

REORGANIZATION MEETING

Mayor and Council

Borough of Harrington Park

January 5, 2014

PAH The 110th Reorganization Meeting to be called to Order by Mayor Paul A. Hoelscher with the following Announcement: **Time:**

“In compliance with Chapter 231, Public Law 1975, adequate notice of this meeting was made. Copies have been e-mailed to THE RECORD, NORTHERN VALLEY PRESS, and the NORTH JERSEY SUBURBANITE.” A copy has been filed with the Borough Clerk and copies have been mailed to individuals requesting same.

First Roll Call: Councilman Napolitano, Councilman Pedersen
Councilwoman Ryan, Councilwoman Chung

PAH Oath of Office

Councilman Gregory Evanella-To be sworn into office by Mr. Robert T. Regan, Esq.
Council-elect Michael Rutigliano-To be sworn into office by Mr. Todd Cushner, Esq.

New Councilmembers assume their seats at the dais.

PAH Mayor Hoelscher requests the New Roll Call of the Council for the year 2014 as follows:

	PRESENT	ABSENT
NAPOLITANO (AN)		
EVANELLA (GE)		
PEDERSEN (JP)		
RYAN (MR)		
RUTIGLIANO(MRUT)		
CHUNG (JC)		

Also present, Ann H. Bistriz, Borough Clerk (ALB)

Flag Salute (ALB)

PAH Adoption of By-laws

Motion that the by-laws adopted by the Mayor and Council on January 1, 1956, and as amended on January 1, 1971, and May 19, 2008, be adopted to govern the Mayor and Council with an amendment to reflect the present practices and procedures involving committee assignments.

Motion:

Second:

Vote:

PAH Election of Council President

Mayor Hoelscher asks for nominations for Council President. Nominations are in order.

Nomination:

Motion:

Second:

Vote:

PAH Council Assignments

Mayor Hoelscher offers the following appointments to Council Committees:

	<u>Committee</u>	<u>Chairman</u>	<u>Member</u>	<u>Member</u>
1.	Planning, Bd. of Adj., Construction Fire Dept., Ambulance Corps	Napolitano	Evanella	Pedersen
2.	DPW/Building & Grounds Sanitation/ Recycling	Evanella	Napolitano	Pedersen
3.	Police, Municipal Court, Personnel (Handbook/Eval.)	Pedersen	Evanella	Napolitano
4.	Recreation Commission Environmental Commission	Ryan	Chung	Rutigliano
5.	Finance, Admin. & Exec., Grants	Rutigliano	Chung	Ryan
6.	Board of Health Liaison to Bd. of Ed. Public Information: (Newsletter/website, etc.)	Chung	Rutigliano	Ryan

Motion:

Second:

Vote:

PAH Consent Agenda (2014)

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by a Council Member, that particular item will be removed from the Consent Agenda and will be considered separately.

- *A. Designate Professionals for Borough Assignments
- *B. Resolution: Authorize Appointment of Professionals
- *C. Designate Borough Staff Appointments
- *D. Designate School Marshals & Substitutes
- *E. Designate Members of Boards/Commissions/Ad Hoc Committees
- *F. Designate Dog Warden
- *G. Resolution: Continuance of Petty Cash Fund
- *H. Resolution: Authorize Official Depositories
- *I. Resolution: Authorize Disbursement of Monies/Payment of Claims
- *J. Resolution: Authorize Secretary of Municipal Corp.
- *K. Resolution: Authorize Payroll A/C Clerk or Treasurer to Sign Checks
- *L. Resolution: Authorize Tax Assessor & Collector to File Tax Appeals
- *M. Resolution: Authorize Fee for Notice of Meetings
- *N. Resolution: Designate Official Newspapers
- *O. Resolution: Set interest rate for Nonpayment of Taxes and Assessments
- *P. Designate Fire Officers
- *Q. Endorse Meeting Schedule for 2014
- *R. Endorse Emergency Management Committee
- *S. Mutual Alliance Membership List
- *T. Resolution: Payment of Bills
- *U. Resolution: Adopting Temporary Budget
- *V. Resolution: Appointment of Risk Manager
- *W. Resolution: Appointment of Municipal Housing Officer
- *X. Resolution: Appointment of Deputy Municipal Registrar of Vital Statistics
- *Y. Resolution: Execution of Consulting/Grant Service Agreement
Capital Alternatives Corporation
- *Z. Resolution: Bergen County Department of Health Services Contract
- *AA. Resolution: Supporting Mutual Aid Plan and Rapid Deployment Force
- *AB. Resolution: Civil Rights Policy
- *AC. Resolution: Endorsement of Holiday Schedule for Borough Hall Staff

