

REGULAR AGENDA MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
November 12, 2012

(PAH) Call Meeting to Order **Time:7:00pm**

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO	x	
QUANTMEYER		x
EVANELLA	x	
ROTH	x	
DUNLEA	x	
CHUNG	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk
Councilwoman Elect Ryan

(PAH) Consent Agenda-Resolutions

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

(JR) Transfer of Funds-Addendum A
Payment of Claims-Addendum B

(PAH) Proclamation for Declaration of Local Disaster Emergency-Addendum C
(FEMA Required)

(GE) Raffle Applications RA #223 and RA #224-Addendums D & E

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote			x			
NAPOLITANO			x			
QUANTMEYER						x
EVANELLA	x		x			
ROTH			x			
DUNLEA		x	x			
CHUNG			x			

(PAH) Letters were received on behalf of several departments in the Borough. All departments responded quickly and effectively to storm related issues, especially the DPW. The Borough experienced the inability to communicate with the residents which exacerbated many matters. PAH thanked Steve and Ann Bistriz for their attempts to hook up the Borough Hall to the Fire Department and Police generators.. There is currently legislature for District 39 to waive the CAP requirements for emergency needs. Chief Maalouf and Mike Hunken, OEM determined that the Borough was too vulnerable under these extenuating circumstances. PAH requested consideration for a bond which would include a generator for the Borough Hall and Library.

A Trunk or Treat Program that was quickly put together on short notice by Mrs. Perez, Mrs. McTigue, and several other parents . Many participants filled their car trunks with candy and children went trick or treating to each one, rather than house to house. PAH requested AN to discuss with the Recreation Commission. To make the event even more successful and safer, the event could held at Borough Hall. The parking and vehicle situation could be controlled better and insurance would not be an issue. Thank you to Boy Scout Troop 616 for offering to be the “sponsor” so the Community Church would have insurance coverage to be able to hold the event in their parking lot.

Dr. Mary Ann Schran will be honored at the December Regular meeting as Citizen of the Year for all her service to the community as well as all her hard work to help the Borough achieve the Bronze Sustainable New Jersey Award.

The Police Department offered their service to have seniors check in each morning. There is only one resident in town taking advantage of this program. During the past storm there were many people in town who could not get in touch with their relatives. In this event, or any emergency situation, the police would be able to follow up with these residents to ensure they are safe.

There have been many solicitors (minor children) throughout the town for candy sales which are donations to a religious organization. These groups are registered ahead of time with the police department. However, this past weekend, the solicitors were in town, and appeared to be without adult supervision, late in the evening. Chief Maalouf will be in contact with this organization to ensure that there is appropriate supervision of the volunteers.

Ms. McTigue, Lynn Street is collecting clothing for storm victims in south Jersey. Items can be dropped off at her home for delivery.

Mrs. Murphy has distributed the standard budget information for review by each department prior to the end of the year. Budget meetings will be planned to start immediately in January.

Meeting Open to Public
Motion GE
Second JD

Vote AIF

(Councilwoman Elect MR) Thanked all the hard work and effort for all those involved with the Trunk or Treat held at the Community Church. Thank you also to Mrs. Evanella, Mrs. Niece and Mrs. Anders for their coordination. PAH added that the only problem was the safety of the young ones running around when cars were leaving the parking lot. Other than that, all went extremely well.

PAH/ GE acknowledged Life Scout Joseph Niece who was present for his Communications Merit badge.

Meeting Closed to Public

Motion GE

Second JD

Vote AIF

Individual Committee Reports

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire

Waive of Building Department Fees

A Borough family who will be having major construction to their home to enable accessibility for a trauma injury has asked to have all building fees waived (\$336). PAH added that the State will not waive any fees that apply to the installation of an elevator. GE and JR discussed the issue of setting precedence for the future. While it is understandable that the family needs help wherever necessary, but Council should consider any future considerations and requested legal advice.

Building Department Fee Ordinance

Code Enforcement Official

JZ has recommended a change in boiler replacements for residential property. Proposed is a fee of \$150.00 maximum. Also added is a fee for radon remediation for \$80.00. Code Official will be added for enforcement of municipal ordinances for construction and property maintenance. Currently as per our code book, there are different departments responsible for enforcement which in many cases does not make sense or is confusing. Mr. Dineen will prepare the proposed Ordinance.

Recreation Commission Report:

Recreation is interested in utilizing the Penny Tax Fund for field maintenance since they can no longer maintain the fields through current budget constraints. They would also like to speak with Council regarding Open Space grants to provide lighting at Highland Field parking lot area. JR is aware of the costs related to field maintenance. AN distributed reports supplied by Recreation for review. Mr. Dineen is reviewing the legal aspects of how Open Space funds may be spent. A presentation will be made by the Recreation Commission at the November 19, 2012 meeting. ALB noted that grant writer and engineering fees need to be considered.

**(GQ) Recreation Commission, Environmental Commission
Personnel & Performance Evaluations**

(GE) Police, Municipal Court, Public Assistance

Assumption Academy sent a thank you poster to the Police Departments for their presentation at their school. Thank you cards were also received from the HP 3rd grade for the police presentation on Government Day. The students were most interested in the handcuffs, sirens and riot gear.

