

**REORGANIZATION MEETING
Mayor and Council
Borough of Harrington Park
Minutes
January 7, 2013 - 7:30pm**

PAH The 109th Reorganization Meeting to be called to Order by Mayor Paul A. Hoelscher with the following Announcement: Time:7:30PM

“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Copies have been e-mailed to THE RECORD, NORTHERN VALLEY PRESS, and the NORTH JERSEY SUBURBANITE.” A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting same.

First Roll Call: Councilman Dunlea, Councilman Evanella,
Councilman Napolitano, Councilwoman Chung

PAH Oath of Office

Sheriff Michael Saudino conducted the Oath of Office of Councilwoman to Michelle Ryan, with her daughter Julia and her Cousin, John S. Ryan. Sherriff Saudino addressed Council noting Councilwoman’s professionalism and willingness to work with Council even when opinions differ. He also expressed appreciation of the appointment of Police Chief Maalouf this past year.

Mr. John R. Dineen, Esq. conducted the Oath of Office of Councilman to Jorden N. Pedersen with his son Jorden.

New Councilmembers assumed their seats at the dais.

PAH Mayor Hoelscher requests the New Roll Call of the Council for the year 2013 as follows:

	PRESENT	ABSENT
DUNLEA (JD)	x	
EVANELLA (GE)	x	
PEDERSEN (JP)	x	
RYAN (MR)	x	
NAPOLITANO(AN)	x	
CHUNG (JC)	x	

Also present, Ann H. Bistriz, Borough Clerk (ALB)

Flag Salute (ALB)

PAH Welcomed the new Councilmembers and added that since they are both returning to the Council that they do not have to take the Elected Officials training: they are both well-seasoned veterans to the

position. PAH reminded all Councilmembers of the required JIF seminar scheduled for January 21, 2013 at 5:30pm.

Councilwoman Ryan thanked all the residents for coming out this evening and looks forward to working with all for what should be a great year. She thanked Mr. Matt Lederer for his work on the Board of Health and Mr. Barry Wood for his time on Planning Board, both were not re-appointed. She also thanked Mr. Mickey Franklin who resigned from the Recreation Commission and Mr. Mike Keene for his volunteer work with the town website.

Councilman Pedersen thanked the residents who came out to the meeting as well as his children and his new twin grandchildren who were in the audience.

PAH Adoption of By-laws

Motion that the by-laws adopted by the Mayor and Council on January 1, 1956, and as amended on January 1, 1971, and May 19, 2008, be adopted to govern the Mayor and Council.

Motion: GE

Second: JD

Vote: AIF

PAH Election of Council President

Mayor Hoelscher asks for nominations for Council President. Nominations are in order.

Nomination: Councilman Napolitano

Motion: JP

Second: GE

Vote: AIF

GE noted AN work with the Ordinance Review Committee and looks forward to working with him on other committees as well. AN thanked GE as well.

PAH Council Assignments

Mayor Hoelscher offers the following appointments to Council Committees:

	<u>Committee</u>	<u>Chairman</u>	<u>Member</u>	<u>Member</u>
1.	Finance, Admin. & Exec., Grants, & Newsletter	Dunlea	Pedersen	Evanella
2.	DPW/Recycling/Bldg. & Grounds	Evanella	Dunlea	Pedersen
3.	Police, Municipal Court, Pub. Assist.	Pedersen	Dunlea	Evanella
4.	Recreation Comm., Environ., Personnel Performance & Eval.	Ryan	Napolitano	Chung
5.	Planning, Bd. of Adj., Construction, Fire Dept.	Napolitano	Chung	Ryan
6.	Board of Health, Sanitation,	Chung	Napolitano	Ryan

& Liaison to Bd. of Ed.

Motion: JD
Second: AN
Vote: AIF

PAH will be proposing an Ad-Hoc Committee for town beautification including Don Horsey Park, the jug handle at Old Hook Road and various other areas throughout the town.

PAH Consent Agenda (2013)

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately.

