
No. Requested Copies	Place of Event	State ate / Maiden Name)	County	Date of Event	
No. Requested Copies	Place of Event City	State		Date of Event	
No. Requested Copies Name of Spouses (name Spouse A First Spouse B First	Place of Event City	State ate / Maiden Name) Middle	Last	Date of Event	
No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH	Place of Event City	State ate / Maiden Name) Middle	Last	Date of Event	
No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH Name of Decedent	Place of Event City given at birth or on birth certifica	State ate / Maiden Name) Middle	Last Last Last Last	Date of Event / /	
No. Requested Copies Name of Spouses (name Spouse A First Spouse B First DEATH	Place of Event City given at birth or on birth certifica First Place of Death	State ate / Maiden Name) Middle Middle Middle	Last Last	Date of Event / / Date of Death	
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INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- **Certifications** are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: <u>http://www.state.nj.us/treasury/revenue/apostilles.shtml</u>.

Applications for a certification or certified copy of a **Non-Genealogical** record **require** the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- o the subject of the record;
- o the subject's parent, legal guardian or legal representative;
- o the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- o a state or federal agency for official purposes; or
- requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: <u>http://nj.gov/health/vital/registration-vital/stillbirth/</u>.

Location Address:	Hours of Operation:		
Borough of Harrington Park	Monday-Friday		
Office of Registar and Vital Statistics	9am-4:30pm		
85 Harriot Avenue	201-768-1700		
Harrington Park, New Jersey 07640	\$20 PER COPY		
Mailing Address:	Fees:		
Borough of Harrington Park	Certified Copies-\$20 per copy		
Office of Registrar and Vital Statistics	For Apostile Seals-please		
85 Harriot Avenue	contact the State Office		
Harrington Park, New Jersey	Directly		

¹ Valid photo driver's license or photo non-driver's license with current address **OR** valid driver's license without photo and an alternate form of ID with current address **OR** two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.