On October 15, 2012 Officer Miller made a motor vehicle arrest that involved a large amount of drugs. Chief Maalouf would like to make a presentation at the November 19, 2012 meeting.

Police Committee will be meeting next week with Chief Maalouf to discuss the 12 hour work shift option. JR had concern about the safety and alertness of officers on duty for such a long time. He also expressed concerns about overtime and the impact on the budget if someone is injured, out sick or on vacation. PAH noted that the officers should be willing to negotiate if they are opening up their contract.

(JR) Finance, Administration & Exec., Grants, Newsletter

JIF Premium Options 2013

AEM suggested that the Borough keep the same deductibles and options as in the past. Council was in agreement.

Dividend Payment

Council determined that the JIF dividend be sent in full to the Borough rather than applied to next year's premium.

Newsletter Ad Fee Increase

ALB has requested to change the advertising fees for the newsletter to \$150 annual and \$100 for 6 months. Last year several companies inquired into half year advertising. This may bring addition funds to cover the cost of this publication. Resolution shall be placed on the November 19, 2012 agenda.

(JD) DPW, Recycling, Building & Grounds

Requested a copy of the DPW contact from ALB to start discussions.

(JC) Board of Health, Sanitation

Liaison to Board of Education

Flu program was successful-76 shots administered. Left over shots may be donated or 10% of the extra shots can be returned to the County.. Dr. Brunquell will administer shots to employees and volunteers.

Ordinance 373 1-3 has been amended to reflect new late fees of \$10 per cat starting March 1st of any given year. \$75 summons will be issued by June 1.

The HP school is holding a school supply drive for the students in Moonachie that have been relocated to the Wood Ridge School (280 students K-8).

Garbage pickup ran late last week due to the abundance of refuse from the storm. The truck was emptied many times that day and the route was finished on Thursday.

(PAH) Mayor Hoelscher

Old Business

(PAH) Contractor for Borough Hall Construction

4 proposals are considered. PAH have JZ review and help advise which contractor will provide the best services.

New Business

(GE) GE requested a meeting with Marlene Casey to discuss grant possibilities for the Old Burying Ground. December would provide enough time to allow him to speak with his counterparts of the Historical Society.

(JD) Discussed his availability to be involved with the OEM meetings for Hurricane Sandy. PAH explained that in the future we could set up some sort of speaker phone call so he could be involved.

Closed Session-NONE

Items for the Monthly Regular Meeting: November 19, 2012

Minutes:

Adjournment-Time: 8:05pm

Motion:GE

Second:JR

Vote:AIF

Addendum A
RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief Financial Officer, the following transfers be made at this time between 2012 Budget line items.

	<u>From</u>		<u>To</u>
Group Insurance Plans	\$1,661.00	Bergen County Sewer Authority	\$1,661.00
Police – Other Expense	\$4,000.00	Police – Vehicle Maintenance	\$4,000.00
Group Insurance Plans	\$ 800.00	Insurance – Liability	\$ 800.00

11/12/12

Addendum B

PAYMENT OF CLAIMS CERTIFICATION

I hereby certify that funds are available for the following disbursements:
2012 Current Fund \$1,660.81

ANNE MURPHY, CFO
November 12, 2012

Addendum C
PROCLAMATION

TO ALL RESIDENTS AND PERSONS WITHIN THE BOROUGH OF HARRINGTON PARK, NEW JERSEY AND TO ALL DEPARTMENTS OF THE MUNICIPAL GOVERNMENT OF THE BOROUGH OF HARRINGTON PARK.

Whereas, pursuant to the powers vested by (Chapter 251 of the laws of 1942, as amended and supplemented, NJSA App. A: 9-30 et seq.; NJSA 40:48-1(6); emergency is declared to exist within the boundaries of the Borough of Harrington Park, and

Whereas, the aforesaid laws authorize the promulgation of such orders, rules and regulations as are necessary to meet the various problems which have or may occur due to such emergency, and

Whereas, by reason of the conditions which currently exist in certain areas of the Borough of Harrington Park which may affect the health, safety and welfare of the people of the Borough of Harrington Park, and

Whereas, it has been determined that these areas of the Borough of Harrington Park should then be declared disaster areas and further that certain measures must be taken in order to insure that the authorities as well as maintaining an orderly flow of traffic and further in order to protect the persons and property of the residents affected by the conditions, and

Whereas, the following areas are designated disaster areas:

- A. Borough of Harrington Park

Therefore, in accordance with the aforesaid laws, it is promulgated and declared that the following regulations shall be in addition to all the other laws of the State of New Jersey and the Borough of Harrington Park.

1. There shall be no through traffic traversing the aforesaid area(s) except for the movement of police, fire, first aid or any other such vehicles as may be permitted by the use or by authorized officials of the Borough.
- 2.

Addendum D
RESOLUTION

RA # 223 On Premise Raffle-Junior Women

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the On-Premise Raffle Application RA # 223 for the Harrington Park Junior Woman's Club to be held on December 1, 2012, 10am, at 1 Spring Street, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

Addendum E
RESOLUTION

RA # 224 On Premise 50/50 Raffle-Junior Women

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the On-Premise 50/50 Raffle Application RA # 224 for the Harrington Park Junior Woman's Club to be held on December 1, 2012, 10am, at 1 Spring Street, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.