

**REGULAR MONTHLY MEETING  
Mayor and Council  
Borough of Harrington Park, New Jersey  
June 18, 2013**

**(PAH) Call Meeting to Order**

**Time: 7:00pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
<b>Council</b>		
DUNLEA (JD)		x
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)	x	
NAPOLITANO(AN)	x	
CHUNG (JC)	x	

**Also present: Ann H. Bistriz, Borough Clerk (ALB)  
Mr. John R. Dineen, Borough Attorney (JRD)**

**(PAH) Flag Salute**

**Life Boy Scout Joe Niece was present in the audience, and was asked to lead the Flag Salute.**

**MEETING PROCEDURE:**

- 1. Call Meeting to Order (Mayor)**
- 2. Mayor's Announcement (Mayor)**
- 3. Roll Call (Borough Clerk)**
- 4. Flag Salute (Borough Clerk)**
- 5. Minute Approval(s) (Mayor & Borough Clerk)**
- 6. Correspondence (Borough Clerk)**
- 7. Reports of Committees (Council Members)**
- 8. Old Business**
- 9. New Business**
- 10. Mayor's Report-Remarks, Announcements, Proclamations**
- 11. Public Discussion-Open-Motion**
- 12. Public Discussion-Close-Motion**
- 13. Ordinance (s)**
- 14. Ordinance (s) Second Reading**
- 15. Closed Session-Motion-Second**

## **16. Adjournment**

### **(PAH) Suspension of Regular Order of Business**

**Motion GE**

**Second JP**

**All in Favor**

### **(PAH) Return to Regular Order of Business**

**Motion JP**

**Second GE**

**All in Favor**

### **Joseph Niece- Eagle Scout Candidate**

Plans for his project would include placing signs in our park areas designating the flora and fauna that inhabits the area. Information would need to be researched and confirmed for correctness, and the signs would be constructed and set in concrete in various areas.

A sample sign was passed out to council. Discussion followed with suggestions of who to speak with within the Borough and how the signs would hold up to UV rays and the weather. Mr. Niece will reach out to the Garden Club and Mr. Hakim (Borough Planner). It was determined that permits would not be required for this project, but once locations for the signage is decided, correspondence should be sent to the Borough.

Council stated they liked the idea of this project and look forward to seeing it all come to fruition.

### **Harrington Park Volunteer Fire Department**

#### **Chief R. Budinich and Assistant Chief D. Roem**

Both Fire Department representatives provided Council with information pertaining to the 2 alarm fire that took place at the beginning of the month on Byrne Lane. Pictures were provided as well as description of the complete scenario. Fortunately, our volunteers practice continually for this type of circumstance which includes temperatures ranging between 200 – 1500 degrees in the attic, aerial and pumper trucks from neighboring communities, and great coordination between mutual aid and interborough safety management. Firefighters were monitored by the HPVAC and additional towns were called in to cover for those assisting Harrington Park. Two firefighters were injured due to smoke inhalation and blood pressure elevations. Both were treated and taken to Englewood Hospital, and are now doing well. This, over two hour, battle proved to be exactly what the volunteers drill for and showed how well prepared our emergency response teams are. The backup system, those assisting and the response from Mahwah worked flawlessly.

PAH complemented both officers who were present, as well as the whole Department, for their attention and devotion for all the time spent as volunteer firefighters.

JC added that she was witness to the whole fire and explained to the resident she was visiting that all the people involved were volunteers. She and the resident were both truly proud and grateful for the brave volunteers that responded.

Assistant Chief Roem handed out pictures of the new fire truck and explained all the improved safety features and how much is now computerized. Truck should arrive during the summer, with a wet down some time next spring.

**Meeting Closed to Public**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Minute Approval**

**April 20, 2013**

**May 13, 2013**

**May 20, 2013**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Consent Correspondence**

**SEE ADDENDUM "AA"**

Consent Correspondence be accepted and become a part of this meeting without Discussion

**Motion JP**

**Second GE**

**Vote AIF**

**(PAH) Consent Agenda-Resolutions**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**Addendums**

*(JD) Payment of Claims A*

*Refund of 2013 Tax Overpayment B*

*Tax Court Judgment C*

*(JP) Liquor Licenses:*

*Dino's-Il Calcio D*

*Harrington Park Volunteer Fire Department E*

*The Store in Harrington Park F*

*Raffle License #226 G*

*Raffle License #227 H*

*(GE) Award of Contract for ADA Ramps I*

*Professional Services-Neglia Engineering J*

*Annual Recycling Tonnage Grant Resolution K*  
*(GE/MR) Field Clean-up L*  
*(MR) Green Team Resolution M*  
*(PAH) Community Development Representative N*

MR requested that Addendum item A be removed from consent since she will not be voting in favor of that one item. However, she noted that she likes the new format from the CFO which enables Council to have a description of each item in the payment of claims.