- *A. Designate Professionals for Borough Assignments
- *B. Resolution: Authorize Appointment of Professionals
- *C. Designate Borough Staff Appointments
- *D. Designate School Marshals & Substitutes
- *E. Designate Members of Boards/Commissions/Ad Hoc Committees
- *F. Designate Dog Warden
- *G. Resolution: Continuance of Petty Cash Fund
- *H. Resolution: Authorize Official Depositories
- *I. Resolution: Authorize Disbursement of Monies/Payment of Claims
- *J. Resolution: Authorize Secretary of Municipal Corp.
- *K. Resolution: Authorize Payroll A/C Clerk or Treasurer to Sign Checks
- *L. Resolution: Authorize Tax Assessor & Collector to File Tax Appeals
- *M. Resolution: Authorize Fee for Notice of Meetings
- *N. Resolution: Designate Official Newspapers
- *O. Resolution: Set interest rate for Nonpayment of Taxes and Assessments
- *P. Designate Fire Officers
- *Q. Endorse Meeting Schedule for 2013
- *R. Endorse Emergency Management Committee
- *S. Alliance Name Membership List
- *T. Resolution: Payment of Bills
- *U. Resolution: Adopting Temporary Budget
- *V. Resolution: Appointment of Risk Manager
- *W. Resolution: Appointment of Municipal Housing Officer
- *X. Resolution: Appointment of Deputy Municipal Registrar of Vital Statistics
- *Y. Resolution: Execution of Consulting/Grant Service Agreement
Capital Alternatives Corporation
- *Z. Resolution: Bergen County Department of Health Services Contract
- *AA. Redemption of Tax Title Lien No. 2012-01

Motion to adopt items A-AA as one item:

PAH noted that there has been a last minute change in Addendum E (Boards and Committees) Proposed member of Library Board had been withdrawn for reconsideration by School Superintendent Dr. Fried.

No further discussion.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
DUNLEA (JD)		X	x			
EVANELLA (GE)				X		
PEDERSEN (JP)			X			
RYAN (MR)				X		
NAPOLITANO(AN)	X		x			
CHUNG (JC)			x			

Comments by Mayor

As usual, the coming year will have many serious issues to deal with including the usual budgetary concerns (other than taxes) to keep under the mandatory 2% CAP with little assistance from the State.

Mrs. Murphy, CFO will be retiring as of April 1, 2013; Council will be addressing immediately. Road Paving will be considered

Review of as many shared services as possible.

As a Municipality we are blessed with a very small full-time staff that works well with each other and accomplishes an outstanding amount of work.

Council will be considering bonding for several infrastructure projects and equipment as well as a security system for the Borough Hall and a new phone service.

The town-wide Revaluation should be complete this year and this will definitely help the financial constraints the Borough is currently experiencing.

New contracts will be negotiated for the DPW, Police Department and waste collection.

Some good news is the possibility of saving \$55,000-\$60,000 in county dispatch services if the current program's changes are approved.

Open Meeting to Public

Motion: GE

Second: JD

Vote: AIF

Close Meeting to Public

Motion: GE

Second: JD

Vote: AIF

Adjournment

Time: 7:53PM

Motion: GE

Second: JD

Vote: AIF

CONSENT AGENDA

January 1, 2013

A. DESIGNATE PROFESSIONALS FOR BOROUGH ASSIGNMENTS

Mayor Hoelscher offers the names of the following individuals for professional services, without competitive bids as authorized by NJSA 40A:11-1 et seq.:

Borough Auditor - Gary W. Higgins, CPA, RMA

Borough Attorney –John R. Dineen, Esq.

Special Police Counsel – Raymond Wiss, Esq.
Judge Roger Hauser, Esq. (Appointed through 2014)
Borough Prosecutor - Mark Fierro, Esq.
Public Defender – Robert C. Metzdorf, Esq.
Borough Engineer & Sewer Engineer - Michael J. Neglia, PE, LS, PP
Borough Planner-Michael G. Hakim LLA, PP, ASLA, Hakim Associates
Risk Manager – Brian H. Eifert, CPCU, AAI
Planning Board Attorney-Gail L. Price Esq., Price, Meese, Schulman & D’Arminio
Zoning Board of Adjustment-John Schettino, Esq.
Special Counsel (M&C) - Wilentz, Goldman & Spitzer P.A.
Special Counsel (Environmental) - Michael G. Luchkiw, Esq.

**B. RESOLUTION: AUTHORIZE APPOINTMENT OF PROFESSIONALS
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR BOROUGH AUDITOR, BOROUGH ATTORNEY, SPECIAL
POLICE COUNSEL, RISK MANAGER, BOROUGH ENGINEER & SPECIAL BOND
COUNSEL**

WHEREAS, the Borough of Harrington Park has a need to acquire services for a Borough Auditor, Borough Attorney, Special Police Counsel, Risk Manager, Borough Engineer, and Special Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. have submitted proposals January 1, 2013, indicating they will provide the legal services, auditing and accounting services, risk management services, and engineering services for the price indicated in the proposals; and

WHEREAS, the foregoing professionals have each completed and submitted a Business Entity Disclosure Certification which certifies that each of them has not made any reportable contributions to a political or candidate committee in the Borough of Harrington Park as provided by law in the previous one year, and that the contract will prohibit each of them from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available to pay these contracts.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park authorizes the Mayor, Borough Clerk, or Purchasing Agent to enter into a contract with Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that pursuant to N.J.S. 40A:11-1, the Borough of Harrington Park shall publish this Resolution according to law.

