

**REGULAR AGENDA MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**April 8, 2013**

**(PAH) Call Meeting to Order**

**Time: 7:03PM**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
DUNLEA (JD)	X	
EVANELLA (GE)	X	
PEDERSEN (JP)		X
RYAN (MR)	X	
NAPOLITANO(AN)		X
CHUNG (JC)		X

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**  
**Ms. Judith F. Curran, CFO (JFC)**

**(PAH) Consent Agenda-Resolutions**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**Addendums A-B**

**(JD) Transfer of Funds-A**

Discussion followed to determine if this transfer is allowable. Mr. Higgins, Borough Auditor can determine if appropriate. Councilmembers approved on the condition that this is allowable or considered regular practice.

Ms. Curran explained that this money needs to be transferred prior to April 30<sup>th</sup>. It is deemed appropriate to make this transfer since the late fees involved with this transfer are 10%. Ms. Curran and Ms. Bistriz both had calls into the Auditor's office and had not yet heard back.

GE wanted to ensure that all is done legally. All present were in agreement.

Motion JD, second JC-Vote: AIF

**Individual Committee Reports**

**(JD) Finance, Administration & Exec., Grants, Newsletter**

Finance Committee is currently discussing job and salary changes/adjustments for two employees. Both have presented their qualifications and discussed their cases in length with the Finance Committee members. JD will report back to Council after an update meeting is held with the committee.

The Borough is budgeted for 2013 is under the 2% CAP as well as is the School Budget. Borough budget adoption is scheduled for April 15, 2013 and the School Board election is April 16, 2013 from 2pm-9pm.

Finance Committee will be meeting with the Borough Accountant at 6:30pm prior to the Regular meeting that evening.

JD referred to ALB to discuss the bond process. Bond Council will amend the current Bond Ordinance so the Borough can spend the balances left in each category. First reading scheduled for April 15, 2013.

**(GE) DPW, Recycling, Building & Grounds**

Waterway by Brook Street and Arthur Court is full of debris. DPW has gone out to the area and cleaned out the stream blockages. PAH noted that the local departments can clean out these areas for maintenance reasons without applying for permission from the DEP.

**(JP) Police, Municipal Court, Public Assistance**

**GE reported on behalf of JP**

Officer Costigliano has attended additional training at the Police Academy and has recently made 3 DWI arrests.

**(MR) Recreation Commission, Environmental Commission  
Personnel & Performance Evaluations**

Town wide Cleanup-4/20/13. The Hackensack Riverkeeper, in conjunction with United Water, is cleaning up watershed areas. Three areas in the Borough have been chosen for volunteers to help clean.

\$300 grant received from UWR to pay for expenses related to this event.

April 27, 2013-BCUA Paper Shredding program-Free to local and county residents

Humus Sale-\$20 2 cubic yards-max of 10 cu. Yards.

History Day sponsored by the Historical Society 10am-2pm-Borough Hall

Garden Club Plant Sale 9am-noon at Borough Hall Parking Lot

April 28, 2013-History Tour of the Old Burying Ground and a Fundraiser tour through Historic Rockleigh.

Eagle Scout Candidate Kurt Sigler will be contacting Council to present his idea of installing bat houses at Pondsides and Highland Parks.

The Environmental Commission would like to harvest trees at Highland Field.

Discussion will take place with the Recreation Commission. Plans include planting arborist saplings by the mulch pile that will not obstruct any of the sports programs.

MR asked about Capital Alternatives attendance-ALB stated that she would confirm with Ms. Casey.

Town Day-September 22-Ms. Brackenbury is the contact person.

At the April 17 Recreation meeting-Christopher Apostle will be honored for his past participation.

MR would like councilmembers to consider two alternate positions for the Recreation Commission to help ease the ability to reach a quorum for meetings. Recreation Commission is supportive. State statute has been forwarded to council to consider at the next meeting. GE and PAH asked how many meetings have had a lack of quorum-MR would speak with Mr. Amdur the secretary to the Commission. Any alternates would be a Mayoral appointment. MR added that it is always a benefit to have as many volunteers as possible to learn what is involved with the boards or commissions to ease the transition when people step down.

MR asked ALB about submissions of ethics statements-ALB noted that passwords have not been provided by the state.

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire**

**(JC) Board of Health, Sanitation  
Liaison to Board of Education**

**MR reported on behalf of JC**

Discussion with AN, JC and MR have taken place regarding parameters for the upcoming garbage contract. All feel that it is important to improve upon curbside recycling. The school has made great strides in their recycling efforts. GE asked how curbside pickup can be improved. MR briefly explained single-stream pickup in which residents can place all recyclable materials in a can to be picked up once a week, making the ability to recycle less time consuming and easier to comply.

The goal of the committee is to go out for bid June 2013.

**(PAH) Mayor Hoelscher**

**Old Business**

**(JD) Bond Apportioning-Spread Sheets Distributed**

Please review prior to next week for the first reading of the Bond Ordinance

**New Business**

**(JD)** Asked MR what the status is of the Highland Field remediation. MR will find out and report at the next meeting.

**(GE) 2012 Annual Stormwater Report for NJDEP Municipal Stormwater Management Program**

This is mandated by the State to file annually. This is required to be submitted by May 2, 2013. Neglia Engineering needs to have permission to file on behalf of the governing body.

Motion-GE, second JD-AIF

**Recommendation of Bid Award-NJDPT LaRoche 4/Parkside 3**

Lowest most responsible bid was AJM Contracting-\$110,403.30-Resolution to accept bid will be on next week's agenda.

