

**REORGANIZATION MEETING  
Mayor and Council  
Borough of Harrington Park  
MINUTES**

**January 1, 2012 - 12:00pm**

**AHB** The 108th Reorganization Meeting to be called to Order by Ann H. Bistriz, Acting Borough Clerk Announcement: Time:12:03PM  
"In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Copies have been mailed to the THE RECORD, NORTHERN VALLEY PRESS, and the NORTH JERSEY SUBURBANITE." A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting same.

**First Roll Call:** Councilman Quantmeyer-Present  
Councilman Evanella-Present  
Councilman Roth-Present  
Councilman Dunlea-Present

**PAH Oath of Office**

Mr. John R. Dineen, Esq. will conduct the Oath of Office of Mayor to Paul A. Hoelscher.

Mr. John R. Dineen, Esq. will conduct the Oath of Office of Councilwoman to Joon L. Chung.

Mr. John R. Dineen, Esq. will conduct the Oath of Office of Councilman to Allan S. Napolitano.

Election Certificates will be presented to the new Council Members. All newly sworn officials assume their chairs at the Council dais.

**PAH** Mayor Hoelscher requests the New Roll Call of the Council for the year 2012 as follows:

- |                                  |                               |
|----------------------------------|-------------------------------|
| 1. Councilman Napolitano-Present | 4. Councilman Roth-Present    |
| 2. Councilman Quantmeyer-Present | 5. Councilman Dunlea-Present  |
| 3. Councilman Evanella-Present   | 6. Councilwoman Chung-Present |

**Flag Salute**

Mayor will request ALB to lead the salute and Pledge of Allegiance.

**PAH Request for Resolution to appoint Ann H. Bistriz, Registered Municipal Clerk and Certified Municipal Registrar-Addendum Y**

**Motion: GE**

**Second: JR**

**Vote: AIF**

**Municipal Clerk Oath of Office**

Mr. John R. Dineen, Esq will swear in Registered Municipal Clerk and Certified Municipal Registrar, Ann H. Bistriz.

**PAH Adoption of By-laws**

Motion that the by-laws adopted by the Mayor and Council on January 1, 1956, and as amended on January 1, 1971, and May 19, 2008, be adopted to govern the Mayor and Council.

Motion: GE

Second: JD

Vote: AIF

**PAH Election of Council President**

Mayor Hoelscher asks for nominations for Council President. Nominations are in order.

Nomination:

AN nominated JD as Council President

Second: JC

Vote: AIF

**PAH Council Assignments**

Mayor Hoelscher offers the following appointments to Council Committees:

	<u>Committee</u>	<u>Chairman</u>	<u>Member</u>	<u>Member</u>
1.	Planning, Bd. of Adj., Construction, Fire Dept.	Napolitano	Roth	Quantmeyer
2.	Recreation Comm., Environ., Personnel Performance & Eval.	Quantmeyer	Napolitano	Chung
3.	Police, Municipal Court, Pub. Assist.	Evanella	Dunlea	Napolitano
4.	Finance, Admin. & Exec., Grants, & Newsletter	Roth	Chung	Evanella
5.	DPW/Recycling/Bldg. & Grounds	Dunlea	Quantmeyer	Roth
6.	Board of Health, Sanitation, & Liaison to Bd. of Ed.	Chung	Evanella	Dunlea

Motion: GE

Second: JD

Vote: AIF

**PAH Consent Agenda (2012)**

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately.

\*A. Designate Professionals for Borough Assignments

\*B. Resolution: Authorize Appointment of Professionals

\*C. Designate Borough Staff Appointments

- \*D. Designate School Marshals & Substitutes
- \*E. Designate Members of Boards/Commissions/Ad Hoc Committees
- \*F. Designate Dog Warden
- \*G. Resolution: Continuance of Petty Cash Fund
- \*H. Resolution: Authorize Official Depositories
- \*I. Resolution: Authorize Disbursement of Monies/Payment of Claims
- \*J. Resolution: Authorize Secretary of Municipal Corp.
- \*K. Resolution: Authorize Payroll A/C Clerk or Treasurer to Sign Checks
- \*L. Resolution: Authorize Tax Assessor & Collector to File Tax Appeals
- \*M. Resolution: Authorize Fee for Notice of Meetings
- \*N. Resolution: Designate Official Newspapers
- \*O. Resolution: Set interest rate for Nonpayment of Taxes and Assessments
- \*P. Designate Fire Officers
- \*Q. Endorse Meeting Schedule for 2012
- \*R. Endorse Emergency Management Committee
- \*S. Alliance Name Membership List
- \*T. Resolution: Payment of Bills
- \*U. Resolution: Adopting Temporary Budget
- \*V. Resolution: Appointment of Risk Manager
- \*W. Resolution: Appointment of Municipal Housing Officer
- \*X. Resolution: Appointment of Deputy Municipal Registrar of Vital Statistics
- \*Y. Resolution: Appointing Registrar and Borough Clerk
- \*Z. Resolution: Execution of Consulting/Grant Service Agreement  
Capital Alternatives Corporation
- \*AA. Resolution: Bergen County Department of Health Services Contract

Motion to adopt items A-AA as one item: JD  
Roll Call-3-2-1

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
NAPOLITANO		x	x			
QUANTMEYER					x	
EVANELLA				x		
ROTH				x		
DUNLEA	x		x			
CHUNG			x			

**Comments by Mayor:**

PAH invited John R. Dineen to take his seat on the dais as Borough Attorney  
Mayor thanked all who were present. The weather was great and he hopes all holds well for the residents of Harrington Park. The crowd of supportive residents and guests are appreciated by the Council.