C. DESIGNATE BOROUGH STAFF APPOINTMENTS

Mayor Hoelscher offers the following appointments for the year 2013 at compensation as prescribed by Ordinance unless noted:

Borough Staff Appointments

Louis Apa	Sanitarian
Ann H. Bistriz	Borough Clerk
Ann H. Bistriz	Assessment Search Officer
Ann H. Bistriz	Registrar of Vital Statistics
Ann H. Bistriz	Sub-Division Search Officer
Stephen Brunnuell, MD	- Police Surgeon (w/o compensation)
Toni Flyge	Payroll/Accounts Clerk
Marti Francis	Office Assistant
Janet Gallagher	Deputy Court Administrator
Mike Hunken	Emergency Management Coordinator
Mark Kiernan	Superintendent of Public Works, Sewer Operator & Recycling Coordinator
William McGuire	Deputy Registrar of Vital Statistics
Annie Mongelia	Tax Assessor Clerk, Board of Health Secretary
Anne E. Murphy	Qualified Purchasing Agent
Anne E. Murphy	Tax Search Officer
Kevin Murphy	Foreman, Department of Public Works
Debra Reilly	Technical Assistant Construction Department
Davis Ross	Historian (w/o compensation)
Lindsay Taglieri	Court Administrator (part-time)

D. DESIGNATE SCHOOL MARSHALS & SUBSTITUTES

Mayor Hoelscher offers the names of the following School Marshals; compensation for services is prescribed by Ordinance:

School Marshals

John Bagli (subst.)	Kathy Direse
Alison Campbell	Donna Guerrera
Tom Clarke	William Simmons (subst.)
Ed Delaney	Doreen Tietz

E. DESIGNATE MEMBERS TO BOARDS/COMMISSIONS/AD HOC COMMITTEES

Mayor Hoelscher offers the following names to Boards, Commissions, Special Committees and to Ad Hoc Committees:

BOARDS & COMMISSIONS – 2013

BOARD	MEMBERS	BEGAN	TERM
Board of Adjustment	Mark Antonucci	2013	2014
	Karen Brady	2010	2014
Chapter 30A	Jin Cho	2013	2015
	Richard McLaughlin	1988	2016
	Stephen Martinez	1998	2016
	Michael Roth	1989	2016
7 Members 4 years <u>Clerk:</u> Marti Francis	Marilyn Simpson	2000	2014
	Allan S. Napolitano (Liaison)	2012	2014
2 Alternates 4 year	(a) Marilyn J. Peoples	2013	2015
	(b) John Powers	2013	2016
Environmental Commission	Peter Ardito	2006	2013
Chapter 15	Miriam Sloane	2000	2014
7 Members 3 year	Ann Lander	2013	2014
Mayor appointment	Carol Carini	2010	2013
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<u>Clerk:</u> Marti Francis		Cindy Kennedy	2010	2013
		Mary Ann Schran	2008	2013
		Councilwoman Ryan (Liaison/member)	2013	2013
Board of Health		Marylee Casamento	2011	2013
Chapter 8 M&C apptmt.		Robert Carbognin	2013	2015
7 Members 3 years		Neil Hess	2011	2013
<u>Secy:</u> Annie Mongelia		Howard Lipton	2009	2014
		Mary Oh	2011	2013
		John Szweda	2010	2015
		Scott Weiner	2009	2015
		Councilwoman Chung (Liaison)	2013	2014
Library		Judy Hunter	1996	2017
5 Members (5 years)		Susanne Hwang (Mayor)	2009	2013
Mayor 1 year		Ethel Johnson	1989	2013
School Superintendent 1 year		Carol Kiernan	2007	2015
		Debra Rielly	2009	2014
		Joanne Scalpello	1998	2017
		TBA (Supt.)	2013	2013
Planning Board *	(I)	A. Seymour-Jones	1964	2014
Chapter 30A	(II)	Richard McLaughlin	2005	2013
4 Members 4 year	(III)	Lynnae Psaras	2002	2013
Mayor IV, 1 Member	(IV)	Mary Dunlea	2011	2013
2 year Mayor II	(IV)	Mayor Paul A. Hoelscher	1992	2015
1 Member Council	(IV)	Councilman Napolitano	2013	2013
Election III	(IV)	John Capazzi-Chair	1993	2015
Alternate (a)		Peter Ardito	2009	2013
(b)		Philip Lee	2013	2014
<u>Clerk:</u> Marti Francis				
Recreation Commission		Christopher Apostle	2005	2014
Chapter 36		Siobhan Bailey	2013	2017
7 Members 5 year Mayor		Jennifer Brackenbury	2011	2017
<u>Clerk:</u> Michael Amdur		Gerry Esposito	2010	2015
		Tom Gleason	2004	2013
		Steve Marotta	2006	2014
		Steve Pacicco	2003	2016
		Councilwoman Ryan (Liaison/member)	2013	2013