Motion to adopt items A-AC as one item:

	MOTION	SECOND				
Roll Call Vote			YES	NO	ABSTAIN	ABSENT
NAPOLITANO (AN)						
EVANELLA (GE)						
PEDERSEN (JP)						
RYAN (MR)						
RUTIGLIANO(MRUT)						
CHUNG (JC)						

Comments by Mayor

Open Meeting to Public

Motion:

Second:

Vote:

Close Meeting to Public

Motion:

Second:

Vote:

Adjournment Time:

Motion:

Second:

Vote:

CONSENT AGENDA

January 5, 2014

A. DESIGNATE PROFESSIONALS FOR BOROUGH ASSIGNMENTS

Mayor Hoelscher offers the names of the following individuals for professional services, without competitive bids as authorized by NJSA 40A:11-1 et seq.:

Borough Auditor - Gary W. Higgins, CPA, RMA

Borough Attorney –John R. Dineen, Esq.

Special Police Counsel – Raymond Wiss, Esq.

Judge Roger Hauser, Esq. (Appointed through December 31, 2014)

Borough Prosecutor - Mark Fierro, Esq.

Public Defender – Robert C. Metzdorf, Esq.

Borough Engineer & Sewer Engineer - Michael J. Neglia, PE, LS, PP

Borough Planner-Michael G. Hakim LLA, PP, ASLA, Hakim Associates

Risk Manager – Brian H. Eifert, CPCU, AAI

Planning Board Attorney-Gail L. Price Esq., Price, Meese, Schulman & D'Arminio

Zoning Board of Adjustment-John Schettino, Esq.

Special Counsel (M&C) - Wilentz, Goldman & Spitzer P.A.

Special Counsel (Environmental) - Michael G. Luchkiw, Esq.

**B. RESOLUTION: AUTHORIZE APPOINTMENT OF PROFESSIONALS
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR BOROUGH AUDITOR, BOROUGH ATTORNEY, SPECIAL
POLICE COUNSEL, RISK MANAGER, BOROUGH ENGINEER & SPECIAL BOND
COUNSEL**

WHEREAS, the Borough of Harrington Park has a need to acquire services for a Borough Auditor, Borough Attorney, Special Police Counsel, Risk Manager, Borough Engineer, and Special Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$18,300; and,

WHEREAS, the anticipated term of these contracts is 1 year; and

WHEREAS, Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. have submitted proposals

January 1, 2014, indicating they will provide the legal services, auditing and accounting services, risk management services, and engineering services for the price indicated in the proposals; and **WHEREAS**, the foregoing professionals have each completed and submitted a Business Entity Disclosure Certification which certifies that each of them has not made any reportable contributions to a political or candidate committee in the Borough of Harrington Park as provided by law in the previous one year, and that the contract will prohibit each of them from making any reportable contributions through the term of the contract, and **WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds available to pay these contracts.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Harrington Park authorizes the Mayor, Borough Clerk, or Certified Financial Officer to enter into a contract with Gary W. Higgins, RMA, John R. Dineen, Esq., Raymond Wiss, Esq., Brian H. Eifert, Michael Neglia, P.E., and Wilentz, Goldman & Spitzer, P.A. as described herein; and **BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and **BE IT FURTHER RESOLVED** that pursuant to N.J.S. 40A:11-1, the Borough of Harrington Park shall publish this Resolution according to law.

