

**SPECIAL BUDGET MEETING
Mayor and Council
Borough of Harrington Park, New Jersey
February 4, 2013**

(PAH) Call Meeting to Order Time: 7:06pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been e-mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
Council		
DUNLEA (JD)	x	
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)	7:25pm	
NAPOLITANO(AN)	x	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)
Ms. Anne E, Murphy, CFO (AEM)

(PAH) Suspend Order of Business

**Motion JP
Second JD
Vote AIF**

Move to go to Closed Session (Addendum A) Time: 7:09pm

**Motion JP
Second JD
Vote AIF**

Return to Open Session Time: 7:30pm

**Motion GE
Second JD
Vote AIF**

(PAH) Return to the Regular Order of Business

**Motion GE
Second AN
Vote AIF**

(AN) Ambulance Corps waiver of permit fees-Generator Installation

(JD) Budget Discussions

Building Department Mr. Zavardino asked for \$650.00 for books (new code books); he will need the actual books; salaries are fixed. Discussion about Property

Maintenance position; perhaps someone can start in May.

\$3,000 can be removed from that item.

\$300 added to computer work line item.

Total changes for Building Department: \$3,000 in savings.

Board of Health Councilwoman Chung stated that Ms. Mongelia is budgeted for 250 hours each for Board of Health and Tax Assessor.

Some hours will be transferred to Board of Health.

Training classes are needed for blood borne pathogens handlers; these classes are being planned. Chris Wood has volunteered to be trained as a trainer.

Amount in this line item has increased to \$1,000.

Ms. Chung reviewed item by item.

Councilman Evanella asked for clarification on the budget contribution to the library.

The Mayor stated that this fee is a state-mandated amount.

Ms. Murphy was brought into the meeting to confirm. Ms. Murphy said that nothing has changed to her knowledge. It is calculated at a third of a million dollars.

The Mayor will discuss the calculation amount when he goes to Trenton this week.

Councilman Napolitano report included a letter from the Ambulance Corps he just received before the Council and would like to discuss it further with Jeff Hargrove, Captain for clarifications to why they need more money. Also, a generator is being installed; they are requesting a waiver of permit fees.

The fees were waived for past Fire Department construction; these should be able to be waived as well. AN made a motion to accept the letter and waive the fees, second GE.

Roll Call Vote: AIF

Ms. Bistriz reported that she contacted Pitney Bowes to research the fees and costs related to the current postage machine. The best plan is to continue to work with Pitney Bowes and switch to a hand-feed machine to save \$75 on monthly fees. She can have a resolution ready for the next meeting to switch. Another option is to continue the lease on the current machine, after the contract expires. Ms. Bistriz is also researching a better deal on a copier. She will have figures for both items at next week's meeting.

JD spoke with Mr. Dineen, who is willing to reduce his fees.

Ms. Chung asked Councilman Evanella about the tree trimming at school.

He will follow up with Mark Kiernan.

The Mayor confirmed that Jack Lewis and the Chief will be *Riced* after next week's meeting. The Mayor also wants to discuss Ms. Bistriz's position;

she waived her right to be *Riced*. The budget will be introduced on March 11th. Further budget discussions will be held at the meeting on the 19th. Ms. Bistriz reported that Ms. Casey will not be coming in, as she is going in for surgery.

The Mayor had an exit interview with Toni Flyge. She was appreciative of the opportunity to serve. Her choice to leave was a business decision, and she thanked the Council for its support.

The school is working to enhance security and has experts coming in.

There will be a meeting on the 14th about the lightning detection system.

The revaluation letters went out.

Some residents at Brookside have been calling unhappily. If Councilmembers get calls they can say that the situation is being reviewed.

Due process has been followed with the interviewing of the CFO candidate. She can easily obtain any needed certification. Members of the interviewing committee reported that the candidate is knowledgeable and personable and recommended her hire.

The Mayor and Mr. Dunlea called several references and received favorable responses about the candidate under consideration. Also, the town Assessor has a working relationship with this person and confirmed the favorable impressions. Mr. Dunlea moved to hire her at \$90,000, second Mr. Evanella. Ms. Ryan confirmed that her hours will be 9:00-4:30. She will, and she will stay late when needed. She will be CFO/Tax Collector and will obtain her QPA.

MOTION

Motion was made by Councilman Dunlea to hire Ms. Judith Curran as Certified Financial Officer and Tax Collector for the Borough of Harrington Park. Annual Salary shall be \$90,000 year with inclusion in the New Jersey State Health Benefits Program at a personal contribution (Family Coverage) at the rate of 28% of the premium costs and dental benefits through Met Life (Family Coverage) at a personal contribution of 14%. Resolution shall be prepared for the February 11, 2013 Mayor and Council Agenda meeting to formalize actual commencement date of employment.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
DUNLEA (JD)	x		x			
EVANELLA (GE)		x	x			
PEDERSEN (JP)			x			
RYAN (MR)			x			
NAPOLITANO(AN)			x			
CHUNG (JC)			x			

Ms. Bistriz will email her a copy of the resolution in the morning. Mr. Dunlea will contact her.

Old Business

None

New Business

None

Meeting Open to Public

Motion JP

Second GE

Vote AIF

Meeting Closed to Public

Motion GE

Second JP

Vote AIF

Addendum A

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Personnel-Finance

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Adjournment-Time: 8:35pm

Motion:JP

Second: GE

Vote: AIF