AdHoc Appointments (Annual)

Public Assistance Board:

Councilman Pedersen (Liaison)

Newsletter Editor:

Ann H. Bistriz

Historic Preservation Committee:

Ethel Johnson

Ingeborg Nebel

Web Site Committee:

Ann H. Bistriz, Clerk

Sgt. James Hayden, Asst. Chairman

F. DESIGNATE DOG WARDEN

Mayor Hoelscher offers the name of the Bergen County Animal Shelter as Dog Warden for the year 2013 at a fee of \$5,830.00 payable in quarterly installments.

G. RESOLUTION: CONTINUANCE OF PETTY CASH FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that it approves continuing the Petty Cash Fund pursuant to provisions of NJSA 40:A5-21, not to exceed \$500.00 and that the Chief Financial Officer be authorized as the Fund Custodian; and

BE IT FURTHER RESOLVED that the Treasurer be authorized to issue a check in the amount of \$500.00 to the Custodian of the Petty Cash Fund.

H. RESOLUTION: AUTHORIZE OFFICIAL DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Bank of America (Closter), PNC Bank (Northvale), Bank of New Jersey (Harrington Park), TD Bank (Norwood), Chase Bank (Norwood), Northern State Bank (Closter), NVE Bank (Closter), and New Jersey Cash Management Fund, be and are hereby designated as the official depositories of the Borough.

BE IT FURTHER RESOLVED that the herein-before listed financial institutions may be used as depository for the following accounts: Current Fund Savings and Checking Account, Capital Fund Savings and Checking Account, Trust Fund Savings and Checking Account, Unemployment Compensation Savings Account, Dog Revenue Savings and Checking Account, Payroll and Payroll Deduction Accounts, Affordable Housing Trust Fund, and Municipal Open Space Trust Account.

BE IT FURTHER RESOLVED that a copy of this Resolution with appropriate certifications thereto be furnished to all depositories herein-before named by the Borough Clerk.

I. RESOLUTION: AUTHORIZE DISBURSEMENT OF MONIES/PAYMENT OF CLAIMS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that, pursuant to NJSA 40A:5-17(b), the Borough of Harrington Park shall henceforth disburse monies or pay claims, approved in accordance with NJSA 40A:5-17(a), by check: (1) drawn on the Borough of Harrington Park, (2) signed by the Mayor, or in the absence of the Mayor, the Borough Council President; and the Borough Clerk or Deputy Borough Clerk in the absence of the Borough Clerk, and (3) countersigned by the Financial Officer, that is the Borough Treasurer, or in the absence of the Borough Treasurer, the Deputy Borough Clerk, or the designated Acting Borough Treasurer.

J. RESOLUTION: AUTHORIZE SECRETARY OF MUNICIPAL CORP.

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Borough Clerk or the Deputy Borough Clerk in the absence of the Borough Clerk is the Secretary of the Municipal Corporation, the custodian of personnel records as outlined in NJSA 40 & 40A and is the Certifying Officer of the Borough in processing local documents pertaining to the PERS and in particular with enrollment, retirement and withdrawal claims; the custodian of the Employee Handbook and is responsible for other certifying requirements as directed by the Statutes of New Jersey.

K. RESOLUTION: AUTHORIZE PAYROLL A/C CLERK OR TREASURER TO SIGN CHECKS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that either Toni Flyge, Payroll Accounts Clerk or Anne E. Murphy, Treasurer be authorized to sign all checks drawn on the Payroll Account and Payroll Deduction Account of the Borough of Harrington Park on deposit with the Bank of New Jersey.

**L. RESOLUTION: AUTHORIZE TAX ASSESSOR & COLLECTOR
TO FILE TAX APPEALS**

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that authorization is hereby given to the Tax Assessor to file Tax Appeals for and settlement for the purpose of correcting assessment errors on the 2013 Tax Rolls.

M. RESOLUTION: AUTHORIZE FEE FOR NOTICE OF MEETINGS

WHEREAS, Section 14 of the Open Public Meeting Act, Chapter 231, PL1975 permits the Public Body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually, and,

WHEREAS, said sum to cover the costs of providing such notice;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) Each person who requests individual notice as required under the Act be mailed to him, shall pay annually to the Borough of Harrington Park, the sum of \$10.00 per year per Board, Council, Commission, etc., or an amount deemed by State Statute to cover the costs thereof.
- 2) The sum herein designated is subject to change upon adoption of a superseding Resolution by this body.
- 3) This Resolution shall take effect immediately.

