

**REGULAR AGENDA MEETING  
Mayor and Council  
Borough of Harrington Park, New Jersey  
May 13, 2013**

**(PAH) Call Meeting to Order**

**Time: 7:03PM**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
DUNLEA (JD)	X	
EVANELLA (GE)	X	
PEDERSEN (JP)	X	
RYAN (MR)	X	
NAPOLITANO(AN)	X	
CHUNG (JC)	x	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**

**Mr. Gregory Polyniak, Neglia Engineering-Borough Engineer**

**Suspension of Business**

**Motion GE**

**Second MR**

**Vote AIF**

**(PAH) Harrington Park Travel Soccer Team Presentation**

The Mayor and Borough Clerk congratulated and thanked the team, introduced the team, and presented the members with certificates. The Mayor noted the skills of the goalie Matthew Burstein and how well the team worked together as a group.

Mayor Hoelscher acknowledged and thanked the coaches for their hard work and dedication.

**GE moved to open the meeting to the public**

**Second JD.**

**AIF**

**GE moved to close to public**

**second JD.**

**AIF**

**Return to Regular Order of Business**

**Motion GE**  
**Second JP**  
**Vote AIF**

~~**Marlene Casey-Capital Alternatives Grant Writers-Cancelled**~~  
**Neglia Engineering Report**  
**NJDOT Safe Streets to School (Sidewalk Project)**

Mr. Polyniak reported that a check was delivered tonight to Ms. Saperstein because a sprinkler was damaged during the sidewalk project. This closes the project; the closeout package has been delivered to the CFO.

Bids were received for the Parkside/LaRoche project. The lowest bid was from AJM for about \$110,000. The grant received is \$146,000. There has been discussion about Belgian block near Don Horsey Park. This would fall within the grant.

The 2012 annual storm water report was submitted 4/30, before the 5/2 deadline.

There have been discussions about walking path lighting at Highland Field. Neglia has prepared bids on 3 different scenarios. GE asked for clarification about the Highland walking path lighting. Some trees will need to be removed to accommodate the lights. MR asked about no parking signs at Highland concerning the sidewalk project. She also stated that Recreation supports the lighting projects. MR stated that Recreation hopes to speak with Marlene Casey about grant possibilities. Jerry Esposito (Recreation Commission) confirmed that he supports the project and thanked Michelle for her work. Discussion of which areas of Highland have inadequate lighting and which trees may be removed for appropriate placement of lighting.

The Borough received \$150,000 for the continuation of Parkside/Harriot Place. There are funds for future projects.

Mayor Hoelscher asked about the possible break in the gas line on LaRoche. Greg Polyniak reported that PSE&G has already checked on this. All utility companies have received preconstruction information and will be invited to the meeting. Belgian block, both sides of Parkside could be done at this time, as well as both sides of Harriot Place. GE asked about money that might be left over (about \$35,000). Greg responded that it would be good to use that money and that it would more than cover the Belgian block. GP reported that it is somewhat for aesthetics and that the curbing channelizes runoff and protects the grass from the wheels of parking cars. MR asked about the need for curbing. Greg reported that there is some channeling as well as bending and breaking, which would be remedied through some sort of curbing. She asked if the curbing could go further. Greg said that there are parts of LaRoche that needed attention but said that he would continue to Lynn rather than working piecemeal. If the governing body wants curbing it is best to do it when paving the road. Handicap ramps can be added as well. JP moved to approve the Belgian block project, second MR.

**Motion was made by GE**  
**Second MR**  
**Vote-AIF**

Greg Polyniak reported that he walked Harriot Avenue and Tappan Road with the County to see the ADA ramps that were not replaced. The County will pay for the ramps to be reconstructed through Neglia's office.

**(PAH)** Mayor Hoelscher reported that an outstanding classical music concert was held on Friday; he thanked Councilwomen Chung and Ryan for their work. The ensemble will return in October and December.

Over the weekend a lifesaving event occurred on Highland Field when Mrs. Maureen Renaghan saved the life of a young man playing baseball at Highland Field. He had been hit by a baseball and stopped breathing. He is now doing well. Ms. Renaghan will be at the meeting next week to be recognized. The Mayor of Northvale has been contacted and will attend. The Mayor will also contact the family. Holly Schepisi's office has also been called.

The Mayor suggested contacting the Ambulance Corps about teaching a CPR course.