Items B-N  
Motion GE  
Second JP  
All in favor

Item A  
Motion AN  
Second JP  
GE, JP, AN AND JC voting affirmative  
MR- No

### **Individual Committee Reports**

**(JD) Finance, Administration & Exec., Grants, Newsletter**

**(GE) DPW, Recycling, Building & Grounds**

DPW and Committee have come to a contract agreement which is now under review at the Borough Attorney's office.

Closter's "old" street sweeper was returned since the Borough now has an agreement with Haworth.

Thank you to DPW worker Russell Carpanini for using his own equipment to cut the infield at Highland.

Thank you to the DPW for helping a resident's cat out of a tree.

**(JP) Police, Municipal Court, Public Assistance**

540 calls

263 traffic details

32 school safety details

164 summonses/YTD 603

Office Miller has returned to work after a shoulder injury

**(MR) Recreation Commission, Environmental Commission  
Personnel & Performance Evaluations**

Green Team and Environmental Commission are recertifying for Sustainable New Jersey.

Trees planted on Highland are doing nicely and one more tree will be planted in that area once the existing stump is removed. Two trees have been planted in the Nutshell.

The Environmental Resource Inventory Grant is currently being worked on with the Green Team, Dr. Fried and the HSA for a sponsor.

There was a successful Tennis meeting at the end of May start up a new program for tennis court use, tournaments and clinics. This can potentially bring in some additional revenue to help maintain the courts.

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire**

May construction fees \$16302/ 2012 \$8000

Building Department is doing fantastic. Thank you to the Building Department employees as well as to the Fire Department and Ambulance Corps volunteers.

**(JC) Board of Health, Sanitation**

**Liaison to Board of Education**

Ms. Gail Poling is substituting for Ms. Cathy Flagg who is out on leave.

Skin Cancer Screening is scheduled for July 13 at the HP Swim Club 9:30-11:30am

Second BBP Class scheduled for June 20<sup>th</sup> for those who could not attend the one in May.

Board of Health is requesting a pet waste receptacle at the end of Columbus Avenue.

Permission needs to be received from United Water since it is their property. The receptacle can be purchased through the Clean Communities Trust Fund.

MR thinks this is a good idea, and if it works maybe one can be placed at each of the other fields.

Board of Health has all their information now posted on the town website.

The Sanitation Committee is almost ready to put together a bid package for July so bids can be submitted in September. Bids will include an extension of curbside vegetation since people still clean up their laws in October (especially with past Fall storms) and single stream recycling. The tipping company distance will be increased to 25 miles, or the Borough will go with the BCUA and electronics will be picked up curbside by calling the DPW. Mark Kiernan has set this up with a company that will dispose of this equipment for free. MR added that JC has done extensive research to come up with a good bid. JC thanked AN and MR for working with her as well.

**(PAH) Mayor Hoelscher**

The Mayor requested support for Bill A-2753-Energy Receipts Tax Refund. This has had strong support from the League of Municipalities and would make a tremendous difference in municipalities such as ours.

PAH will be attending an Incident Command System Meeting on June 25, 2013 in Mahwah.

Exterior repairs to the Borough Hall are complete with the DPW finishing some of the soffit painting and replacement of shutters.

Bergen County League of Municipalities as well as the League of Municipalities have been gathering strong support for the following:

S-2511 Amending Open Public Meeting Act  
S-2512 Amending Open Public Records Act

Last evening was the 8<sup>th</sup> grade graduation for the Harrington Park School-86 students graduated.

**Old Business**

**(AN) EMS Incident Planning**

Jeff Hargrove and Chris Wood have taken incident response training and would like to incorporate what they have learned into our current response plan. ALB should reach out to the DPW, Fire Department, OEM, Police and Board of Health to see if they would like to contribute.

