

**REGULAR MONTHLY MEETING  
Mayor and Council  
Borough of Harrington Park, New Jersey  
Monday, January 16, 2012**

**MINUTES**

**Call Meeting to Order                      Time: 7:05PM**

**(PAH) Mayor's Announcement**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to, the BERGEN RECORD, NORTHERN VALLEY PRESS and the SUBURBANITE. A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting same.

**(ALB) Roll Call**

- |                                  |                               |
|----------------------------------|-------------------------------|
| 1. Councilman Napolitano-Present | 4. Councilman Roth-Present    |
| 2. Councilman Quantmeyer-Absent  | 5. Councilman Dunlea-Present  |
| 3. Councilman Evanella-Present   | 6. Councilwoman Chung-Present |

Also present:

- Ms. Ann H. Bistriz-Borough Clerk
- Mr. John R. Dineen-Borough Attorney (Arrived 7:18PM)

**(ALB) Flag Salute**

**MEETING PROCEDURE:**

1. Call Meeting to Order (Mayor)
2. Mayor's Announcement (Mayor)
3. Roll Call (Borough Clerk)
4. Flag Salute (Borough Clerk)
5. Minute Approval(s) (Mayor & Borough Clerk)
6. Correspondence (Act. Borough Clerk)
7. Reports of Committees (Council Members)
8. Old Business
9. New Business
10. Mayor's Report-Remarks, Announcements, Proclamations
11. Public Discussion-Open-Motion
12. Public Discussion-Close-Motion
13. Ordinance (s)
14. Ordinance (s) Second Reading
15. Closed Session-Motion-Second
16. Adjournment

**(PAH) Suspension of Business**

**Motion: GE**

**Second: JD**

**Vote: AIF**

## **Ray Damiano, Tax Assessor Revaluation Proposals**

Mr. Damiano recommended Realty Appraisers. They have performed a Revaluation in the Borough in the past and use the same system that is currently used. They submitted the lowest proposal across the Board. All the companies that submitted the proposals are competent and would be good to work with. Realty Appraisers is ready to start as soon as allowed and be ready to apply their results to the 2013 taxes. This should create a positive result from those who are ready to appeal their current taxes, since this is going to be performed town-wide. A Bond Ordinance to pay for the services can be introduced during one of the upcoming Budget meetings, followed up with a second reading in February. Copy of proposal will be sent to Mr. Dineen's office for review.

GE asked what the addition line cost is. RD explained that if a property has been subdivided, and currently not on the books there is an additional charge for this parcel. The cost is minimal since there have been only a few subdivisions since the last appraisal. Completion date of inspections will be by October 1, 2012. However, values cannot be calculated until after that date.

PAH added that a letter will go out to each resident informing them of inspection dates and timelines. It is always better to allow the inspector in the house; otherwise everything is calculated top of the line. County will not hear a homeowner's appeal if a physical inspection is not permitted.

RD will not need to have additional staffing to perform the Revaluation.

## **Anne Murphy, CFO- Budget Overview**

AEM handed out budget wish-lists. The budget needs to be reduced about \$100,000, which she feels is doable. There is a deficiency in out income to cover all the required costs and mandated increases. Council should look at the big departments first-Fire, Police, DPW. Unfortunately, we are well within the CAP, however we do not have the money to support this submitted budget. AEM would like to see 2011 levels or less moving forward.

## **(PAH)Regular Order of Business**

**Motion: GE**

**Second: JD**

**Vote: AIF**

## **(PAH) Minutes Approval**

December 12, 2011

December 19, 2011

Minute approval separated due to absence of Councilperson at one meeting

### **December 12, 2011**

Motion: JD

Second: JR

No Discussion

Vote: 2-0-3(GE, AN, JC)

### **December 19, 2011**

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Motion: JR  
Second JD  
No Discussion  
Vote: 3-0-2 (AN, JC)

**Consent Correspondence**                      **SEE ADDENDUM “AA”**

GE that the Consent Correspondence be accepted and become a part of this meeting without Discussion

**Second JR    Vote AIF**

**Councilman Napolitano**

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire**

Minor Soil Movement Ordinance has been reviewed by Planning Board, they have made some minor wording changes and will forward to Mayor and Council for review.

Planning Board Budget was submitted without any changes to last year’s amounts.