PAH asked if Council would like to make any opening comments. None wished to speak at this time.

PAH has requested the support of Council since it is apparent that there will be a continuation of the financial difficulties of the past few years.

PAH hopes to secure grants, seek additional shared services, especially in the area of the DPW, and have a full revaluation of all properties in the Borough. He is asking for priority attention to be placed on the Police Department to hire additional police officers helping off-set and re-structure the staffing shortage and department finances. The Borough has negotiated a two year extension to the Garbage Contract and would like to have Council think outside of the box for new alternatives (regional agreements) in the future to save taxpayer dollars. PAH will be discussing the continuation of road resurfacing through participation in the Riverside Cooperative Program. Well needed repairs and updates shall be started promptly in the Municipal Building and he hope to restore the mailing of the Newsletter at some point during the year. Simply staying within the 2% mandated cap restraint will be difficult enough, without even addressing all the issues noted.

**Open Meeting to Public**

**Motion: GE**

**Second: JD**

**Vote: AIF**

**Mayor Paul Tomasko of Alpine, President of the Bergen County League of Municipalities** Thanked Mayor Hoelscher for his leadership and continual participation in the Bergen County League of Municipalities. PAH added that this group is an advisory group involving the 70 Municipalities of Bergen County.

**Close Meeting to Public**

**Motion: GE**

**Second: JD**

**Vote: AIF**

PAH invited everyone to the Library for refreshments and a "Meet and Greet" immediately following the close of this meeting.

**Adjournment Time: 12:24pm**

**Motion: GE**

**Second: JD**

**Vote: AIF**

**CONSENT AGENDA**

**January 1, 2012**

**A. DESIGNATE PROFESSIONALS FOR BOROUGH ASSIGNMENTS**

Mayor Hoelscher offers the names of the following individuals for professional services, without competitive bids as authorized by NJSA 40A:11-1 et seq.:

Borough Auditor - Gary W. Higgins, CPA, RMA

Borough Attorney –John R. Dineen, Esq.

Special Police Counsel – Raymond Wiss, Esq.

Judge Roger Hauser, Esq.

Borough Prosecutor - Mark Fierro, Esq.

Public Defender – Robert C. Metzdorf, Esq.

Borough Engineer & Sewer Engineer - Michael J. Neglia, PE, LS, PP  
Borough Planner-Michael G. Hakim LLA, PP, ASLA, Hakim Associates  
Risk Manager – Brian H. Eifert, CPCU, AAI  
Planning Board Attorney-Gail L. Price Esq., Price, Meese, Schulman & D’Arminio  
Zoning Board of Adjustment-John Schettino, Esq.  
Special Counsel (M&C) - Wilentz, Goldman & Spitzer P.A.  
Special Counsel (Environmental) - Michael G. Luchkiw, Esq.

**B. RESOLUTION: AUTHORIZE APPOINTMENT OF PROFESSIONALS  
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR BOROUGH AUDITOR, BOROUGH ATTORNEY, SPECIAL  
POLICE COUNSEL, RISK MANAGER, BOROUGH ENGINEER & SPECIAL BOND  
COUNSEL**

**WHEREAS**, the Borough of Harrington Park has a need to acquire services for a Borough Auditor, Borough Attorney, Special Police Counsel, Risk Manager, Borough Engineer, and Special Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the anticipated term of these contracts is 1 year; and

**WHEREAS**, Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. have submitted proposals January 1, 2012, indicating they will provide the legal services, auditing and accounting services, risk management services, and engineering services for the price indicated in the proposals; and

**WHEREAS**, the foregoing professionals have each completed and submitted a Business Entity Disclosure Certification which certifies that each of them has not made any reportable contributions to a political or candidate committee in the Borough of Harrington Park as provided by law in the previous one year, and that the contract will prohibit each of them from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds available to pay these contracts.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Harrington Park authorizes the Mayor, Borough Clerk, or Purchasing Agent to enter into a contract with Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S. 40A:11-1, the Borough of Harrington Park shall publish this Resolution according to law.