**Waiver of Building Permit Fees for Our Lady of Victories Church**

OLV has requested their building fees to be waived for their current project. They have paid over \$8000 in permit fees for various projects this year and their current project which will cost the church over \$500,000 in construction costs. PAH asked the Building Department to breakdown the various permits and fees and the costs of each individual project. MR stated she received an email that there was a letter in the past that waived the fees. The Building Department Official informed the Mayor that surrounding towns do not waive the fees for their houses of worship since they already do not pay taxes. JP added that apparently in the past, fees were waived, but they may not have been done through official means. ALB reviewed minute books and there is nothing on file that she can find that designates that houses of worship do not pay permit fees. MR added if this is done for one location, it should be done for all and requested a list of all past projects for all churches so an informed decision can be made.

GE asked to have this discussion tabled until there is additional information to make a decision.

**New Business**

**ORDINANCES AND RESOLUTIONS**

**Ordinance Introduction #681-Creation of Borough Administrator-Addendum O**

**Motion GE**

**Second AN**

Discussion followed to include MR concern about authority and that the basis of why she is a council person would be diminished. She still wants the authority to be directly involved in her departments without having to go through an Administrator. JRD explained that this position would enable council to be more efficient and that the Council is the final say in any situation since they make the rules and regulations and policies. MR does not want to relinquish her oversight since that is a major part of her position as councilperson that she enjoys.

JRD explained that most towns have a Borough Administrator to keep consistency as councils change. This is not a tenured position and would not take away any authority that a councilperson would have over their respective departments.

JC like the ability that the administrator would have to make sure all details are followed properly and that each department is run appropriately. The person for this position should have

the knowledge and accessibility to work with each area in conjunction with each council member. MR responded that she prefers the seven members to work together on all situations and then work directly with the departments. AN thanked MR for voicing her concerns about the diminishment of Council roles.

**Vote GE, JP, AN. JC affirmative**  
**MR-No**

**Ordinance #680 Salary Ordinance 2013-Addendum P**

**Open for discussion**

**Motion JP**

**Second GE**

**Vote AIF**

**Closed for Discussion**

**Motion GE**

**Second JP**

**Vote AIF**

**Motion to approve on Second Reading GE**

**Second JP**

**Vote AIF**

**Closed Session Time: 8:35pm**

**Motion GE**

**Second JP**

**Vote AIF**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Contract discussion
2. Personnel
3. Potential Litigation

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session Time: 9:50pm**

**Motion GE**

**Second JP**

**Vote AIF**

Adjournment-Time: 9:53pm

Motion: GE

Second: JP

Vote: AIF

Addendum A

I hereby certify that funds are available for the following disbursements

2012 Appropriation Reserve	\$	1,738.04
2013 Current Fund	\$	108,213.59
Payroll (May 31, June 14)	\$	198,360.69
Trust Fund	\$	6,614.61
Dog Revenue Fund	\$	12.60
Capital Fund	\$	15,980.00

JUDITH CURRAN, CFO  
JUNE 18, 2013

ADDENDUM B  
FROM THE TAX COLLECTOR'S OFFICE  
REFUND OF 2013 TAX OVERPAYMENTS

WHEREAS, the Tax Collector has determined that the following taxpayer has overpaid 2013 second quarter property taxes by the following amount:

Block 605, Lot 3	Eric and Leslie Fishbein 39 Dimas Court Harrington Park, NJ 07640	\$3,829.00
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BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, that the Borough Treasurer/Tax Collector be and is hereby authorized and directed to prepare the necessary check as listed above.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Borough Treasurer/Tax Collector.

Addendum C  
FROM THE TAX COLLECTOR'S OFFICE  
TAX COURT JUDGMENT  
RESOLUTION

WHEREAS, a Memorandum of Judgment issued by the Tax Court has been received by the Tax Collector concerning a reduction in the assessment of the following property for the tax year 2011 (and subsequent years of 2012 and 2013 per the "Freeze Act") thereby creating the need to issue a property tax refund as follows:

Block 111, Lot 5	FAN, JING 15 Harrington Ct. Harrington Park, NJ 07640
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**2011 ORIGINAL ASSESSMENT**

**TAX BOARD JUDGMENT**

Land:	\$100,000	\$100,000
Impvts.:	\$550,000	\$500,000
Total:	\$650,000	\$600,000

**Total 2011 Refund:\$1,010.50**

**2012 ORIGINAL ASSESSMENT**

**TAX BOARD JUDGMENT**

Land:	\$100,000	\$100,000
Impvts.:	\$550,000	\$500,000
Total:	\$650,000	\$600,000

**Total 2012 Refund:\$1,040.50**

**GRAND TOTAL: \$2,051.00**

The 2013 tax bill will be adjusted for the 2013 reduced assessment.

