

**SPECIAL BUDGET MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**January 28, 2013**

**(PAH) Call Meeting to Order**

**Time: 7:04pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is posted on the bulletin board in the Municipal Center. Copies have been e-mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
<b>Council</b>		
DUNLEA (JD)	x	
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)	x	
NAPOLITANO(AN)	x	
CHUNG (JC)	x	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Steve Paccico, Chair Recreation Commission (SP)

**(JD) PAYMENT OF CLAIMS CERTIFICATION**

**I hereby certify that funds are available for the following disbursements:**

**2013 Current Fund**

**\$858,937.00**

**ANNE MURPHY, CFO**

**January 28, 2013**

**Motion JD**

**Second E**

**Roll Call: AIF**

**(JD) Budget Discussions**

Review Construction Department budget

AN requested to wait until next meeting so Mr. Zavardino can be present to explain each budget request.

Review Recreation Department budget

Mr. Paccico made a clear presentation of the needs, apportionments and funding of the Recreation Program and the fields. Several options were discussed utilizing funds from various areas including open space and other trust funds to minimize the impact on the budget.

Last year's expenses included some sprinkler maintenance that was damaged at Town Day.

All sports contribute to the budget of the Recreation Commission since their programs utilize the field more than anything else. The Recreation Trust Fund can be drawn upon over the year, but that money primary comes from the rental of the fields by various camps and other programs.

Mr. Paccico recommended option #3 which draws some funds from Open Space and also will reduce some of the fees charged for children's sports programs.

Recreation is not intentionally drawing down the Open Space funds to pay for their programs. Their intention is to use as little as possible, but effective as possible. The goal is to save enough funds through the Open Space program to do some remediation/dredging at Pondsides Park within the next 3-5 years. The County can help with the dredging, however, permits are required through the NJDED and engineering fees can be pricey.

PAH inquired if these plans would be adversely affected if the "Penny Tax" was reduced to "half cent". SP stated that all would just have to plan accordingly to make everything work.

Mr. Paccico will be contacting Closter to speak with their DPW supervisor to determine what is necessary on the part of the town to move forward with the County Mosquito Commission dredging program.

MR explained that the special programs that run through the Recreation Commission have minimal funding in place for them, but some funding may be available through outside sources. PAH requested MR and SP to add the Trunk or Treat Program to this list since it was so successful last year.

The Cleaning Company will be reviewed to see if there are other options to save money.

MR confirmed that there would be no bonding by the Borough this year due to the tight budgetary constraints this year. JD confirmed. However, there is some money left in the bond from 2011 that could be apportioned to Recreation if they had the need. SP stated that the only thing Recreation would need now is the repair of one of the back stop fences. Repairs are not bondable expenses, only new items or construction.

**(MR) Environmental Commission**

The only expenses to discuss are the ANJEC membership which is required for the Commission and the miscellaneous funds of \$30. The requested \$5000 for a matching grant that was unused last year is still held in surplus to be used accordingly.

**(AN) Building Department**

Mr. Zavarino will be in to discuss the Department at the next meeting

### **Planning Board**

Reductions can be made of \$2500 for Legal and \$500 from Master Plan and Planner.

### **Fire Department**

Two of the items discussed last week may be purchased through bond money with a reduction now of \$1800. AN will contact the fire department to confirm the amounts for the next meeting,

### **Ambulance Corps**

**252-2** Can be reduced to \$14000.00. Council members asked if this could be reduced further. AN was not comfortable making any further reductions without discussing with the Corps.

### **(JP) Police Department**

Possible reduction in line 150 however he needs to clarify with the Chief.

155-2 027 Special Council can be reduced to \$10,000.

MR discussed if the Borough Attorney could be capped at \$30,000 since it was done two years ago and worked well. The attorney attended all meetings and was available all the time. JP and PAH will speak with Mr. Dineen by the next meeting.

MR also suggested to look into the Ridgewood Newspaper to see if they could be used for legal notices at a reduced cost-ALB will report back.

MR would like Council to consider having employees pay for their own certifications. JP was in favor of the town covering this relatively low cost to ensure that the employees are properly educated for their positions. MR thought this was a good time to make the change since there will be new employee negotiations upcoming.

### **Old Business**

### **New Business**

### **Meeting Open to Public**

**Motion GE**

**Second JP**

**Vote AIF**

### **Meeting Closed to Public**

**Motion GE**

**Second JP**

**Vote AIF**

**Closed Session Time:8:43PM**

**Motion JD**  
**Second GE**  
**Vote AIF**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Personnel Municipal Building

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session Time: 8:59PM**

**Motion GE**  
**Second JP**  
**Vote AIF**

**MOTION**

Motion was made by Councilman Napolitano to increase Ms. Debra Rielly's work hours to full time (with health benefits waived) for the salary of \$28,000 annually. Responsibilities will include her current position with the Building Department as well as additional duties in the Finance Department that pertain to the payroll process. Effective January 29, 2013.

Second by Councilman Pedersen.

Roll Call AIF

JD next budget meeting should be scheduled for Monday February 4, 2013 at 7pm. Building Department and Board of Health will be discussed and hopefully the budget process can be wrapped up at that this meeting.

ALB will notice the newspapers.

**Adjournment-Time: 9:07pm**

**Motion: JP**  
**Second: GE**  
**Vote: AIF**