**(MR)** Reported that 23 residents attended the Cleanup at Pondsides, various wooded areas, and United Water's property near the swim club. Over 1,000 pounds of recyclables and other trash were collected and disposed of properly.

MR thanked Mrs. Spillane for her involvement.

The Mayor reported on other areas Mrs. Spillane is helping to beautify.

#### **(PAH) Consent Agenda-Resolutions**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

**(GE)** Authorization to Sign Contract Laroche Avenue (Sect. 4)/ Parkside Road (Sect. 3) (A)  
Parking Lot Usage-White Elephant Sale June 1, 2013-Friends of the Library (B)

**(JP)** Social Affairs Permit Junior Woman's Club of HP (C)

Motion GE

Second JD

Vote AIF

#### **Individual Committee Reports**

**(JD)** Finance, Administration & Exec., Grants, Newsletter  
No report

**(GE)** DPW, Recycling, Building & Grounds  
No report but 1 item for New Business and 1 item for Closed Session

**(JP)** Police, Municipal Court, Public Assistance  
He reported that Chief Maalouf will be giving an award to Officer Miller for his work in apprehending a fugitive from Maryland.

The Chief also plans to recognize Dr. Brunnquell for his many years of service as police surgeon.

**(MR) Recreation Commission, Environmental Commission**

Recreation meeting is being moved to 5/22.

A tennis meeting will be held on 5/28 at 8pm about the possibility of reviving the tennis commission. If more than 4 councilmembers attend it will need to be advertised.

The Recreation Commission ordered new dispensers for the bathrooms at Highland Field. It is hoped this will cut down on waste.

Recreation and Environmental Commissions signed off on the bat box Eagle project. The Swim Club would like to hang a banner over the intersection of LaRoche Avenue and Schraalenburgh Road. Chief Maalouf had told them they needed pole numbers to inform the County. ALB will create a resolution for next week. The resolution will contain a time period. The Fire Department will be responsible for safely hanging the sign.

The Environmental Commission met the first Wednesday in May. 7,300 pounds of paper were shredded at the BCUA Shredding Day; the most successful ever. The Green Team wants to be recertified with Sustainable Jersey and is doing great work with the school. The Environmental Commission would like more information on the Board of Adjustment Doggy Deuce application in light of its impact on the environment and quality of life. The application will be heard at the May 22, 2013 Board of Adjustment meeting

**Personnel & Performance Evaluations**

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire**

AN will sign off \$40 for the 1 firefighter who participated in a program available to volunteers to have their heart's examined for health and safety reasons.

The new fire truck is due in July.

AN met with Jeff Hargrove, who has just finished the tactical training course, which would allow him and the other member who took the course to enter the scene of a crisis. HPVAC may visit an upcoming Mayor and Council meeting with some suggestions.

**(JC) Board of Health, Sanitation, Liaison to Board of Education**

The town nurse has requested a leave of absence. Gail Poling has been hired as an interim nurse at \$20 an hour.

On April 20 a BBP training course was held at the Borough Hall, which was well attended.

On April 27 a Mini Health Fair was held.

The compliance plan for BBP is 65% complete and records are being compiled. 2013 flu vaccinations will be outsourced to Haworth Pharmacy; this allows more residents to be vaccinated.

The Board of Education had their reorganization meeting.

The 8<sup>th</sup> grade will perform Willy Wonka on May 17<sup>th</sup> and 18<sup>th</sup>. Stephanie Healey is the teacher of the year.

The concert held at St. Andrew's Church in conjunction with the Borough on May 10, 2013 was very successful. JC thanked everyone, especially the Mayor and MR.

### **Old Business**

#### **(MR) Alternate Recreation Commission Members**

The Recreation Commission would like to add "alternate member" language by resolution or ordinance; more people could be involved and could attend if full members were unable. Discussion followed. The statute allows adding 2 alternates. JD stated that if current members are not attending, perhaps those positions need to be addressed. GE asked MR to move on the topic if she was interested. MR chose not to pursue further at this time.

#### **(JC) NVRHS Referendum for Capital Improvements to Fields**

JC attended an NVRHS meeting and would like to have John Schettino attend the Mayor and Council meeting to explain the initiative of the requested referendum.

#### **Lightening Detection System**

Revision 11 of the Lightening Detection System has been submitted. \$280 is now added to the number previously approved, and this amount will be shared with the HP Board of Education. Mayor Hoelscher noted that a meeting will be held at 8:00am on May 22<sup>nd</sup> and would like to invite the individual from the High School who is not in favor of joining the shared service JC reported that many systems were reviewed. The Mayor reported that all towns support this project. NVOT is the only holdout because the board members are undecided.. A resolution will be prepared for next week.