**WHEREAS, Fan Jing, informed Judith Curran, CFO/CTC that she has not received her check. Mrs. Curran discovered that the check was not cashed and placed a stop payment on the check. Mrs. Curran also discovered that Fan Jing had already received a check in 2012 for her 2012 judgment issued to her under the name of Jing Fan.**

**NOW THEREFORE BE IT RESOLVED,** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey that the Borough Treasurer/Tax Collector be and is hereby authorized and directed to prepare a check in the amount of \$1,010.50 for the 2011 judgment only.

**BE IT FURTHER RESOLVED,** that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

**RESOLUTION D**  
**IL CALCIO, INC.**

**WHEREAS,** by Resolutions dated June 22, 1964, and August 20, 1973, the Borough of Harrington Park did approve the renewal of Plenary Retail Consumption License #0224-33-022-012 for the licensing premises at 12 Tappan Road, Harrington Park, and that same licenses were issued with special terms and conditions and were revised and adopted by Resolution on May 4, 1992; and

**WHEREAS,** Il Calcio, Inc. t/a Dino’s Restaurant, 12 Tappan Road, Harrington Park, NJ, had filed application for renewal of Plenary Retail Consumption License #0224-33-002-012, and;

**WHEREAS**, in the opinion of the Public Safety Commission the following conditions of this license adopted and approved by Resolution dated May 4, 1992 are incorporated to control the activities and usage of the building at the address herein before mentioned;

**THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that pursuant to the approval of the Department of Law and Public Safety, Division of Alcoholic Beverage Control, in renewing Plenary Retail Consumption License #0224-33-002-012, hereby set the following terms and conditions to be incorporated and become part of the 2013-2014 renewal of said license

1. Live music may be played on the licensed premises only in accordance with the following:
  - a) All music shall be a variety to complement the restaurant activity of the premises and not to be an entertainment show. It is intended that the music provided shall enhance the dining options of the patrons. In no event will the live music consist of more than four musical instruments. Recorded music is permitted, but only to the extent that it mirrors the provisions of live music.
  - b) Dancing shall be permitted whenever live music is permitted. Music shall be permitted from 7:30 p.m. to 10:30 p.m. Sunday through Thursday. and from 7:30 p.m. to midnight Fridays and Saturdays. Live music shall not be permitted at any other time except as provided for "private family parties."
  - c) Live music shall be permitted for private family parties such as weddings, christenings, bar mitzvahs, confirmations, graduations, engagements and the like. In no event shall the live music under this provision be permitted before 1:00 p.m.
  - d) At all times there shall be adequate lighting for the driveway and parking lots, and such lighting shall be shielded and arranged so as not to affect nearby homes.
  - e) All signs, advertisements or other advertising devices shall be subject to the prior approval of the Mayor and Council and in no event shall the premises be marketed or advertised as an after-dinner dancing establishment.
  - f) There shall be no sale or consumption of food, beverage and no other restaurant activities permitted on the property of the licensed premises outside the confines of the existing structure.
  - g) Business and commercial activity shall be confined to the first floor and basement level of the structure.

**BE IT FURTHER RESOLVED** that all other paragraphs and sub-sections of the original license shall remain in full force.

**BE IT FURTHER RESOLVED** that application for Plenary Retail Consumption License C-1 for the year 2013-2014 in the name of Il Calcio, Inc. t/a Dino's Restaurant, License #0224-33-002-012 of 12 Tappan Road, Harrington Park, NJ be approved with the herein before-mentioned

conditions, and that the Borough Clerk be authorized to issue and execute the same accordingly, subject to a filing receipt issued from the Division of Alcoholic Beverage Control or a check from the applicant and the fee required to be paid to the Borough of Harrington Park (License #0224-33-002-012).