**C. DESIGNATE BOROUGH STAFF APPOINTMENTS**

Mayor Hoelscher offers the following appointments for the year 2012 at compensation as prescribed by Ordinance unless noted:

**Borough Staff Appointments**

Lou Apa	Sanitarian
Ann H. Bistriz	Borough Clerk
Ann H. Bistriz	Assessment Search Officer
Ann H. Bistriz	Registrar of Vital Statistics

Ann H. Bistriz	Sub-Division Search Officer
Stephen Brunnquell, MD	Police Surgeon (w/o compensation)
Toni Flyge	Payroll/Accounts Clerk
Marti Francis	Office Assistant
Janet Gallagher	Deputy Court Administrator
Mike Hunken	Emergency Management Coordinator
Mark Kiernan	Superintendent of Public Works, Sewer Operator & Recycling Coordinator
William McGuire	Deputy Registrar of Vital Statistics
Annie Mongelia	Tax Assessor Clerk, Board of Health Secretary
Anne Murphy	Qualified Purchasing Agent
Anne Murphy	Tax Search Officer
Kevin Murphy	Foreman, Department of Public Works
Debra Reilly	Technical Assistant Construction Department
Davis Ross	Historian (w/o compensation)
Lindsay Taglieri	Court Administrator (part-time)

**D. DESIGNATE SCHOOL MARSHALS & SUBSTITUTES**

Mayor Hoelscher offers the names of the following School Marshals; compensation for services is prescribed by Ordinance:

School Marshals

Alison Campbell  
 Thomas Clarke  
 Donna Guerrero  
 Doreen Tietz  
 Joan Turner

Substitute School Marshals:

Edward Colletti  
 Edward Delaney  
 Lisa Mulligan  
 Kevin Mulvenna  
 William Simmons

**E. DESIGNATE MEMBERS TO BOARDS/COMMISSIONS/AD HOC COMMITTEES**

Mayor Hoelscher offers the following names to Boards, Commissions, Special Committees and to Ad Hoc Committees:

<b>BOARDS &amp; COMMISSIONS – 2012</b>			
<b>BOARD</b>	<b>MEMBERS</b>	<b>BEGAN</b>	<b>TERM</b>
<b>Board of Adjustment</b>	Mark Antonucci	2012	2014
	Karen Brady	2010	2014
Chapter 30A	Jin Cho	2012	2015
	Richard McLaughlin	1988	2012
	Stephen Martinez	1998	2012
7 Members 4 years	Michael Roth	1989	2012
<u>Clerk:</u> Marti Francis	Marilyn Simpson	2000	2014
	Allan S. Napolitano (Liaison)	2012	2014
2 Alternates 4 year	Marilyn J. Peoples	2012	2015
	(a)		
	(b)		
<b>Environmental Commission</b>	Peter Ardito	2006	2013
Chapter 15	Miriam Sloane	2000	2014
7 Members 3 year	Ann Lander	2012	2014
Mayor appointment	Carol Carini	2010	2013
	Cindy Kennedy	2010	2013
<u>Clerk:</u> Marti Francis	Mary Ann Schran	2008	2013
	Councilman Quantmeyer (Liaison/member)	2012	2013
<b>Board of Health</b>	Marylee Casamento	2011	2013
Chapter 8 M&C apptmt.	Neil Hess	2011	2013

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7 Members 3 years		Matt Lederer	2010	2012
<u>Secy: Annie Mongelia</u>		Howard Lipton	2009	2014
		Mary Oh	2011	2013
		John Szweda	2010	2012
		Scott Weiner	2009	2012
		<u>Councilwoman Chung (Liaison)</u>	2012	2014
<b>Library</b>		Judy Hunter	1996	2012
5 Members & Mayor,		Susanne Hang (Mayor)	2009	2017
School Superintendent		Ethel Johnson	1989	2013
5 years		Carol Kiernan	2007	2015
		Debra Rielly	2009	2014
		Joanne Scalpello	1998	2017
		<u>Bonnie Schulman (Supt.)</u>	2011	2016
<b>Planning Board *</b>	(I)	A. Seymour-Jones	1964	2014
Chapter 30A	(II)	Richard McLaughlin	2005	2013
4 Members 4 year	(III)	Lynnae Psaras	2002	2013
Mayor IV, 1 Member	(IV)	Mary Dunlea	2011	2013
2 year Mayor II	(IV)	Mayor Paul A. Hoelscher	1992	2015
1 Member Council	(IV)	Councilman Napolitano	2012	2012
Election III	(IV)	John Capazzi-Chair	1993	2015
Alternate (a)		Peter Ardito	2009	2012
(b)		Barry Wood	2010	2012
<u>Clerk: Marti Francis</u>				
<b>Recreation Commission</b>		Christopher Apostle	2005	2014
Chapter 36		Jennifer Brackenbury	2011	2012
7 Members 5 year Mayor		Gerry Esposito	2010	2015
<u>Clerk: Michael Amdur</u>		Mickey Franklin	2008	2014
		Tom Gleason	2004	2013
		Steve Marotta	2006	2014
		Steve Pacicco	2003	2016
		<u>Councilman Quantmeyer (Liaison/member)</u>	2012	2012

**AdHoc Appointments:**

**Community Parks Project:**

Stella Farrell 2012  
Barbara Muscariello 2012  
Mary Dunlea 2012

**Public Assistance Board:**

Councilman Gregory Evanelle (Liaison) 2012

**Newsletter Editor:**

Ann H. Bistriz 2012

**Historic Preservation Committee:**

Ethel Johnson  
Ingeborg Nebel

**Web Site Committee:**

Michael Keene, Chairman  
Sgt. James Hayden, Asst. Chairman

**F. DESIGNATE DOG WARDEN**

Mayor Hoelscher offers the name of the Bergen County Animal Shelter as Dog Warden for the year 2012 at a fee of \$7,555.68 payable in quarterly installments.