AN will be attending the Board of Adjustment meeting this month and will report back.

He has requested Chief Blackinton and Mr. Zavardino speak on behalf of their Department’s budgets.

**Councilman Quantmeyer**

**(GQ) Recreation Commission, Environmental Commission  
Personnel & Performance Evaluations**

**Councilman Evanella**

**(GE) Police, Municipal Court, Public Assistance**

GE reported that the usual conundrum is continuing regarding police overtime. He has received extensive data from Capt. Maalouf for the year ending 2011.

Current information for the month of December: the police issued 15 summonses, had 11 criminal incidents (no juvenile related), 8 accidents (6 on County roads) and also received a detailed report for traffic enforcement details.

GE has met with Capt. Maalouf since the first of the year to learn the workings of the department and how to develop the best methods of presenting the budget for this department. The Captain has been very gracious and very clear and happy to spend the time to help him learn his new position.

**Councilman Roth**

**(JR) Finance, Administration & Exec., Grants, Newsletter**

**Consent Financial Resolutions:**

**Payment of Claims-Addendum A**

**Transfers-Addendum B**

**Motion: JR**

**Second: JD**

**No Discussion**

**Vote: AIF**

**Councilman Dunlea**

**(JD) DPW, Recycling, Building & Grounds**

Will have all the information necessary for the DPW budget and capital expenditures ready for budget discussions.

**Councilwoman Chung**

**(JC) Board of Health, Sanitation**

**Liaison to Board of Education**

Board of Health passed the Chicken Ordinance on first reading with some minor changes for clarification purposes. Second reading will be in March 2012.

Board of Education will be dealing with the new election rulings to decide if separate elections will be necessary or beneficial for the Borough and the school system. Elections will involve CAP levels and if the budget is under the 2% CAP no election will be necessary. First the Board of Education needs to take action, and then the municipality will get involved. This is a 4 year commitment and all seven towns that are part of the regional area need to be in agreement.

**Mayor Hoelscher**

**(PAH)** Neglia Engineering has been contacted regarding a curb-cut on Tappan Road/Greenway that may cause a JIF issue. Neglia has reported that this will be addressed this week, weather permitting.

The Borough is waiting on estimates for painting, carpeting and tile for the Borough Hall.

A joint meeting will be held with the Board of Education, January 26<sup>th</sup> at 7:30am. ALB will notice the newspapers and contact the B of E secretary.

All liaisons have been asked to speak with their departments if they wish to file for grants. Marlene Casey, Grant Consultant can review them report back with and available funding.

Riverside Cooperative is scheduling their annual paving services. PAH will submit a list of streets that has been compiled from Mr. Kiernan, along with the Borough Hall parking lot that is deteriorating.

JIF Reorganization meeting is January 19, 2012. Also, Liability programs are scheduled for Council members to attend. \$250 will be deducted from our policy for each official that attends.

PAH will be attending the Mayors' Legislative Day is scheduled for February 8, 2012 in Trenton

**Old Business**

**(JD) Consent Resolutions:**

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**Neglia Engineering Agreement of Professional Services-Addendum C  
Key Tech Resolution-Addendum D  
Motion: JR  
Second: JD  
No Discussion  
Vote: 5-0**

**New Business**

**ORDINANCES AND RESOLUTIONS**

**Open to Public**

**Motion: JD  
Second: JR  
AIF  
No Public present**

**Close to Public**

**Motion: GE  
Second: JR  
AIF**

**Closed Session 7:35PM**

**RESOLUTION**

**WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and**

**WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.**

**A. Possible Litigation**

**BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.**

**Introduced By: GE  
Seconded By: JR  
AIF**

**Return to Open Meeting 7:48PM**

**Motion: GE  
Second: JR  
AIF**

**GE Adjournment: 7:50pm**

**Second: JD  
Vote: AIF**

**Addendum A  
PAYMENT OF CLAIMS CERTIFICATION**

I hereby certify that funds are available for the following disbursements:

2011 Appropriation Reserves	\$ 80,606.32
2012 Current Fund	\$ 2,064,197.41
Trust Fund	\$ 19,466.40
Capital Fund	\$ 12,014.63

ANNE MURPHY, CFO  
January 16, 2012

**Addendum B**  
**RESOLUTION**  
**Transfers**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2011 Appropriation Reserve line items.