**RESOLUTION E**  
**HARRINGTON PARK FIRE COMPANY #1**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that application for renewal of Club license made on behalf of the Harrington Park Fire Co. # 1, Inc., 13 Kline Street, Harrington Park, NJ for the year 2013-2014 be approved and that the Borough Clerk be authorized to Issue and Execute the same subject to a filing receipt issued from the Division of Alcoholic Beverage Control, or receipt of a check from the applicant to cover the cost of filing. (Lic. #0224-31-004-001 )

**RESOLUTION F**  
**THE STORE IN HARRINGTON PARK**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that application for renewal of the Plenary Retail Distribution License for the year 2011-12 by THE STORE IN HARRINGTON PARK, INC., located at 102 LaRoche Ave., Harrington Park, NJ be approved and that the Borough Clerk be authorized to issue and execute the same accordingly, subject to a filing receipt issued by the Division of Alcoholic Beverage Control, or receipt of a check from the applicant to cover the cost of filing. (License #0224-44-003-001)

**RESOLUTION G**  
**Off Premises Raffle License RA#226**  
**Smile Forever**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Off Premise Raffle Application RA #226 for Smile Forever, September 21, 2013 3:30pm at 198 Tappan Road, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

**RESOLUTION H**  
**Off Premises 50/50 Raffle License RA#227**  
**Our Lady of Victories Roman Catholic Church**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Off Premise 50/50 Raffle Application RA #227 for Our Lady of Victories Roman Catholic Church, September 29, 2013- 1pm at 150 Harriot Avenue, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

**RESOLUTION I**  
**AWARD OF CONTRACT**

WHEREAS, Borough of Harrington Park has chosen to enter into a grant agreement with Bergen County to permit ADA Improvements along Harriot Avenue and Tappan Road within the Borough prior to Bergen County implementing its paving program on these roadways; and

WHEREAS, Bergen County has provided the Borough with an Letter Agreement, entitled “ADA Ramp Improvements – Authorization of Construction Inspection Services”, dated June 11, 2013 for construction of the ADA Curb Ramp Improvements for this project in which it is stated that the allotted construction costs to construct the ADA Improvements will be reimbursed by Bergen County; and

WHEREAS, the Borough of Harrington Park has entered into the ADA Cooperative Concrete Construction Grant Program agreement with Bergen County in which it stated that Bergen County will reimburse the Borough for construction costs of the ADA Improvements performed by the County’s Concrete Contractor, Concrete Construction Corp., PO Box 4063, South Hackensack, NJ 07606; and

WHEREAS, the construction bid amount for the ADA Improvements within the Borough as illustrated within the June 11, 2013 is \$60,660.00 as approved by Bergen County; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to award the ADA Improvements to the County’s Concrete Contractor, Concrete Construction Corp., PO Box 4063, South Hackensack, NJ 07606.

**RESOLUTION J**  
**AGREEMENT FOR PROFESSIONAL SERVICES**  
**NEGLIA ENGINEERING**

WHEREAS, Borough of Harrington Park has chosen to enter into a grant agreement with Bergen County to permit ADA Improvements along Harriot Avenue and Tappan Road within the Borough prior to Bergen County implementing its paving program on these roadways; and

WHEREAS, Bergen County has provided the Borough with an Letter Agreement, dated June 04, 2013 for Professional Services for this project in which it is stated that the allotted engineering fees to design the ADA Improvements will be reimbursed by Bergen County; and

WHEREAS, the Agreement for Professional Services includes a lump sum cost of \$3,600.00 representing Engineering Costs; and

WHEREAS, the CFO has certified that these funds have been appropriately budgeted for; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to authorize the services for ADA Improvement Design for Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey.

**RESOLUTION K**  
**TONNAGE GRANT**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102., has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs, and

**WHEREAS**, The New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2012 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that the Borough of Harrington Park hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mark Kiernan to ensure that the application is properly filed.

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**RESOLUTION L**  
**HIGHLAND FIELD CLEAN-UP**

**BE IT RESOLVED** that the Mayor and Council of Harrington Park authorize William Maltin, Kohring Circle, Harrington Park organize his annual volunteer effort to clean litter from Highland Field and surrounding public property on July 13, 2013 in coordination with Mr. Mark Kiernan, DPW Supervisor, and Mr. Thomas Gleason, Field Use Coordinator/Recreation Commission.