**G. RESOLUTION: CONTINUANCE OF PETTY CASH FUND**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Harrington Park that it approves continuing the Petty Cash Fund pursuant to provisions of NJSA 40:A5-21, not to exceed \$500.00 and that the Chief Financial Officer be authorized as the Fund Custodian; and **BE IT FURTHER RESOLVED** that the Treasurer be authorized to issue a check in the amount of \$500.00 to the Custodian of the Petty Cash Fund.

**H. RESOLUTION: AUTHORIZE OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Bank of America (Closter), PNC Bank (Northvale), Bank of New Jersey (Harrington Park), TD Bank (Norwood), Chase Bank (Norwood), Northern State Bank (Closter), NVE Bank (Closter), and New Jersey Cash Management Fund, be and are hereby designated as the official depositories of the Borough.

**BE IT FURTHER RESOLVED** that the herein-before listed financial institutions may be used as depository for the following accounts: Current Fund Savings and Checking Account, Capital Fund Savings and Checking Account, Trust Fund Savings and Checking Account, Unemployment Compensation Savings Account, Dog Revenue Savings and Checking Account, Grant Fund Savings and Checking Account, Public Assistance Fund Savings and Checking Account, Payroll and Payroll Deduction Accounts, Affordable Housing Trust Fund, and Municipal Open Space Trust Account.

**BE IT FURTHER RESOLVED** that a copy of this Resolution with appropriate certifications thereto be furnished to all depositories herein-before named by the Borough Clerk.

**I. RESOLUTION: AUTHORIZE DISBURSEMENT OF MONIES/PAYMENT OF CLAIMS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that, pursuant to NJSA 40A:5-17(b), the Borough of Harrington Park shall henceforth disburse monies or pay claims, approved in accordance with NJSA 40A:5-17(a), by check: (1) drawn on the Borough of Harrington Park, (2) signed by the Mayor, or in the absence of the Mayor, the Borough Council President; and the Borough Clerk or Deputy Borough Clerk in the absence of the Borough Clerk, and (3) countersigned by the Financial Officer, that is the Borough Treasurer, or in the absence of the Borough Treasurer, the Deputy Borough Clerk, or the designated Acting Borough Treasurer.

**J. RESOLUTION: AUTHORIZE SECRETARY OF MUNICIPAL CORP.**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Borough Clerk or the Deputy Borough Clerk in the absence of the Borough Clerk is the Secretary of the Municipal Corporation, the custodian of personnel records as outlined in NJSA 40 & 40A and is the Certifying Officer of the Borough in processing local documents pertaining to the PERS and in particular with enrollment, retirement and withdrawal claims; the custodian of the Employee Handbook and is responsible for other certifying requirements as directed by the Statutes of New Jersey.

**K. RESOLUTION: AUTHORIZE PAYROLL A/C CLERK OR TREASURER TO SIGN CHECKS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that either Toni Flyge, Payroll Accounts Clerk or Anne Murphy, Treasurer be authorized to sign all checks drawn on the Payroll Account and Payroll Deduction Account of the Borough of Harrington Park on deposit with the Bank of New Jersey.

**L. RESOLUTION: AUTHORIZE TAX ASSESSOR & COLLECTOR TO FILE TAX APPEALS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that authorization is hereby given to the Tax Assessor to file Tax Appeals for and settlement for the purpose of correcting assessment errors on the 2012 Tax Rolls.

**M. RESOLUTION: AUTHORIZE FEE FOR NOTICE OF MEETINGS**

**WHEREAS**, Section 14 of the Open Public Meeting Act, Chapter 231, PL1975 permits the Public Body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually, and,

**WHEREAS**, said sum to cover the costs of providing such notice;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) Each person who requests individual notice as required under the Act be mailed to him, shall pay annually to the Borough of Harrington Park, the sum of \$10.00 per year per Board, Council, Commission, etc., or an amount deemed by State Statute to cover the costs thereof.
- 2) The sum herein designated is subject to change upon adoption of a superseding Resolution by this body.
- 3) This Resolution shall take effect immediately.

**N. RESOLUTION: DESIGNATE OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3-d of the Open Public Meetings Act, Chapter 231, PL 1975 requires that certain notice of meetings be submitted to two newspapers, and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- (1) **THE RECORD**, 150 River Street, Hackensack, NJ is hereby designated as the Borough's official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) **NORTHERN VALLEY PRESS** 69 Woodland Avenue, Westwood, NJ 07675, **SUBURBANITE**, North Jersey Newspapers, 300 Knickerbocker Road, Suite 1200, Cresskill, NJ 07626, are hereby designated also to receive all notices of meetings required under the Open Public Meetings Act.
- (3) That the Regular Meetings to be held during 2012 are to be held at the time and on the date at the place shown on the Schedule of Meetings attached hereto which must be disseminated to the **THE RECORD**, **NORTHERN VALLEY PRESS**, **SUBURBANITE** and posted within seven (7) days following this meeting.
- (4) This Resolution shall take effect immediately.