N. RESOLUTION: DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3-d of the Open Public Meetings Act, Chapter 231, PL 1975 requires that certain notice of meetings be submitted to two newspapers, and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- (1) **THE RECORD**, 150 River Street, Hackensack, NJ is hereby designated as the Borough's official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) **NORTHERN VALLEY PRESS** 69 Woodland Avenue, Westwood, NJ 07675, **SUBURBANITE**, North Jersey Newspapers, 300 Knickerbocker Road, Suite 1200, Cresskill, NJ 07626, are hereby designated also to receive all notices of meetings required under the Open Public Meetings Act.
- (3) That the Regular Meetings to be held during 2013 are to be held at the time and on the date at the place shown on the Schedule of Meetings attached hereto which must be

disseminated to the THE RECORD, NORTHERN VALLEY PRESS, SUBURBANITE and posted within seven (7) days following this meeting.

(4) This Resolution shall take effect immediately.

O. RESOLUTION: SET INTEREST RATE FOR NONPAYMENT OF TAXES AND ASSESSMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that pursuant to Title 54:4-67 of the Revised Statutes of NJ, the Mayor and Council hereby fix the rate of interest to be charged for the non payment of taxes and assessments on or before the date when the same would become delinquent at the rate not to exceed 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that after the 10 day grace period interest reverts back to the due date at the rate of 8% on the first \$1,500.00, etc.

P. DESIGNATE FIRE OFFICERS

Mayor Hoelscher offers the names of the following Fire Officers for the Borough of Harrington Park for the year 2013:

Chief – Richard Budinich	1 st Lt. – Frank Murphy
Assistant Chief – Douglas Roem	2 nd Lt. – Jessie Barragato
Captain – Robert McElroy	2 nd Lt. (jg) – Thomas Simpson, Jr.

Q. ENDORSE MEETING SCHEDULE FOR 2013

Mayor’s Announcement: “In compliance with the Open Public Meeting Law, PL1975, c. 231, a schedule of Regular Meetings of the Mayor and Council; Board of Health; Recreation Commission; Planning Board; Board of Adjustment; Library and Environmental Commission has been posted on the Official Bulletin Board in the Municipal Center, copies have been mailed to THE RECORD, SUBURBANITE and NORTHERN VALLEY PRESS.”

No confirmation is necessary. Official meetings are listed at the end of the agenda.

R. ENDORSE EMERGENCY MANAGEMENT COMMITTEE

Mayor Hoelscher offers the names of the following individuals to Emergency Management Committee (as per law) for one-year terms, expiring 12/31/13:

Paul A. Hoelscher	Mayor
Michael Hunken	Emergency Management Coordinator
Chief Albert Maalouf	Chief of Police
Ann H. Bistriz	Borough Clerk
Mark Kiernan	Asst. Emergency Management Coordinator; Supt. of D.P.W.
Richard Budinich	Fire Chief
Jeff Hargrove	Ambulance Corps Captain
Louis Apa	Borough Sanitarian
Dr. Adam Fried	Superintendent Harrington Park School
Peter Ardito	Environmental Commission
Michael J. Neglia, P.E.	Borough Engineer

President/Borough Council	TBA
Richard Quinn	United Water Resources (Utility)
Vacancy	Radiological Officer

S. ALLIANCE NAME MEMBERSHIP LIST

Mayor Hoelscher offers the Municipal Alliance members- 2013. No confirmation is necessary.

Chief Albert Maalouf	49 LaRoche Avenue	Alliance Chairperson/Chief of Police
Sgt. James Hayden	“	DARE Officer
Councilman Jorden Pedersen	85 Harriot Avenue	Council Liaison
Rev. George Kaden	CCHP	Clergy
Rev. Diane Rhodes	St. Andrew’s Church	Clergy
Rev. Bryan Adamcik	Our Lady of Victories	Clergy
Bruce Sabatini	NVRHS	Regional High School
Joanne Scalpello	Resident	Public Member
Nancy Scheffler	“	“
Thomas Hackett	“	Senior Citizen
Mayor Paul A. Hoelscher	85 Harriot Avenue	Governing Body
Eric Fishbein	191 Harriot Avenue	Board of Education, Pres.
Dr. Adam Fried	“	Supt. of HP School
Jessica Nitzberg	“	Principal HP School
Theresa Hazelton	“	HSA/HP School
Judge Roger Hauser	85 Harriot Avenue	Court
Patrick McHugh	Resident	Civic Assoc.-Lions Club
N/A		Chamber of Commerce
N/A		Labor Union
Ann Bistriz	85 Harriot Avenue	Media/Clerk’s Office

T. PAYMENT OF BILLS/CURRENT FUND DISBURSEMENTS, January 7, 2013

Metlife, SBC	#10005	\$ 2,167.96
Interborough Radio	#10006	\$ 13,960.00
Petty Cash	#10007	\$ 500.00
c/o A. Murphy, Custodian		
NVRHS District	#10008	\$601,030.81

I hereby certify that funds are available for the above listed disbursements.