**RESOLUTION M**  
**GREEN TEAM CONTINUED SUPPORT**

**WHEREAS**, the Mayor and Council of the Borough of Harrington Park created the Harrington Park Green Team Ad-Hoc Committee on October 7, 2009, and

**WHEREAS**, this committee's membership includes the Mayor, the Environmental Commission, the Borough Planner and 10 residents, and

**WHEREAS**, the Green Team is an advisory board to the Environmental Commission.

**BE IT RESOLVED**, that the Green Team has been formed to develop strategies that will reduce the impact on the environment in the pursuit of obtaining Sustainable New Jersey Certification for the Borough of Harrington Park.

**BE IT FURTHER RESOLVED**, that the Mayor and Council of Harrington Park are deeply appreciative and supportive of the achievements, benefits and support that the Green Team provides for the residents and employees of the Borough of Harrington Park in their endeavor of the their application for recertification of Sustainable New Jersey 2013.

**RESOLUTION N**

**COMMUNITY DEVELOPMENT REPRESENTATIVE FY2013**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that Councilwoman Joon Chung and Mayor Paul A. Hoelscher are the Borough Council's representative to the Bergen County Division of Community Development in accordance with the Community Development Cooperative Agreement.

**ADDENDUM O**

**PROPOSED ORDINANCE #681**

**AN ORDINANCE ESTABLISHING THE POSITION OF  
BOROUGH ADMINISTRATOR**

**WHEREAS**, the Mayor and Council have determined that it is in the best interests of the Borough to have the position of Borough Administrator pursuant to NJSA 40A:9-137 to more ably continue in the provision of services to the citizens of the Borough of Harrington Park and to accomplish the objectives of orderly and proper administration of the policies and ordinances as expressed by the Mayor and Council of the Borough of Harrington Park.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and Council of the Borough of Harrington Park, New Jersey, as follows:

That the Municipal Code of the Borough of Borough of Harrington Park at Chapter 53 Officers and Employees be and is hereby amended by adding the following new Sections to read to wit as follows:

**1) AUTHORIZATION TO EMPLOY ADMINISTRATOR; APPOINTMENT.**

The Mayor and Council are hereby authorized to employ a Borough Administrator. Such administrator shall be appointed by the Mayor with the advice and consent of the Council.

**2) COMPENSATION.** The Borough Administrator shall receive such compensation as per the salary ordinance range.

**3) POWERS AND DUTIES OF ADMINISTRATOR.** The Borough Administrator shall have the following powers and duties:

(A) Provide for the enforcement of all laws and ordinances within the Borough.

(B) Create the agenda for and attend all meetings of the Council and attend all meetings of the Borough except those from which the Mayor and Council determined that

attendance is not required because of a conflict or other reason. The Borough Administrator shall have the right to take part in the discussion on all matters coming before the Council, but shall have no right to vote. The Borough Administrator shall be entitled to notice of all special and regular meetings of the Council.

(C) Recommend to the Council such measures as, in his or her judgment, he or she deems to be in the best interest of the Borough.

(D) Propose to the Mayor and Council such personnel rules and regulations as the Borough Administrator deems necessary to manage the Borough personnel. These rules may cover procedures and policies to govern the following:

- (1) The administration of the position description, classification and pay plans;
- (2) Assistance with recruitment, selection, promotion, evaluation, transfer, discipline and separation of Borough personnel;
- (3) Establishment of hours of work, attendance, leave regulations and working conditions;
- (5) Maintenance and use of necessary records and forms;
- (6) System of handling all grievances.

(E) Assist with the collective bargaining processes of the Borough and recommend to the Council collective bargaining agreements for consideration and approval by the Council, and administer all employee organization contracts reached through the collective bargaining process.

(F) Direct, supervise and coordinate the activities of all departments, offices, and agencies of the Borough, except as otherwise provided by law, and to administer the affairs of the Borough to ensure that all Borough business is accomplished efficiently and economically.

(G) Recommend to the Council the creating, consolidating, and combining of offices, positions, departments or units of the administrative and executive departments of the Borough.

(H) Assist CFO and Finance Committee in preparing and submitting to the Mayor and Council a recommended annual budget for operations and recommended capital programs; and administer the approved budget after adoption.

(I) Evaluate Borough projects, programs, agreements, equipment and services and make recommendations on modifications and improvements thereto.