#### **(ALB) Ethics Statements**

Everyone needs to complete one by the end of May, and the link is online. Environmental Commission members are not required to file, however, Recreation members are.

#### **First Responder County Identification Cards**

Any Council member may fill this out as a Community ID. It will have a photo and is a swipe card. The photo has to be taken at the Mahwah police facility.

#### **Shred Day for Borough-2014**

ALB Would like to submit the same date as last year. Approved.

#### **(PAH) FEMA Hurricane Sandy Submission**

ALB reported that she and Mark Kiernan submitted approximately \$192,000 in Sandy related expenses to FEMA; 75% will be reimbursed starting in 3 or 4 months.

ALB will be out next week, at the Clerks Convention; she will receive be receiving CEUs necessary for her certification.

Marti Francis will cover the May 20 Mayor and Council meeting.

## **New Business**

### **(JD) Salary Ordinance Amendments**

### **(AN) Norwood PTO Carnival Signs**

There is a request that HP display these signs. AN moved that the Norwood PTO be allowed to put up signs to be removed within 48 hours after the event, GE second. AIF.

### **Required Training for COAH Liaison-Marti Francis**

Money can come from the COAH trust.

AN moved to approve Marti Francis to be paid for 3-4 hours to take this course, second JP. AIF.

### **(GE) Street Sweeper Purchase for DPW**

Originally an older Closter sweeper was going to be purchased for \$1, with the understanding that repairs were needed. The current administrator is now requesting \$5,000. Mr. Kiernan investigated other Boroughs and found out that the Haworth street sweeper, which is newer and in need of less repair will be available in about three months. The DPW committee approves. This is within the approved bond. A formal shared services agreement with Haworth will be drafted. GE moved to approve the concept of a short-term shared service agreement with Haworth (until the title can be changed)with the money coming from the bond, second AN.

Roll Call: AIF

### **(MR) Highland Field Restrooms**

Several residents have requested that the bathrooms be open more often for use by the children. There are concerns, including liability. They are currently open during games, opened and closed by coaches. Discussion. ALB will email neighboring clerks; MR will ask Mr. Dineen about liability and ask someone in OT about Stone Point's experience.

May 24, 2013, the Junior Woman's Club will hold a concert at Highland Field; 2 police officers will be present since alcohol will be sold. The Junior's have requested to use the mobile sign to advertise. There is no opposition.

### **(JC) Many residents are reporting that when they walk at Highland Field dogs are being run or walked in the area. Discussion of liability and other issues. This can be put in the newsletter, as well as a request to clean up after their dogs. At this time, no dogs are permitted on public property.**

### **(PAH) NJDOT Road Improvement Grant-Parkside Road (4) Harriot Place-Greg Polyniak referred to the \$150,000.00 received by the Borough.**

Lightning System Meeting-Refreshment Reimbursement: There was a meeting held at the Borough; the Mayor would like approval to be reimbursed for refreshments. MR moved to approve, second GE.

### **Clean-up for Semmens Road/Columbus Avenue (railing to the curb)-Clean**

**Communities:** The Mayor spoke with Mark Kiernan, who would need to bring people in for a half day on a Saturday. Money could come from the Clean Communities Fund. MR asked whether volunteers could clean up the area. Also, perhaps the fence could be extended by a 2 to 2-1/2 foot fence that would block sightlines to the DPW area. ALB has

distributed a Clean Communities fact sheet. Up to 25% of the account can be used for overtime. GE moved to approve this expenditure, second JP.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
DUNLEA (JD)			x			
EVANELLA (GE)	x		x			
PEDERSEN (JP)		x	x			
RYAN (MR)				x		
NAPOLITANO(AN)				x		
CHUNG (JC)			x			

(PAH) COAH is seeking to take \$40,054.44 in the trust fund money. The planner, attorney, and Mayor have discussed ways of salvaging some of these funds. The Mayor asked the Council to support the resolution affirming the use of the money to look at two properties, so that the money generated for affordable housing will not be taken away. The Mayor will ask the other Mayors, at a meeting tomorrow, for a resolution to also challenge this State decision. Discussion followed. MR moved to approve the resolution, second GE. MR mentioned that she had recused herself years ago.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
DUNLEA (JD)			x			
EVANELLA (GE)		x	x			
PEDERSEN (JP)			x			
RYAN (MR)	x		x			
NAPOLITANO(AN)			x			
CHUNG (JC)			x			

ALB will notify the planner and attorney.