**(JP) Tenure of Police Officers Miller and LaVigna**

**Addendums**

**(JP) Police Patrolman Jacob Miller**

**Police Patrolman James LaVigna**

GE discussed the above resolutions to grant tenure to the newest patrolmen. Both officers have been reviewed and have been found to have a high standard of performance and strong work ethic.

**Motion GE**

**Second JD**

GE and JD were proud to be on the team that hired both these men.

**Vote AIF**

**(MR) Request for Field Usage-Junior Woman's Club**

The Junior Woman's Club has requested to use Highland Field for a fundraising Family Concert. Date planned is Friday, May 24, 2013 (RD 5/25). Scheduled time is 5pm-9pm with use of the field, hut and bathrooms. Food would be sold, with profits from the event used to benefit Harrington Park. No stage will be used. JD inquired into any possible damage to fields and who would set and clean up the event. Mr. Kiernan would be contacted, along with Chief Maalouf regarding any overtime expenditures. Juniors would cover the cost of possibly 2 police officers. MR added that perhaps a crossing guard could be used in place of a police officer. GE had strong concerns over the safety issues across such a busy road.

At this point, council had no objection to the fundraiser as long as all safety, health and insurance issues are appropriately addressed. MR will forward this request to the recreation Commission for their consideration.

**(ALB) Senior Service Students for Borough Hall**

Two students have signed up for Senior Service who will be working on the filing system in the basement to combine block and lot files for planning and building usage. Start-May 20, 2013-June 15, 2013.

**(PAH) Annual Audit 2012**

Council was handed out the Annual 2012 Audit for review. PAH noted that protocol needs to be followed by all personnel, boards and commissions to file purchase orders

prior to ordering anything. If procedure is not followed, the individual involved shall be personally responsible to pay for the item.

MR noted that there was an error on page 94 (John Dunlea needed to be noted as Council President).

**Budget 2013**

PAH canvased council regarding their approval of the 2013 budget. JD noted the \$17,000 under CAP and reiterated what was discussed earlier in the meeting. All members of the Finance Committee were in favor of the budget; MR noted she was undecided at this time expressing concerns about the Police chief's salary.

**(GE) Old Burying Ground Update**

4 headstones have been recently been reset. 35 stones total have been restored. Discussion followed regarding the removal of downed trees and debris in the cemetery. Removals of trees that look as though they might cause damage has been reviewed by the Historic Society and determine that the coverage deters people from the area. Also the roots of these trees hold the earth that is eroding on the perimeter. PAH has tried to reach out to the homeowner on the neighboring property to discuss access or possible purchase of the parcel of land that fronts on Arcadia Court that would help contractors access the OBG.

**Meeting Open to Public**

**Motion GE**

**Second JD**

**Vote AIF**

**Meeting Closed to Public**

**Motion GE**

**Second JD**

**Vote AIF**

**Closed Session-none**

**Items for the Monthly Regular Meeting:**

**Budget Approval**

**Capital Alternatives-Marlene Casey**

**Open Space and Old Burying Ground**

**Minutes: March 11, 2013**

**March 18, 2013**

**Adjournment-Time: 8:20PM**

**Motion: GE**

**Second: JD**

**Vote: AIF**

**Addendum A**  
**Transfer of Funds**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that upon the recommendation of the Chief financial Officer, the following transfer be made at his time between bank accounts:

<b>From</b>	<b>To</b>
Open Municipal Space \$388,418.00	Current Fund \$388,418.00

Judith Curran, CFO  
04/08/13

**Addendum B**  
**RESOLUTION**  
**Police Patrolman Jacob Miller**

**WHEREAS**, the Mayor and Council have established by Ordinance a police department.

**WHEREAS**, such Ordinance has been from time amended to include new positions and to otherwise provide for the efficient operation of the Police Department.

**WHEREAS**, Officer Jacob Miller was hired under probationary provisions on April 10, 2012; and

**WHEREAS**, the Police Commissioner in conjunction with Chief Maalouf, have reviewed the tenure and status of Officer Miller and are recommending that said officer be offered permanent employment pursuant to the terms of the collective bargaining agreement with Harrington Park Policemen's Benevolent Association

**WHEREAS**, the Chief of Police endorses this recommendation since Officer Miller has successfully completed the required probationary period as per State mandate; and

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council are satisfied that it is in the best interests of the Borough to accept Officer Jacob Miller into the permanent roster of the Harrington Park Police Department.

**Addendum C**  
**RESOLUTION**  
**Police Patrolman James LaVigna**

**WHEREAS**, the Mayor and Council have established by Ordinance a police department.

**WHEREAS**, such Ordinance has been from time amended to include new positions and to otherwise provide for the efficient operation of the Police Department.

**WHEREAS**, Officer James LaVigna was hired under probationary provisions on April 10, 2012; and

**WHEREAS**, the Police Commissioner in conjunction with Chief Maalouf, have reviewed the tenure and status of Officer LaVigna and are recommending that said officer be offered permanent employment pursuant to the terms of the collective bargaining agreement with Harrington Park Policemen's Benevolent Association

**WHEREAS**, the Chief of Police endorses this recommendation since Officer LaVigna has successfully completed the required probationary period as per State mandate; and

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council are satisfied that it is in the best interests of the Borough to accept Officer James LaVigna into the permanent roster of the Harrington Park Police Department.