C. DESIGNATE BOROUGH STAFF APPOINTMENTS

Mayor Hoelscher offers the following appointments for the year 2014 at compensation as prescribed by Ordinance unless noted:

Borough Staff Appointments

Louis Apa	Sanitarian
Ann H. Bistriz	Borough Clerk/Administrator
Ann H. Bistriz	Assessment Search Officer
Ann H. Bistriz	Registrar of Vital Statistics
Ann H. Bistriz	Sub-Division Search Officer
Stephen Brunnquell,	MD - Police Surgeon (w/o compensation)
Marti Francis	Office Assistant
Janet Gallagher	Deputy Court Administrator
Mike Hunken	Emergency Management Coordinator
Mark Kiernan	Superintendent of Public Works, Sewer Operator & Recycling Coordinator
William McGuire	Deputy Registrar of Vital Statistics
Annie Mongelia	Tax Assessor Clerk, Board of Health Secretary
Judith Curran	Tax Search Officer
Kevin Murphy	Foreman, Department of Public Works
Debra Reilly	Technical Assistant Construction Department/Payroll Clerk
Davis Ross	Historian (w/o compensation)
Lindsay Taglieri	Court Administrator (part-time)

D. DESIGNATE SCHOOL MARSHALS & SUBSTITUTES

Mayor Hoelscher offers the names of the following School Marshals; compensation for services is prescribed by Ordinance:

School Marshals

John Bagli (subst.)	Kathy Direse
Alison Campbell	Donna Guerrera
Tom Clarke	William Simmons (subst.)
Edward Colletti (subst.)	Doreen Tietz
Ed Delaney	Joan Turner (subst.)

E. DESIGNATE MEMBERS TO BOARDS/COMMISSIONS/AD HOC COMMITTEES

Mayor Hoelscher offers the following names to Boards, Commissions, Special Committees and to Ad Hoc Committees:

BOARDS & COMMISSIONS – 201				
BOARD		MEMBERS	BEGAN	TERM
Board of Adjustment		Mark Antonucci	2013	2014
		Karen Brady	2010	2014
Chapter 30A		Jin Cho	2013	2015
		Richard McLaughlin	1988	2016
		Stephen Martinez	1998	2016
7 Members 4 years		Michael Roth	1989	2016
<u>Clerk:</u> Marti Francis		Marilyn Simpson	2000	2014
		Allan S. Napolitano (Liaison)	2012	2014
2 Alternates 4 year	(a)	Marilyn J. Peoples	2013	2015
	(b)	John Powers	2013	2016
Environmental Commission		Peter Ardito	2006	2016
Chapter 15		Miriam Sloane	2000	2014
7 Members 3 year		Ann Lander	2013	2014
Mayor appointment		Theresa Hazelton	2014	2016
		Cindy Kennedy	2010	2016
<u>Clerk:</u> Marti Francis		Mary Ann Schran	2008	2016
		Councilwoman Ryan (Liaison/member)	2013	2014
Board of Health		Marylee Casamento	2011	2016
Chapter 8 M&C apptmt.		Robert Carbognin	2013	2015
7 Members 3 years		Neil Hess	2011	2016
<u>Secy:</u> Annie Mongelia		Howard Lipton	2009	2014
		Mary Oh	2011	2016
		John Szweda	2010	2015
		Scott Weiner	2009	2015
		Councilwoman Chung (Liaison)	2013	2014
Library		Judy Hunter	1996	2017
5 Members (5 years)		Susanne Hwang (Mayor)	2009	2018
Mayor 1 year		Ethel Johnson	1989	2018
School Superintendent 1 year		Carol Kiernan	2007	2015
		Courtney Reinfried (unexpired)	2014	2014
		Joanne Scalpello	1998	2017
		Bonnie Schulman	2013	2014
Planning Board *	(I)	A. Seymour-Jones	1964	2014
Chapter 30A	(II)	Richard McLaughlin	2005	2015
4 Members 4 year	(III)	Steven Lott	2013	2017
Mayor IV, 1 Member	(IV)	Thomas Clarke	2014	2017
2 year Mayor II	(IV)	Mayor Paul A. Hoelscher	1992	2015
1 Member Council	(IV)	Councilman Napolitano	2013	2014
Election III	(IV)	John Capazzi-Chair	1993	2015
Alternate (a)		Peter Ardito	2009	2015
	(b)	Philip Lee	2013	2014
<u>Clerk:</u> Marti Francis				
Recreation Commission		Paul Baly (unexpired)	2013	2014
Chapter 36		Siobhan Bailey	2013	2017
7 Members 5 year Mayor		Joseph Cho	2013	2017
<u>Clerk:</u> Michael Amdur		Betty Ann Niece (unexpired)	2014	2015
		Tom Gleason	2004	2018
		Brian Fitzgerald (unexpired)	2014	2014
		Steve Pacicco	2003	2016
		Councilwoman Ryan (Liaison/member)	2013	2014