Anne Murphy, CFO 1/7/2013

U. RESOLUTION ADOPTING TEMPORARY BUDGET

**2013 TEMPORARY BUDGET
BOROUGH OF HARRINGTON PARK
2013 TEMPORARY BUDGET**

Whereas, it is the requirement of N.J.S. 40A:4-19 for every municipality to adopt temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the 2013 Budget, and

Whereas, the Borough of Harrington Park will make expenditures prior to the adoption of the 2013 Budget, applicable to the aforesaid budget:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park

that the following shall constitute the 2013 Temporary Budget appropriations:

GENERAL APPROPRIATIONS

<u>OPERATIONS</u>	<u>AMOUNT</u>
GENERAL GOVERNMENT	
Administrative and Executive:	\$
Salaries and Wages	14,810.00
Other Expenses	6,000.00
Financial Administration:	
Salaries and Wages	17,428.00
Other Expenses	6,300.00
Assessment of Taxes:	
Salaries and Wages	5,900.00
Other Expenses	2,400.00
Collection of Taxes:	
Salaries and Wages	15,480.00
Other Expenses	4,100.00
Legal Services and Costs:	
Other Expenses	20,000.00
Municipal Court:	
Salaries and Wages	3,080.00
Municipal Ct. Adm./Boro Norwood	6,500.00
Other Expenses	600.00
Engineering Services and Costs:	
Other Expenses	5,000.00
Public Buildings and Grounds:	
Other Expenses	5,000.00
Municipal Land Use:	
Planning Board:	
Salaries and Wages	300.00
Other Expenses	3,000.00
Administrative Official:	
Salaries and Wages	1,000.00
Board of Adjustment:	
Salaries and Wages	300.00
Other Expenses	1,500.00
Environmental Commission:	
Other Expenses	300.00
Insurance:	
Hospitalization and Major Medical	169,000.00
Other Insurance Premiums	110,000.00
FIRE & SAFETY:	
Fire:	
Other Expenses	8,000.00

Fire Company	6,500.00
Police:	
Salaries and Wages	416,542.00
Other Expenses/Cty. Interlocal Agreement	35,000.00
2013 Municipal Alliance Grant/D.A.R.E.Program	2,380.00
State Uniform Construction Code:	
Construction Official:	
Salaries and Wages	21,000.00
Other Expenses	1,000.00
STREETS AND ROADS:	
Road Repair and Maintenance:	
Salaries and Wages	180,000.00
Other Expenses	15,000.00
Sewers:	
Other Expenses	500.00
SANITATION:	
Garbage and Trash Removal: Contractual	40,000.00
Bergen County Sewer Authority Share of Costs	80,000.00
Bergen County Landfill Dumping Fees:	
Other Expenses	40,000.00
Health and Welfare:	
Board of Health:	
Salaries and Wages	4,000.00
Other Expenses	2,000.00
Recreation and Education:	
Parks and Playgrounds:	
Salaries and Wages	150.00
Other Expenses	1,500.00
Maintenance of Free Public Library	79,129.00
Unclassified:	
Gasoline	15,000.00
Electricity	10,000.00
Telephone and Telegraph	10,000.00
Natural Gas	10,000.00
Street Lighting	10,000.00
Fire Hydrant Service	24,000.00
Water	2,644.00
STATUTORY EXPENDITURES:	
Social Security System (O.A.S.I.)	40,000.00
Public Employees Retirement System	126,563.00
DCRP	125.00
Police and Firemen's Retirement System of NJ	261,855.00
DEBT SERVICE:	

Payment of Bonds	400,000.00
Interest on Bonds	29,000.00
Green Trust Loan/Principal and Interest	7,455.00
NJ Env. Infrastructure Loan	35,029.00
Capital Improvement Fund	100,000.00
COUNTY TAXES:	526,000.00
COUNTY TAXES: COUNTY OPEN SPACE	6,000.00

TEMPORARY BUDGET TOTALS:

TOTAL OPERATIONS: (Salaries & Wages; & Other Expenses)	1,412,343.00
STATUTORY EXPENDITURES:	428,543.00
CAPITAL IMPROVEMENT FUND	100,000.00
DEBT SERVICES:	471,484.00
COUNTY TAXES:	526,000.00
COUNTY OPEN SPACE	6,000.00