(J) Devote his or her entire time to the discharge of his or her official duties.

(K) The Borough Administrator shall perform such other duties as may be required by the Council consistent with state statutes and the ordinances of the Borough.

(L) Hold such other appointive offices as may be consistent with law, as the Mayor and Council may determine, and to faithfully and honestly discharge the duties and powers associated with such office;

(M) The powers assigned to the Borough Administrator are not intended to diminish those powers otherwise assigned to other officers by statute or ordinance, including, but not limited to the Mayor and Council

**MATTERS DIRECTED TO BOROUGH ADMINISTRATOR'S ATTENTION.** All offices and departments shall submit all matters requiring Council action or attention to the Borough Administrator, who shall submit them to the Council with recommendations as may be deemed

necessary. All departmental or employee requests shall be submitted to the Borough Administrator who shall provide instruction as to policy and action. Except as otherwise provided by state law or ordinance, elected and appointed Borough officers shall deal with the administrative services of the Borough through the Borough Administrator and shall not give orders to subordinates of the Borough Administrator, either publicly or privately.

**REMOVAL.** The Borough Administrator may be removed in accordance with law NJSA 40A:9-139.

**SECTION III. Repealer.** All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith, to the extent of such conflict, are hereby changed and amended to be in compliance with this Ordinance; and to the extent the same cannot be so amended, are hereby repealed to the extent of such inconsistency.

**SECTION IV. Effective date.** This ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

**ADDENDUM P**  
**PROPOSED ORDINANCE No. 680**

AN ORDINANCE TO FIX THE SALARY, WAGE OR  
COMPENSATION OF PERSONS HOLDING OFFICE,  
POSITION OR EMPLOYMENT IN THE BOROUGH OF  
HARRINGTON PARK, COUNTY OF BERGEN, STATE OF  
NEW JERSEY.

Be it ordained by the Mayor and Council of Harrington Park  
as follows:

<u>Description</u>	(Full Time) Or (Part Time)	Manner of <u>Payment</u>	<u>Minimum</u>	<u>Maximum</u>
Borough Clerk; Registrar of Vital Statistics				
Assmt. Search Officer . . .	F . . . . .	C . . . . .	40,000.00	- 65,000.00
Assessor . . . . .	P . . . . .	C . . . . .	7,500.00	- 20,000.00
Chief Financial Officer/ Purchasing Agent Clerk:	F . . . . .	C . . . . .	50,000.00	- 80,000.00
Environmental Commission Clerk: Planning Board/ Board Of Adjustment	P . . . . .	E . . . . .	500.00	- 850.00
Construction: Construction Code Official . . . . .	P . . . . .	D . . . . .	12.00/hr.	- 20.00/hr
Electrical Sub-Code Official . . . . .	P . . . . .	C . . . . .	6,500.00	- 15,000.00
Building Inspector . . . . .	P . . . . .	C . . . . .	6,000.00	- 8,500.00
Building Sub-Code Officer . . . . .	P . . . . .	C . . . . .	4,500.00	- 10,000.00
Fire Protection Sub-Code Official . . . . .	P . . . . .	C . . . . .	5,000.00	- 12,000.00
			5,500.00	- 7,500.00

Plumbing Sub-Code			
Official	P	C	6,000.00 - 8,500.00
Technical Assistant	P	D	13.00/hr. - 20.00/hr.
Zoning Officer	P	C	2,500.00 - 7,500.00
Magistrate	P	C	10,000.00 - 18,500.00
Magistrate Fee			
Special Ct. Session	P	F	- 100.00
Payroll Clerk	F	C	18,000.00 - 40,000.00
Police Chief	F	C	115,000.00 - 170,000.00
Prosecutor	P	G	3,000.00
Public Defender	P	F	100.00
Sanitarian	P	C	9,500.00 - 12,000.00
School Guards	P	D	Hired prior to 9/2009 - 41.00
School Guards	P	D	Hired after 9/2009 - 31.00
Or			
School Guards—Special			
Assign	P	D	12.28/hr.
Secretary:			
Board of Health	P	D	10.00/hr. - 20.00/hr.
Recreation Commission	P	B	- 50.00
Tax Assessor	P	D	10.00/hr. - 20.00/hr.
Tax Collector/Tax			
Search Officer	F	C	15,000.00 - 22,500.00
Temporary & Part-time			
D.P.W. & Recycling	P	D	8.00 - 20.00/hr.
Temporary Office Assistance	P	I	10.00 - 20.00/hr.
Town Nurse	P	D	20.00 - 30.00/hr.