AdHoc Appointments (Annual)
Historic Preservation Committee:

Ethel Johnson
Ingeborg Nebel
Davis Ross

F. DESIGNATE DOG WARDEN

Mayor Hoelscher offers the name of the Bergen County Animal Shelter as Dog Warden for the year 2014 at a fee of \$5923.28 payable in quarterly installments.

G. RESOLUTION: CONTINUANCE OF PETTY CASH FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that it approves continuing the Petty Cash Fund pursuant to provisions of NJSA 40:A5-21, not to exceed \$500.00 and that the Chief Financial Officer be authorized as the Fund Custodian; and **BE IT FURTHER RESOLVED** that the Treasurer be authorized to issue a check in the amount of \$500.00 to the Custodian of the Petty Cash Fund.

H. RESOLUTION: AUTHORIZE OFFICIAL DEPOSITORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Bank of America (Closter), PNC Bank (Northvale), Bank of New Jersey (Harrington Park), TD Bank (Norwood), Chase Bank (Norwood), Northern State Bank (Closter), NVE Bank (Closter), and New Jersey Cash Management Fund, be and are hereby designated as the official depositories of the Borough.

BE IT FURTHER RESOLVED that the herein-before listed financial institutions may be used as depository for the following accounts: Current Fund Savings and Checking Account, Capital Fund Savings and Checking Account, Trust Fund Savings and Checking Account, Unemployment Compensation Savings Account, Dog Revenue Savings and Checking Account, Payroll and Payroll Deduction Accounts, Affordable Housing Trust Fund, and Municipal Open Space Trust Account.

BE IT FURTHER RESOLVED that a copy of this Resolution with appropriate certifications thereto be furnished to all depositories herein-before named by the Borough Clerk.

I. RESOLUTION: AUTHORIZE DISBURSEMENT OF MONIES/PAYMENT OF CLAIMS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that, pursuant to NJSA 40A:5-17(b), the Borough of Harrington Park shall henceforth disburse monies or pay claims, approved in accordance with NJSA 40A:5-17(a), by check: (1) drawn on the Borough of Harrington Park, (2) signed by the Mayor, or in the absence of the Mayor, the Borough Council President; and the Borough Clerk or Deputy Borough Clerk in the absence of the Borough Clerk, and (3) countersigned by the Financial Officer, that is the Borough Treasurer, or in the absence of the Borough Treasurer, the Deputy Borough Clerk, or the designated Acting Borough Treasurer.

J. RESOLUTION: AUTHORIZE SECRETARY OF MUNICIPAL CORP.

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Borough Clerk or the Deputy Borough Clerk in the absence of the Borough Clerk is the Secretary of the Municipal Corporation, the custodian of personnel records as outlined in NJSA 40 & 40A and is the Certifying Officer of the Borough in processing local documents pertaining to the PERS and in particular with enrollment, retirement and withdrawal claims; the custodian

of the Employee Handbook and is responsible for other certifying requirements as directed by the Statutes of New Jersey.

**K. RESOLUTION: AUTHORIZE PAYROLL A/C CLERK OR TREASURER
TO SIGN CHECKS**

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that either Debra Rielly, Payroll Accounts Clerk or Judith Curran, Certified Financial Officer be authorized to sign all checks drawn on the Payroll Account and Payroll Deduction Account of the Borough of Harrington Park on deposit with the Bank of New Jersey.

**L. RESOLUTION: AUTHORIZE TAX ASSESSOR & COLLECTOR
TO FILE TAX APPEALS**

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that authorization is hereby given to the Tax Assessor to file Tax Appeals for and settlement for the purpose of correcting assessment errors on the 2014 Tax Rolls.