V. RESOLUTION APPOINTING RISK MANAGER

WHEREAS, the Borough of Harrington Park is a current member of the Bergen County Municipal Joint Insurance Fund, and;

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant, and;

WHEREAS, the Borough of Harrington Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund, and;

WHEREAS, the judgmental nature of the duties of Risk Management Consultant renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Harrington Park does hereby appoint Brian H. Eifert, Eifert, French and Company, 86 County Road, Tenafly, N.J. as its Risk Management Consultant for a one-year term effective January 1, 2013 and;

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to state statutes, and;

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Brian H. Eifert and to the Bergen County Municipal Joint Insurance Fund.

W. RESOLUTION APPOINTING A MUNICIPAL HOUSING OFFICER

WHEREAS, the Borough of Harrington Park has determined that there is a need to appoint a Municipal Housing Officer; and

WHEREAS, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such official.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. Marti Francis shall be appointed as Municipal Housing Official for the Borough of Harrington Park as a new responsibility within the scope of her employment as Planning Board Secretary, starting as of January 1, 2013, for a term of one (1) year; and
2. Ms. Francis shall be paid the hourly rate she currently receives as Planning Board Clerk.

X. APPOINTMENT OF DEPUTY MUNICIPAL REGISTRAR

WHEREAS, the Borough of Harrington Park is required by law, NJS 26:8-1.1 to appoint a Deputy Registrar of Vital Statistics; and

WHEREAS, New Jersey statutes, require and authorize the municipality to appoint such officials; and

WHEREAS, William McGuire is a New Jersey Certified Municipal Registrar; and

WHEREAS, William McGuire will provide this service without compensation on an as-need basis; and

NOW THEREFORE, BE IT RESOLVED, the Mayor has offered the name of William McGuire to serve in the capacity as Deputy Registrar of Vital Statistics for the Borough of Harrington Park,

**Y. EXECUTION OF CONSULTING/GRANT SERVICE AGREEMENT
CAPITAL ALTERNATIVES CORPORATION**

WHEREAS, the Borough of Harrington Park has chosen to enter into a Consulting/ Grant Service Agreement to obtain possible future grants for municipal projects; and

WHEREAS, Capital Alternatives Corporation has the Borough of Harrington Park with a Consulting/ Grant Agreement and other required documentation; and

WHEREAS, the professional service rates shall have been determined to be 8% for grants of \$500,000 or less and 6% for grants over \$500,000.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Clerk are authorized to execute the Consulting/Grant Service Agreement.

Z. RESOLUTION: BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Bergen County Department of Health Services ("BCDHS") has been established for the purpose of providing health services to municipalities and citizens of the County of Bergen in accordance with the Local Health Services Act, N.J.S.A. 26:3A2-1, et seq.; and

WHEREAS, the Borough of Harrington Park desires to contract for the furnishing of health services of a technical and professional nature to be rendered by the BCDHS; and

WHEREAS, said Agreement would be for the period January 1, 2013 to December 31, 2013; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for this purpose in the amount of \$6988.00

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Borough Clerk Ann H. Bistriz are hereby authorized to execute an Agreement for public health services for the 2013 year with the County of Bergen.

AA. **REDEMPTION OF TAX TITLE LIEN NO. 2012-01**

RESOLUTION

WHEREAS, Robert A. Silber, Esq., will make payment to the Tax Collector prior to the expiration of the "Right to Redeem" on Tax Title Lien #2012-01, for Block 1205 Lot 1, in the following amount as required by the New Jersey State Statutes:

Tax Title Lien #2012-01	\$20,316.97
Flat Penalty (6%)	\$ 1,219.02
Search Fee	\$ 12.00
Recording Fee	<u>\$ 33.00</u>
Total:	\$21,580.99
Subsequent Taxes & Interest	\$19,494.45
Grand Total due Lien Holder:	\$41,075.44
Return of Premium paid by lien holder at time of sale:	\$10,000.00

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, that the Borough Treasurer/Tax Collector be and is hereby authorized and directed to prepare the necessary checks totaling **\$41,075.44** and **\$10,000.00** made payable to the following lien holder:

Ridgeback Ventures, LLC
PO Box 503
Mount Freedom, N.J. 07970

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Treasurer/Tax Collector.