<b><u>From</u></b>			<b><u>To</u></b>
Bergen County Dumping Fees	\$ 2,800.00	Fire/OE	\$2,800.00
Bergen County Dumping Fees	\$ 500.00	A&E/OE	\$ 500.00

01/16/12

**Addendum C**  
**RESOLUTION**

**Agreement for Professional Services 2012**

**WHEREAS**, the Borough of Harrington Park has been provided with 3 options of Engineering Services to be provided to the municipality from Neglia Engineering; and

**WHEREAS**, the Mayor and Council has determined that Option #2 would be most appropriate for the Borough of Harrington Park; and

**WHEREAS**, Option #2 is a lump sum basis for a cost of One Thousand Dollars (\$1000) per month with an annual total of twelve thousand dollars (\$12,000) with the Mayor and Council meeting attendance only when requested.

**BE IT FURTHER RESOLVED**, that the Mayor and Acting Borough Clerk are hereby authorized to execute the agreement of services for Option #2 for Neglia Engineering, 34 Park Avenue, Lyndhurst, New Jersey.

**Addendum D**  
**RESOLUTION**

**Asphalt Core Drilling and Testing-Authorization to Proceed**

**WHEREAS**, it has been determined that as part of The Parkside Paving project, asphalt core drilling and testing is necessary as part of the paving project, and

**WHEREAS**, a Proposal of Services was received from Key-Tech for the estimated amount of \$1,555.00 and

**NOW, THEREFORE IT BE RESOLVED**, that the Mayor and Council have given the "AUTHORIZATON TO PROCEED" to Key-Tech so the Parkside paving project grant funds may be received.

**Addendum AA**  
**CORRESPONDENCE**

12/19/11

Flood Advisory Committee has been established by Freeholder Driscoll for Bergen County.

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BC Freeholders ReOrg meeting January 3, 2012.  
JIF Annual Report received.  
JIF 2012 public meeting notice received for Reorganization on January 19, 2012.  
OPRA re: Police Contract from Cleary Giacobbe etal.  
CC of Reval proposal received from Certified Valuations Inc.

12/21/11  
Police litigation extension filed for ongoing case.  
BCUA Hazardous Waste Program Schedule 2012.  
OPRA 201161-property card.

12/28/11  
Minor Soil Permit 114 No Colonial Dr.  
Open Space Hearing January 30, 2012.  
November DPW Report.  
IBM Lender Business Process Services Inc has changed name to Seterus Inc.  
Certificate of Insurance Waste Management.  
DEP Correspondence re: DPW Remediation  
Division of Parks Department sent in revised policy for County Show Mobile.

12/29/11  
JIF 2012 Borough Budget.

12/30/11  
BCUA Workshop scheduled for February 2012.

1/3/12  
John Driscoll has been named Freeholder Chairman.  
Hackensack Tidelines Winter 2011  
Ambulance and Fire Department Insurance policy received.  
Board of Chosen Freeholders Ordinance adoptions-December 2011.  
Budget received for Building Department  
Confidential correspondence received re: Building Department-letter for each Councilperson and Mayor.

1/4/12  
OPRA 1-12 Hegerty American Search- Tax Liens

1/5/12  
Redevelopment Handbook received from the DCA.  
Parkside/LaRoche Paving project has been completed.

1/6/12  
Choice Strategies Update information for Borough Employees.  
Correspondence received from NJ Superior Court regarding extension of motion to file Board of Review response for ongoing police litigation.

1/9/12  
DPW Monthly Report  
Minor Soil Correspondence-114 No. Colonial Drive.  
DEP is requiring updates for our new garbage contract.  
Cablevision tariff changes to the system 2012.

1/10/12  
Executed copy of Community Development for Senior Services-\$3000.  
Compliance of Satisfaction received from Department of Treasury for Affirmative Action compliance.

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Board of Chosen Freeholders recognized 375<sup>th</sup> Birthday of the National Guard.

1/11/12

Executed Contract for Senior Van Services 2012-Community Development.  
Tax Appeal filing correspondence filed by Mr. Dineen.

1/12/12

Recycling Bin Fall 2011.  
Correspondence from Dept. of Law and Public Safety re: ongoing police litigation.

1/13/12

Interboro Mutual Aid Resolution assistance – Borough of New Milford.