M. RESOLUTION: AUTHORIZE FEE FOR NOTICE OF MEETINGS

WHEREAS, Section 14 of the Open Public Meeting Act, Chapter 231, PL1975 permits the Public Body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually, and,

WHEREAS, said sum to cover the costs of providing such notice;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- 1) Each person who requests individual notice as required under the Act be mailed to him, shall pay annually to the Borough of Harrington Park, the sum of \$10.00 per year per Board, Council, Commission, etc., or an amount deemed by State Statute to cover the costs thereof.
- 2) The sum herein designated is subject to change upon adoption of a superseding Resolution by this body.
- 3) This Resolution shall take effect immediately.

N. RESOLUTION: DESIGNATE OFFICIAL NEWSPAPERS

WHEREAS, Section 3-d of the Open Public Meetings Act, Chapter 231, PL 1975 requires that certain notice of meetings be submitted to two newspapers, and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

- (1) **THE RECORD**, 150 River Street, Hackensack, NJ is hereby designated as the Borough's official newspaper to receive all notices of meetings as required under the Open Public Meetings Act.
- (2) **NORTHERN VALLEY PRESS** 69 Woodland Avenue, Westwood, NJ 07675,
- (3) **SUBURBANITE**, North Jersey Newspapers, 300 Knickerbocker Road, Suite 1200, Cresskill, NJ 07626, are hereby designated also to receive all notices of meetings required under the Open Public Meetings Act.
- (4) That the Regular Meetings to be held during 2014 are to be held at the time and on the date at the place shown on the Schedule of Meetings attached hereto which must be disseminated to the THE RECORD, NORTHERN VALLEY PRESS, SUBURBANITE and posted within seven (7) days following this meeting.
- (5) This Resolution shall take effect immediately.

O. RESOLUTION: SET INTEREST RATE FOR NONPAYMENT OF TAXES AND ASSESSMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that pursuant to Title 54:4-67 of the Revised Statutes of NJ, the Mayor and Council hereby fix the rate of interest to be charged for the non payment of taxes and assessments on or before the date when the same would become delinquent at the rate not to exceed 8% per annum on the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00.

BE IT FURTHER RESOLVED that after the 10 day grace period interest reverts back to the due date at the rate of 8% on the first \$1,500.00, etc.

P. DESIGNATE FIRE OFFICERS

Mayor Hoelscher offers the names of the following Fire Officers for the Borough of Harrington Park for the year 2014:

Chief – Richard Budinich	1 st Lt. – Frank Murphy
Assistant Chief – Douglas Roem	2 nd Lt. – Jesse Barragato
Captain – Robert McElroy	2 nd Lt. (jg) – Thomas Simpson, Jr.

Q. ENDORSE MEETING SCHEDULE FOR 2014

Mayor’s Announcement: “In compliance with the Open Public Meeting Law, PL1975, c. 231, a schedule of Regular Meetings of the Mayor and Council; Board of Health; Recreation Commission; Planning Board; Board of Adjustment; Library and Environmental Commission has been posted on the Official Bulletin Board in the Municipal Center, copies have been emailed to THE RECORD, SUBURBANITE and NORTHERN VALLEY PRESS.” No confirmation is necessary. Official meetings are listed at the end of the agenda.

R. ENDORSE EMERGENCY MANAGEMENT COMMITTEE

Mayor Hoelscher offers the names of the following individuals to Emergency Management Committee (as per law) for one-year terms, expiring 12/31/14:

Paul A. Hoelscher	Mayor
Michael Hunken	Emergency Management Coordinator
Chief Albert Maalouf	Chief of Police
Ann H. Bistriz	Borough Clerk/Administrator
Mark Kiernan	Asst. Emergency Management Coordinator; Supt. of D.P.W.
Richard Budinich	Fire Chief
Christopher Wood	Ambulance Corps Captain
Louis Apa	Borough Sanitarian
Dr. Adam Fried	Superintendent Harrington Park School
Peter Ardito	Environmental Commission
Michael J. Neglia, P.E.	Borough Engineer
President/Borough Council	TBA
Peggy Andrews	United Water Resources (Utility)
Vacancy	Radiological Officer

S. ALLIANCE NAME MEMBERSHIP LIST

Mayor Hoelscher offers the Municipal Alliance members- 2014. No confirmation is necessary.