**O. RESOLUTION: SET INTEREST RATE FOR NONPAYMENT OF TAXES AND ASSESSMENTS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that pursuant to Title 54:4-67 of the Revised Statutes of NJ, the Mayor and Council hereby fix the rate of interest to be charged for the non payment of taxes and assessments on or before the date when the same would become delinquent at the rate not to exceed 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00.

**BE IT FURTHER RESOLVED** that after the 10 day grace period interest reverts back to the due date at the rate of 8% on the first \$1,500.00, etc.

**P. DESIGNATE FIRE OFFICERS**

Mayor Hoelscher offers the names of the following Fire Officers for the Borough of Harrington Park for the year 2012:

- Chief – William Blackinton
- Assistant Chief – Rich Budnich
- Captain – Douglas Roem
- 1<sup>st</sup> Lt. – Robert McElroy
- 2<sup>nd</sup> Lt. – Frank Murphy
- 2<sup>nd</sup> Lt. (jg) – Rich Sozio

**Q. ENDORSE MEETING SCHEDULE FOR 2012**

Mayor’s Announcement: “In compliance with the Open Public Meeting Law, PL1975, c. 231, a schedule of Regular Meetings of the Mayor and Council; Board of Health; Recreation Commission; Planning Board; Board of Adjustment; Library and Environmental Commission has been posted on the Official Bulletin Board in the Municipal Center, copies have been mailed to THE RECORD, SUBURBANITE and NORTHERN VALLEY PRESS.”

No confirmation is necessary. Official meetings are listed at the end of the agenda.

**R. ENDORSE EMERGENCY MANAGEMENT COMMITTEE**

Mayor Hoelscher offers the names of the following individuals to Emergency Management Committee (as per law) for one-year terms, expiring 12/31/12:

- Paul A. Hoelscher Mayor
- Michael Hunken Emergency Management Coordinator
- Capt. Albert Maalouf Police Officer in Charge
- Ann H. Bistriz Borough Clerk
- Mark Kiernan Asst. Emergency Management Coordinator; Supt. of D.P.W.
- William Blackinton Fire Chief
- Chaz Anders Ambulance Corps Captain
- Louis Apa Borough Sanitarian
- Dr. Adam Fried Superintendent Harrington Park School
- Peter Ardito Environmental Commission
- Michael J. Neglia, P.E. Borough Engineer
- President/Borough Council TBA
- Richard Quinn United Water Resources (Utility)
- Vacancy Radiological Officer

No confirmation is necessary on the above appointments.

**S. ALLIANCE NAME MEMBERSHIP LIST**

Mayor Hoelscher offers the Municipal Alliance members for the year 2012. The list of members and their titles are at the end of the Agenda. No confirmation is necessary.

**ALLIANCE NAME MEMBERSHIP LIST 2012**

NAME OF MEMBER	HOME ADDRESS	TERM	REPRESENTING
CAPT. ALBERT MAALOUF, OIC	49 LA ROCHE AVE. HARRINGTON PK.	2012	ALLIANCE CHAIR PERSON
CAPT. ALBERT MAALOUF, OIC	49 LA ROCHE AVE. HARRINGTON PK.	2012	OFFICER-IN-CHARGE POLICE DEPARTMENT
SGT. JAMES HAYDEN	49 LA ROCHE AVE. HARRINGTON PK.	2012	D.A.R.E. OFFICER
COUNCILMAN GREGORY EVANELLA	85 HARRIOT AVENUE HARRINGTON PK.	2012	COUNCILMAN
REV. GEORGE KADEN	41 SPRING STREET HARRINGTON PK.	2012	CLERGY

BRUCE SABATINI	150 KNICKERBOCKER ROAD DEMAREST	2012	REGIONAL HIGH SCHOOL
JOANNE SCALPELLO	34 LOHS PLACE HARRINGTON PK.	2012	PUBLIC MEMBER
NANCY SHEFFLER	6 PEAT STREET HARRINGTON PK.	2012	PUBLIC MEMBER
THOMAS HACKETT	17 NELSON STREET HARRINGTON PK.	2012	SENIOR CITIZEN
FATHER BRYAN ADAMCIK	81 LYNN STREET HARRINGTON PK.	2012	CLERGY
PAUL HOELSCHER, MAYOR	85 HARRIOT AVENUE HARRINGTON PK.	2012	GOVERNING BODY
SCOTT WEINER	191 HARRIOT AVENUE HARRINGTON PK.	2012	PRESIDENT, SCHOOL BD
DR. ADAM FRIED	191 HARRIOT AVENUE HARRINGTON PK.	2012	SUPT. OF SCHOOLS
JESSICA NITZBERG	191 HARRIOT AVENUE HARRINGTON PK.	2012	PRINCIPAL, HP SCHOOL
THERESA HAZELTON	84 GEORGE STREET HARRINGTON PARK	2012	HOME & SCHOOL ASSOCIATION
N/A		2012	CHAMBER OF COMMERCE
JUDGE ROGER HAUSER	246 SCHRAALENBURGH RD. HARRINGTON PK.	2012	LOCAL COURT SYSTEM
PAT MC HUGH	15 BURKHARDT LANE HARRINGTON PK.	2012	CIVIC ASSOCIATION LIONS CLUB
N/A			LABOR UNION
N/A			MEDIA
REV. DIANE LYNN RHODES,	LA ROCHE AVENUE HARRINGTON PK.	2012	CLERGY
REV. CHOI	LA ROCHE AVENUE HARRINGTON PK.	2012	CLERGY