**ORDINANCES**

**Second Reading and Public Hearing (D)**

**ORDINANCE #679**

**ORDINANCE AMENDING CAPITAL ORDINANCE NUMBER 659 FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY (THE "BOROUGH") ON APRIL 25, 2011 (WHICH PROVIDES FOR VARIOUS 2011 CAPITAL IMPROVEMENTS), TO AMEND THE DESCRIPTION SET FORTH THEREIN AND TO REAPPROPRIATE THE AMOUNTS AMONG CERTAIN IMPROVEMENTS SET FORTH THEREIN**

**Motion AN  
Second GE**

**Open to Public for Discussion**

**Motion JP  
Second AN  
Vote Carried**

**Closed to Public**

**Motion GE  
Second JD  
Vote Carried**

MR mentioned that she does not support everything in the ordinance but will support the ordinance overall.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
DUNLEA (JD)	x		x			
EVANELLA (GE)		x	x			
PEDERSEN (JP)			x			
RYAN (MR)			x			
NAPOLITANO(AN)			x			
CHUNG (JC)			x			

**Closed Session 9:20pm**

**Motion GE  
Second JD**

**ALB will contact Mark Lightdale of the Suburbanite if there is anything to report.**

**RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

1. Personnel-Building Department
2. Contractual Negotiations-DPW

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session 9:55pm**  
**Motion GE**  
**Second JP**

JD made motion to approve salary increases of 2% for Ms. Bistriz and Mr. Kiernan, as calculated in the 2013 Municipal Budget. Raises will take effect as per the next pay period and be retroactive to January 1, 2013.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote						
DUNLEA (JD)	x		x			
EVANELLA (GE)			x			
PEDERSEN (JP)		x	x			
RYAN (MR)			x			
NAPOLITANO(AN)			x			
CHUNG (JC)			x			

MR has informed all Departments to perform evaluations by July 31, 2013.

**Items for the Monthly Regular Meeting:**  
**Minutes: April 8, 2013 and April 20, 2013**  
**(JP) Police Chief Presentation**  
**(PAH) Proclamation for Ms. M. Renaghan**

**Adjournment-Time: 9:58pm**  
**Motion: GE**  
**Second: JP**  
**Vote: AIF**

**Addendum A**  
**RESOLUTION**  
**LAROCHE AVENUE (SECT. 4) AND PARKSIDE ROAD (SECT. 3)**

**WHEREAS**, The Borough of Harrington Park did award the contract for the NJDOT Municipal Aid Program – LaRoche Avenue (Sect. 4) and Parkside Road (Sect. 3), to AJM Contractors, Inc. on April 15, 2013 in the amount of \$110,403.30; and

**WHEREAS**, the Chief Financial officer has certified that there are sufficient funds to pay for the proposed work;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, that the Mayor, Borough Clerk, or such other authorized person is hereby authorized to sign the contract for the NJDOT Municipal Aid Program –LaRoche Avenue (Sect. 4) and Parkside Road (Sect. 3), pursuant to N.J.S.A. 40A:11 et. seq. of the Local Public Contracts Law.

**Addendum B**

**Motion**

**To approve the use of the Borough parking lot for the 19<sup>th</sup> Annual White Elephant Sale sponsored by the Friends of the Library on June 1, 2013.**

**Addendum C**

**RESOLUTION**

**Social Affairs Permit-Junior Woman’s Club of Harrington Park Fundraiser Concert**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Harrington Park that it has no objection to granting permission for the Junior Woman’s Club of Harrington Park to apply for a Social Permit for a Family Concert at Highland Field in Harrington Park on May 24, 2013 from 5pm--9 pm to serve wine and malt beverages only.

**BE IT FURTHER RESOLVED** that the Chief of Police has no objections to the filing of said application, and the Borough Clerk has certified that not more than 25 Social Permits have been authorized for these premises during this calendar year.

**NOW, THEREFORE BE IT RESOLVED** that the Borough Clerk be authorized to sign said application and forward same to the Department of Law & Safety, Division of Alcoholic Beverage Control, Trenton, with a check for \$150.00.