Chief Albert Maalouf	49 LaRoche Avenue	Chief of Police
Dept. Chief James Hayden	“	Municipal Alliance Chairperson
Patrolman Robert Murphy	“	DARE Officer
Councilman Jordan Pedersen	85 Harriot Avenue	Council Liaison

Lori Anders	CCHP	Church Administrator
Rev. Diane Rhodes	St. Andrew's Church	Clergy
Rev. Bryan Adamcik	Our Lady of Victories	Clergy
Bruce Sabatini	NVRHS	Regional High School
Joanne Scalpello	Resident	Public Member
Nancy Scheffler	"	"
Thomas Hackett	"	Senior Citizen
Mayor Paul A. Hoelscher	85 Harriot Avenue	Governing Body
Dianne Smith	191 Harriot Avenue	Board of Education, Pres.
Dr. Adam Fried	"	Supt. of HP School
Jessica Nitzberg	"	Principal HP School
Annie Mongelia	"	HSA/HP School
Judge Roger Hauser	85 Harriot Avenue	Court
Patrick McHugh	Resident	Civic Assoc.-Lions Club
N/A		Chamber of Commerce
N/A		Labor Union
Ann Bistriz	85 Harriot Avenue	Media/Clerk's Office

T. PAYMENT OF BILLS/CURRENT FUND DISBURSEMENTS, January 5, 2014

Petty Cash	\$500.00
To reinstate petty cash	
NJHSBP/State of NJ Health Benefits	\$37,423.22
Interborough Radio	\$14,360.00
Northern Valley Regional High School	\$622,761.25

**U. RESOLUTION ADOPTING TEMPORARY BUDGET
BOROUGH OF HARRINGTON PARK
2014 TEMPORARY BUDGET**

WHEREAS, it is the requirement of N.J.S. 40A:4-19 for every municipality to adopt temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the 2014 Budget, and

WHEREAS, the Borough of Harrington Park will make expenditures prior to the adoption of the 2014 Budget, applicable to the aforesaid budget:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the following shall constitute the 2014 Temporary Budget appropriations:

GENERAL

APPROPRIATIONS

OPERATIONS

AMOUNT

GENERAL GOVERNMENT

Administrative and Executive:	\$
Salaries and Wages	17,351.00
Other Expenses	8,614.00
Financial Administration:	
Salaries and Wages	21,897.00
Other Expenses	2,368.00

Assessment of Taxes:	
Salaries and Wages	5,416.00
Other Expenses	821.00
Collection of Taxes:	
Salaries and Wages	10,644.00
Other Expenses	1,378.00
Legal Services and Costs:	
Other Expenses	9,108.00
Municipal Court:	
Salaries and Wages	4,199.00
Municipal Ct. Adm./Boro Norwood	6,701.00
Other Expenses	550.00
Engineering Services and Costs:	
Other Expenses	3,150.00
Public Buildings and Grounds:	
Other Expenses	3,333.00
Municipal Land Use:	
Planning Board:	
Salaries and Wages	262.00
Other Expenses	1,496.00
Board of Adjustment:	
Salaries and Wages	1,063.00
Other Expenses	406.00
Environmental Commission:	
Salaries and Wages	179.00
Other Expenses	86.00
Insurance:	
Hospitalization and Major Medical	102,374.00
FIRE & SAFETY:	
Other Expenses	10,514.00
Fire Company	7,596.00
Office of OEM	3,675.00
Hydrant Service	24,934.00
Fire Prevention	523.00
Police:	
Salaries and Wages	396,829.00
Other Expenses	14,227.00
9-1-1 Interlocal Agreement	13,433.00
Reverse 911 Agreement	1,355.00
2009 Municipal Alliance	3,123.00
Grant/D.A.R.E. Program	
State Uniform Construction Code:	
Construction Official:	