**T. PAYMENT OF BILLS**

**CURRENT FUND DISBURSEMENTS, January 1, 2012**

Metlife, SBC	#10001	\$ 2,076.24
Interborough Radio	#10002	\$ 14,360.00
NVRHS District	#10003	\$616,324.53

I hereby certify that funds are available for the above listed disbursements.  
Anne Murphy, CFO  
January 1, 2012

**U. RESOLUTION ADOPTING TEMPORARY BUDGET**

***BOROUGH OF HARRINGTON PARK***  
**2012 TEMPORARY BUDGET**

**WHEREAS**, it is the requirement of N.J.S. 40A:4-19 for every municipality to adopt temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the 2012 Budget, and

**WHEREAS**, the Borough of Harrington Park will make expenditures prior to the adoption of the 2012 Budget, applicable to the aforesaid budget:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the following shall constitute the 2012 Temporary Budget appropriations:

**GENERAL OPERATIONS**

<u>OPERATIONS</u>	<u>AMOUNT</u>
<b>GENERAL GOVERNMENT</b>	
Administrative and Executive:	\$
Salaries and Wages	14,000.00
Other Expenses	6,000.00
Financial Administration:	
Salaries and Wages	22,750.00
Other Expenses	6,300.00
Assessment of Taxes:	
Salaries and Wages	5,900.00
Other Expenses	2,400.00
Collection of Taxes:	
Salaries and Wages	17,000.00
Other Expenses	4,100.00
Legal Services and Costs:	
Other Expenses	20,000.00
Municipal Court:	
Salaries and Wages	2,500.00
Municipal Ct. Adm./Boro Norwood	6,500.00
Other Expenses	600.00
Engineering Services and Costs:	
Other Expenses	5,000.00
Public Buildings and Grounds:	
Other Expenses	4,000.00
Municipal Land Use:	
Planning Board:	
Salaries and Wages	300.00
Other Expenses	3,000.00
Administrative Official:	
Salaries and Wages	1,500.00
Board of Adjustment:	
Salaries and Wages	300.00
Other Expenses	1,500.00
Environmental Commission:	
Other Expenses	300.00
Insurance:	
Hospitalization and Major Medical	169,000.00

Other Insurance Premiums	110,000.00
<b>FIRE &amp; SAFETY:</b>	
Fire:	
Other Expenses	8,000.00
Fire Company	6,500.00
Police:	
Salaries and Wages	425,000.00
Other Expenses/Cty. Interlocal Agreement	35,000.00
2012 Municipal Alliance Grant/D.A.R.E. Program	2,500.00
State Uniform Construction Code:	
Construction Official:	
Salaries and Wages	21,000.00
Other Expenses	1,000.00
<b>STREETS AND ROADS:</b>	
Road Repair and Maintenance:	
Salaries and Wages	200,000.00
Other Expenses	15,000.00
Sewers:	
Other Expenses	500.00
<b>SANITATION:</b>	
Garbage and Trash Removal: Contractual	45,000.00
Bergen County Sewer Authority Share of Costs	80,000.00
Bergen County Landfill Dumping Fees:	
Other Expenses	50,000.00
Health and Welfare:	
Board of Health:	
Salaries and Wages	5,000.00
Other Expenses	2,000.00
Dog Regulations:	
Other Expenses:	2000.00
Recreation and Education:	
Parks and Playgrounds:	
Other Expenses	3,500.00
Maintenance of Free Public Library	83,173.00
Unclassified:	
Gasoline	16,000.00
Electricity	12,000.00
Telephone and Telegraph	12,000.00
Natural Gas	12,000.00
Street Lighting	12,000.00
Fire Hydrant Service	27,000.00
Water	2,644.00

**STATUTORY EXPENDITURES:**

Social Security System (O.A.S.I.)	40,000.00
Public Employees Retirement System	130,251.00
Police and Firemen's Retirement System of NJ	266,089.00
<b>DEBT SERVICE:</b>	
Payment of Bonds	400,000.00
Interest on Bonds	42,500.00
Green Trust Loan/Principal and Interest	7,455.00
<b>COUNTY TAXES:</b>	524,000.00
<b>COUNTY TAXES: COUNTY OPEN SPACE</b>	6,500.00