**Addendum D**

**ORDINANCE #679**

**ORDINANCE AMENDING CAPITAL ORDINANCE NUMBER 659 FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY (THE “BOROUGH”) ON APRIL 25, 2011 (WHICH PROVIDES FOR VARIOUS 2011 CAPITAL IMPROVEMENTS), TO AMEND THE DESCRIPTION SET FORTH THEREIN AND TO REAPPROPRIATE THE AMOUNTS AMONG CERTAIN IMPROVEMENTS SET FORTH THEREIN**

**BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS**

FOLLOWS:

**SECTION 1.** Capital Ordinance Number 659 finally adopted on April 25, 2011 by the Borough of Harrington Park, in the County of Bergen, State of New Jersey (the "Borough") entitled, "CAPITAL ORDINANCE PROVIDING FOR VARIOUS 2011 CAPITAL IMPROVEMENTS BY AND IN THE BOROUGH OF HARRINGTON PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY (THE "BOROUGH") AND APPROPRIATING \$893,781 THEREFOR FROM THE CAPITAL FUND OF THE BOROUGH TO FINANCE THE COSTS THEREOF (the "Original Ordinance"), is hereby amended and supplemented to the extent and with effect as set forth in this ordinance.

**SECTION 2.** Section 2 of the Original Ordinance is hereby amended and restated in its entirety to read as follows:

"The capital improvements or purposes hereby authorized are as follows:

<u>Description</u>	<u>Appropriation</u>
<b>(i) <u>Road Repairs and Maintenance:</u></b>	
(a) Improvements to various roadways by and in the Borough, including but not limited to, all or a portion of Second Street, Ehret Avenue, Martha Road and Lynn Street, all such roadway improvements to include, but not be limited to, excavation, milling, reconstruction, repairing and resurfacing of said roadways, pavement striping, sealing, drainage improvements and, as applicable, the replacement, restoration and/or construction of curbs, sidewalks and driveway aprons along such roadways. Such improvements or purposes shall also include, all engineering and design work, surveying, preparation of plans and specifications, permits and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto;	\$233,668
(b) Acquisition of mowers, a leaf blower (for mowers), a pick up truck and a flat bed truck (with plow); acquisition and refurbishment of used street	\$180,380

<u>Description</u>	<u>Appropriation</u>
sweeper;	
<b>(ii) <u>Parks and Recreation:</u></b>	
Improvements to various parks, including, but not limited to, installation of a back stop fence at Pondside Park, installation of bleachers at Highland Park, installation of back stops and dug outs and repair of tennis courts, acquisition and installation of a lightning detection system for recreation areas, including, but not limited to, the construction of poles on town property and all costs related thereto;	75,000
<b>(iii) <u>Department of Buildings and Grounds:</u></b>	
(a) Improvements to Borough Hall, including, but not limited to, replacement of windows and flooring, painting; improvements to the entry way/portico; acquisition of a computer server and towers and upgrades to the telephone system; enhancements to Data Vault back up computer system, replacement of 911 telephone/fire emergency system; replacement of roof for Department of Public Works building; acquisition of refurbished copy machine and new court room tape recorder and other similar and related equipment;	131,800
<b>(iv) <u>Department of Police:</u></b>	
(a) Refurbishment of the police station building, including, but not limited to, replacement of flooring and painting;	9,125
(b) Acquisition of various vehicles and related equipment, including, but not limited to, emergency response vehicles with gear, flash backs, video cameras, radar equipment and computers systems; acquisition of new guns, gun racks, gun safe, computer server and other similar and related equipment;	158,030
<b>(v) <u>Department of Fire:</u></b>	
Acquisition of protective and communications equipment, including, but not limited to, sirens, ice sled/kits, hoses, hose reel, nozzles, boat retrofit, chain saw, vent saw, axes, turnout gear, boots, laptop computers, computer software, gas detectors, global positioning systems, radios, pagers, helmets, gloves, blankets, specialty tire, smoke ejectors and other similar and related equipment.	<u>105,778</u>
TOTALS	<u>\$893,781</u> "

**SECTION 3.** The period of usefulness for the above-referenced improvements and purposes is at least five (5) years. The Capital Budget of the Borough is hereby amended, as necessary, to conform with the provisions of this amendatory ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, will be on file in the office of the Clerk and will be available for public inspection.

**SECTION 4.** Except as expressly amended hereby, the Original Ordinance shall remain in full force and effect.

**SECTION 5.** This ordinance shall take effect immediately after final adoption in accordance with applicable law.