2013 DIRECTORY OF OFFICIALS – BOROUGH OF HARRINGTON PARK

<u>TITLE</u>	<u>NAME</u>	<u>BEGAN</u>	<u>TERM</u>
Assessor	Ray Damiano	1980	T
Assessment Search Officer	Ann H. Bistriz	2010	2014
Clerks			
Borough Clerk	Ann H. Bistriz	2012	2014
Environmental Commission	Marti Francis	2012	*
Board of Health	Annie Mongelia	2011	*
Board of Adjustment	Marti Francis	2010	*
Planning Board	Marti Francis	2010	*
Reorganization Meeting January 7, 2013			

Recreation Secretary	Michael Amdur	2011	*
Clerk to Tax Assessor	Annie Mongelia	2011	*
Payroll/Accounts Clerk Tax Office	Toni Flyge	2003	*
Construction			
Building Inspector	Joseph Zavaridino	2013	*
Building Sub-Code Official	Joseph Zavaridino	2011	T
Construction Code Official	Joseph Zavaridino	2011	2014
Zoning Officer	Joseph Zavaridino	2011	*
Electrical	Gerry Hennessey	2004	T
Elevator	State of New Jersey	1997	*
Fire Protection	Joseph Zavaridino	2001	T
Plumbing	Giuseppe LaMastra	2008	T
Construction Department Technical Assistant	Debra Rielly	2011	*
Department of Public Works			
Superintendent	Mark Kiernan	1992	*
Foreman	Kevin Murphy	2008	*
Chief of Police	Chief Albert Maalouf	2011	*
Emergency Management	Michael Hunken	2010	2015
Fire Chief	Richard Budinich	2013	2014
Fire Prevention Chief	Thomas Simpson	2003	*
Health Officer	Louis Apa	1976	*
Historian	Davis Ross	2005	*
Local Assistance Director	County of Bergen	2008	*
Municipal Court			
Court Administrator	Lindsay Taglieri	2005	T
Deputy Court Clerk	Janet Gallagher	2009	*
Newsletter Editor	Ann H. Bistriz	2006	*
Nurse	Cathy Flagg	2008	*
Registrar Vital Statistics	Ann H. Bistriz	2010	2014
Deputy Registrar Vital Statistics	William McGuire	2008	*
“Right to Know” Officer	Ann H. Bistriz	2013	*
	*		
Tax Collector/Tax Search Officer	Anne E. Murphy	1993	T
CFO/Treasurer	Anne E. Murphy	1987	T
Qualified Purchasing Agent	Anne E. Murphy	2005	T

* **Yearly Appointment**
T Tenure

2013 SCHEDULE OF MEETINGS

Mayor and Council meetings are to be held at the Municipal Center, 85 Harriot Avenue (Harrington Park School-emergency only), Harrington Park, New Jersey. Unless noted otherwise, **meetings are held at 7:00 PM.**

MAYOR AND COUNCIL	Agenda	Regular	
January	14	21	
February	11	19*	(Presidents Day is 2/18)
March	11	18	
April	8	15	<u>Budget Meetings:</u>
May	13	20	To Be Announced

Reorganization Meeting
January 7, 2013

June	10	18*	(HP Graduation 6/17)
July	8	15	
August	12	19	
September	9	16	
October	15*	21	(Columbus Day 10/14)
November	12*	18	(Veterans Day 11/11)
December	9	16	

NOTE: * Reflects changes due to holidays.

The following meetings are held at the Municipal Center, and begin at 8 p.m. except: **Board of Health meets at 7:30pm; and the Library Board meets at the Library at 7:30 p.m.**

MONTH	BOARD OF ADJ. (4 TH Wed)	ENVIRON. COMM. (1 ST Wed)	BOARD OF HEALTH (1 ST Mon)	LIBRARY BOARD (1 ST & 3 RD Wed)	PLAN. BOARD (2 ND Tues)	RECREATION COMMISSION (3 RD Wed)	MUNICIPAL COURT (5:30PM) (2 ND Wed)
January	23	9	7 (8PM)	4/18	8	17	9
February	27	6		1/15	12	20	13
March	30	6	4	7/21	12	20	13
April	24	3		4/18	9	17	10
May	22	1	6	2/16	14	15	8
June	26	5	3	6/20	11	19	12
July	24	10	---	18	9	17	10
August	28	7	---	8	13	21	14
September	25	11	9	5/19	10	18	11
October	23	2	---	3/7	8	16	9
November	20	6	4	14	12	20	13
December	18	4	---	12	10	18	11

*Meeting dates changed due to holidays

NOTE: *For meeting changes, etc., please see the Borough Clerk's office to comply with the State requirement to allow for 48-hours notice to the public of such a change.*

Notice of the above meetings has been mailed to THE RECORD, NORTHERN VALLEY PRESS, and THE SUBURBANITE.

I hereby certify the foregoing to be a true copy of an announcement approved by the Mayor and Council of the Borough of Harrington Park at the Reorganization Meeting held on January 7, 2013.

Ann H. Bistriz
Borough Clerk