TEMPORARY BUDGET TOTALS:

TOTAL OPERATIONS: (Salaries & Wages; & Other Expenses)	1,481,767.00
STATUTORY EXPENDITURES:	436,340.00
DEBT SERVICES:	449,955.00
COUNTY TAXES:	524,000.00
COUNTY OPEN SPACE	6,500.00

**V. RESOLUTION APPOINTING RISK MANAGER**

**WHEREAS**, the Borough of Harrington Park is a current member of the Bergen County Municipal Joint Insurance Fund, and:

**WHEREAS**, the Fund Bylaws require the appointment of a Risk Management Consultant, and;  
**WHEREAS**, the Borough of Harrington Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund, and;

**WHEREAS**, the judgmental nature of the duties of Risk Management Consultant renders comparative bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Harrington Park does hereby appoint Brian H. Eifert, 46 Taylor Place, Harrington Park, New Jersey as its Risk Management Consultant for a one-year term effective January 1, 2012 and;

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to state statutes, and;

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Brian H. Eifert and to the Bergen County Municipal Joint Insurance Fund.

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**W. RESOLUTION APPOINTING A MUNICIPAL HOUSING OFFICER**

**WHEREAS**, the Borough of Harrington Park has determined that there is a need to appoint a Municipal Housing Officer; and

**WHEREAS**, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such official.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. Marti Francis shall be appointed as Municipal Housing Official for the Borough of Harrington Park as a new responsibility within the scope of her employment as Planning Board Secretary, starting as of January 1, 2012, for a term of one (1) year; and

2. Ms. Francis shall be paid the hourly rate she currently receives as Planning Board Clerk.

**X. APPOINTMENT OF DEPUTY MUNICIPAL REGISTRAR**

**WHEREAS**, the Borough of Harrington Park is required by law, NJS 26:8-1.1 to appoint a Deputy Registrar of Vital Statistics; and

**WHEREAS**, New Jersey statutes, require and authorize the municipality to appoint such officials; and

**WHEREAS**, William McGuire is a New Jersey Certified Municipal Registrar; and

**WHEREAS**, William McGuire will provide this service without compensation on an as-need basis; and

**NOW THEREFORE, BE IT RESOLVED**, the Mayor has offered the name of William McGuire to serve in the capacity as Deputy Registrar of Vital Statistics for the Borough of Harrington Park,

**Y. RESOLUTION APPOINTING REGISTRAR AND BOROUGH CLERK**

**WHEREAS**, the Borough of Harrington Park is required by law, NJS 26:8-1.1 &

NJS 40 A: 9-133 to appoint a Registrar of Vital Statistics as well as a Municipal Clerk; and

**WHEREAS**, New Jersey statutes, require and authorize the municipality to appoint such officials; and

**WHEREAS**, Ann H. Bistriz has received her certification for both Municipal Clerk and Registrar of Vital Statistics; and

**WHEREAS**, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such officials; and

**WHEREAS**, the Mayor has offered the name of Ann H. Bistriz to serve in the capacity as Municipal Clerk and Registrar of Vital Statistics;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. Ann H. Bistriz shall be appointed as Municipal Clerk and Registrar of Vital Statistics for a three (3) year concurring term, commencing on January 1, 2012, pursuant to NJS 26:8-1.1 & NJS 40A: 9-133 for the term as prescribed therein and provided Ann H. Bistriz otherwise complies with the applicable educational requirements and license requirements applicable to such positions; and

2. Ann H. Bistriz shall be paid pursuant to the salary ordinance provisions relating to her positions.

**Z. EXECUTION OF CONSULTING/GRANT SERVICE AGREEMENT  
CAPITAL ALTERNATIVES CORPORATION**

**WHEREAS**, the Borough of Harrington Park has chosen to enter into a Consulting/ Grant Service Agreement to obtain possible future grants for municipal projects; and

**WHEREAS**, Capital Alternatives Corporation has the Borough of Harrington Park with a Consulting/ Grant Agreement and other required documentation; and

**WHEREAS**, the professional service rates shall have been determined to be 8% for grants of \$500,000 or less and 6% for grants over \$500,000.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Borough Clerk are authorized to execute the Consulting/Grant Service Agreement.

**AA. RESOLUTION: BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES**

**WHEREAS**, the Bergen County Department of Health Services (“BCDHS”) has been established for the purpose of providing health services to municipalities and citizens of the County of Bergen in accordance with the Local Health Services Act, N.J.S.A. 26:3A2-1, et seq.; and

**WHEREAS**, the Borough of Harrington Park desires to contract for the furnishing of health services of a technical and professional nature to be rendered by the BCDHS; and

**WHEREAS**, said Agreement would be for the period January 1, 2012 to December 31, 2012; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds are available for this purpose in the amount of \$7796.00.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Borough Clerk Ann H. Bistriz are hereby authorized to execute an Agreement for public health services for the 2012 year with the County of Bergen.