**PUBLIC WORKS DEPARTMENT**

DPW Superintendent	F	C	80,000.00 - 130,000.00
Waste Water Operator	F	C	- 1,500.00

Manner of Payment (Explanatory references to the above)

- A – Annual Salaries – paid quarterly during first pay period - March, June, Sept., and Dec.
- B – Per Meeting - vouchered
- C – Annual Salaries – paid on bi-weekly basis
- D – Hourly basis – paid bi-weekly on a submitted voucher
- E – Annual Salary – paid once a year
- F - Per session - vouchered
- G - paid quarterly - vouchered
- H - Annual Salary - paid monthly
- I – Hourly basis – On submitted voucher – paid monthly

**ANNIVERSARY DATE** for full-time employees shall be the first of the year. When full-time employment begins prior to June 1<sup>st</sup> in any year the anniversary date shall revert back to January 1<sup>st</sup> of the same year. When it begins on or after June 1<sup>st</sup> the anniversary date shall not be effective until January 1<sup>st</sup> of the following year. That section shall be effective for all purposes of the salary ordinance.

**LONGEVITY:** DPW Superintendent

Over 8 years continuous full-time Borough employment . . . . . 3%

Above increment to be included in equal installments in regular pay periods.

(Full-time Borough Hall employee hired after December 31, 1997, is not eligible for longevity)

**LONGEVITY:** All full-time DPW & Police Department employees will be paid the following percentages of their base pay as shown:

5 years continuous full-time Police Dept. employment .....1-1/2%  
8 years continuous full-time Police Dept. employment .....3%  
11 years continuous full-time Police Dept. employment ..... 4%  
14 years continuous full-time Police Dept. employment .....5%  
18 years continuous full-time DPW/Police Dept. employment ..... .6%  
23 years continuous full-time DPW/Police Dept. employment ..... .7%

\*\*Any DPW employee hired after January 1, 1995, is not eligible for longevity.

**PAID HOLIDAYS:** FOR FULL-TIME Borough employees shall be as per applicable contract, collective bargaining agreement or employee handbook.

**OVERTIME:** Shall be as designated by applicable contract or collective bargaining agreement.

**VACATION PAY:** Full time Borough employees as per applicable contract, collective bargaining agreement or employee handbook

**EFFECTIVE DATE:** This Ordinance shall take effect immediately after passage and publication as provided by law and shall be retroactive to January 1, 2013, unless otherwise designated.

### **Correspondence AA**

5/17/13

Minor Soil correspondence-81 Lynn Street.

5/22/13

Correspondence from Building Dept. re: past litigation regarding a residential property.

Correspondence regarding property maintenance issue on Kohring Circle.

County Planning Board approval for OLV expansion.

5/23/13

COI-Cablevision, Ken's Tree Care

Certified copies of Board of Chosen Freeholder Resolutions and Proposed Ordinances.

DOT Public Hearing June 13, 2013 in Hackensack.

5/28/13

BCIA meeting set for June 19, 2013-Municipal Funding.

Tax Appeal correspondence 37 George Street.

5/30/13

Tax appeal information-15 Harrington Court.

Minor Soil-81 Lynn Street.

6/3/13

The Recycling Bin-Spring 2013.

Minor Soil 167 Hackensack Avenue.

6/6/13

Confirmation of Shred Program by BCUA for 2014.

County Senior Picnic scheduled for September 17, 2013 at Van Saun Park.

6/7/13

NJDOT Curb/ramp approval for roads project in the amount of \$3600.00.

NJ Transit public review of diversity plan starts July 8, 2013.

6/10/13

Correspondence from Mr. Watkins, Esq. re: potential personnel litigation.

PSEG new site tools available.

County submission for approval of shared service agreement for Lightning Detection System.

Board of Chosen Freeholder Ordinances and Resolutions from the June 5, 2013 meeting.

6/11/13

Wiss and Bouregy correspondence received regarding conclusion of ongoing litigation.

6/13/13

Community Hospice update correspondence.

County Curbing correspondence received.