***2012 DIRECTORY OF OFFICIALS – BOROUGH OF HARRINGTON PARK***

<u>TITLE</u>	<u>NAME</u>	<u>BEGAN</u>	<u>TERM</u>
Assessor	Ray Damiano	1980	T
Assessment Search Officer	Ann H. Bistriz	2010	2014
<b>Clerks</b>			
Borough Clerk	Ann H. Bistriz	2012	2014
Environmental Commission	Marti Francis	2012	*
Board of Health	Annie Mongelia	2011	*
Board of Adjustment	Marti Francis	2010	*
Planning Board	Marti Francis	2010	*
Recreation Secretary	Michael Amdur	2011	*
Clerk to Assessor	Annie Mongelia	2011	*
Payroll/Accounts Clerk Tax Office	Toni Flyge	2003	*
<b>Construction</b>			
Building Sub-Code Official/Building Inspector	Joseph Zavarino	2007	T
Construction Code Official/Building Inspector	Joseph Zavarino	2006	T
Zoning Officer	Joseph Zavarino	2011	*
Electrical	Gerry Hennessey	2004	T
Elevator	State of New Jersey	1997	*
Fire Protection	Joseph Zavarino	2001	T
Plumbing	Joe LaMastra	2008	2012
Construction Department Technical Assistant	Debra Reilly	2011	*
<b>Department of Public Works</b>			
Superintendent	Mark Kiernan	1992	*
Foreman	Kevin Murphy	2008	*
Officer in Charge-Police Department	Capt. Albert Maalouf	2011	*
Emergency Management	Michael Hunken	2010	2012

Reorganization Meeting

January 1, 2012

Fire Chief	William Blackinton	2011	2012
Fire Prevention Chief	Thomas Simpson	2003	*
Health Officer	Lou Apa	1976	*
Historian	Davis Ross	2005	*
Local Assistance Director	County of Bergen	2008	*

### Municipal Court

Court Administrator	Lindsay Taglieri	2005	T
Deputy Court Clerk	Janet Gallagher	2009	*
Newsletter Editor	Ann H. Bistriz	2006	*
Nurse	Cathy Flagg	2008	*
Registrar Vital Statistics	Ann H. Bistriz	2010	2014
Deputy Registrar Vital Statistics	William McGuire	2008	*
"Right to Know" Officer	N/A		*
Tax Collector/Tax Search Officer	Anne Murphy	1993	T
CFO/Treasurer	Anne Murphy	1987	T
Qualified Purchasing Agent	Anne Murphy	2005	T
<i>* Yearly Appointment</i>	<i>T Tenure</i>		

## 2012

### SCHEDULE OF MEETINGS

Mayor and Council meetings are to be held at the Municipal Center, 85 Harriot Avenue (Harrington Park School-emergency only), Harrington Park, New Jersey. Unless noted otherwise, **meetings are held at 7:00 PM.**

MAYOR AND COUNCIL	Agenda	Regular	
January	9	16	
February	13	21* - *Tuesday (Presidents Day is 2/20)	
March	12	19	
April	9	16	<u>Budget Meetings:</u>
May	14	21	To Be Announced
June	11	18	
July	9	16	
August	13	20	
September	10	17	
October	8	15	
November	12	19	
December	10	17	

**NOTE:** \* Reflects changes due to holidays.

The following meetings are held at the Municipal Center, and begin at 8 p.m. except: **Board of Health meets at 7:30pm; and the Library Board meets at the Library at 7:30 p.m.**

MONTH	BOARD OF ADJ. (4 <sup>th</sup> Wed)	ENVIRON. COMM. (1 <sup>st</sup> Wed)	BOARD OF HEALTH (1 <sup>st</sup> Mon)	LIBRARY BOARD (1 <sup>st</sup> & 3 <sup>rd</sup> Wed)	PLAN. BOARD (2 <sup>nd</sup> Tues)	RECREATION COMMISSION (3 <sup>rd</sup> Wed)
January	25	4	9	4/18	10	18
February	22	1		1/15	14	15
March	28	7	5	7/21	13	21
April	25	4		4/18	10	18
May	23	2	7	2/16	8	16
June	27	6	4	6/20	12	20
July	25	11	---	18	10	25

Reorganization Meeting

January 1, 2012

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August	22	1	---	8	14	22
September	26	5	10	5/19	11	19
October	24	3	---	3/7	9	17
November	14	7	5	14	13	4
December	19	5	---	12	11	19

General Court Sessions: 2<sup>nd</sup> Wednesday at 5:30 PM.

\*Meeting dates changed due to holidays

\*\*Meeting Date to be rescheduled due to change in School Board Election date.

**NOTE: For meeting changes, etc., please see the Borough Clerk's office to comply with the State requirement to allow for 48-hours notice to the public of such a change.**

Notice of the above meetings has been mailed to THE RECORD, NORTHERN VALLEY PRESS, and THE SUBURBANITE.

I hereby certify the foregoing to be a true copy of an announcement approved by the Mayor and Council of the Borough of Harrington Park at the Reorganization Meeting held on January 1, 2012.

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Ann H. Bistriz  
Borough Clerk