Salaries and Wages	19,223.00
Other Expenses	1,378.00
STREETS AND ROADS:	
Road Repair and Maintenance:	
Salaries and Wages	171,118.00
Other Expenses	12,061.00
Sewers:	
Other Expenses	131.00
SANITATION:	
Garbage and Trash Removal: Contractual	40,007.00
Bergen County Sewer Authority Share of Costs	91,223.00
Bergen County Landfill Dumping Fees:	
Other Expenses	34,575.00
Health and Welfare:	
Board of Health:	
Salaries and Wages	4,139.00
Other Expenses	2,687.00
Salaries & Wages	179.00
Other Expenses	86.00
Parks and Recreation:	
Other Expenses	6,955.50
Maintenance of Free Public Library	83,083.00
Unclassified:	
Gasoline	12,031.00
Electricity	4,701.00
Telephone and Telegraph	5,840.00
Natural Gas	2,417.00
Street Lighting	11,378.00
Fire Hydrant Service	22,534.00
Water	2,289.00
STATUTORY EXPENDITURES:	
Social Security System (O.A.S.I.)	22,575.00
Public Employees Retirement System	30,740.00
Police and Firemen's Retirement System of NJ	52,856.00
DEBT SERVICE:	
Payment of Bonds	400,000.00
Interest on Bonds	29,000.00
Green Trust Loan/Principal and Interest	9,101.50
COUNTY TAXES:	515,676.00
COUNTY TAXES: COUNTY OPEN SPACE	5,509.00
TEMPORARY BUDGET TOTALS:	

TOTAL OPERATIONS: (Salaries & Wages; & Other Expenses) Statutory expenses above included	1,365,833.50
STATUTORY EXPENDITURES: (above)	106,171.00
STATUTORY EMPLOYER SHARE Due APRIL 1, 2014	419,086.00
DEBT SERVICES:	438,101.50
COUNTY TAXES:	515,676.00
COUNTY OPEN SPACE	5,509.00

V. RESOLUTION APPOINTING RISK MANAGER

WHEREAS, the Borough of Harrington Park is a current member of the Bergen County Municipal Joint Insurance Fund, and;

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant, and;

WHEREAS, the Borough of Harrington Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund, and;

WHEREAS, the judgmental nature of the duties of Risk Management Consultant renders comparative bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Harrington Park does hereby appoint Brian H. Eifert, Eifert, French and Company, 86 County Road, Tenafly, N.J. as its Risk Management Consultant for a one-year term effective January 1, 2014 and;

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a Risk Management Consultant's Agreement and to cause a notice of this decision to be published according to state statutes, and;

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Brian H. Eifert and to the Bergen County Municipal Joint Insurance Fund.

W. RESOLUTION APPOINTING A MUNICIPAL HOUSING OFFICER

WHEREAS, the Borough of Harrington Park has determined that there is a need to appoint a Municipal Housing Officer; and

WHEREAS, there is sufficient funding per the salary ordinance and the Chief Financial Officer has certified that there are sufficient funds to pay for such official.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park, County of Bergen, State of New Jersey, as follows:

1. Marti Francis shall be appointed as Municipal Housing Official for the Borough of Harrington Park as a new responsibility within the scope of her employment as Planning Board Secretary, starting as of January 1, 2014, for a term of one (1) year; and
2. Ms. Francis shall be paid the hourly rate she currently receives as Planning Board Clerk.

X. APPOINTMENT OF DEPUTY MUNICIPAL REGISTRAR

WHEREAS, the Borough of Harrington Park is required by law, NJS 26:8-1.1 to appoint a Deputy Registrar of Vital Statistics; and

WHEREAS, New Jersey statutes, require and authorize the municipality to appoint such officials; and

WHEREAS, William McGuire is a New Jersey Certified Municipal Registrar; and

WHEREAS, William McGuire will provide this service without compensation on an as-need basis; and

NOW THEREFORE, BE IT RESOLVED, the Mayor has offered the name of William McGuire to serve in the capacity as Deputy Registrar of Vital Statistics for the Borough of Harrington Park.

**Y. EXECUTION OF CONSULTING/GRANT SERVICE AGREEMENT
CAPITAL ALTERNATIVES CORPORATION**

WHEREAS, the Borough of Harrington Park has chosen to enter into a Consulting/ Grant Service Agreement to obtain possible future grants for municipal projects; and

WHEREAS, Capital Alternatives Corporation has the Borough of Harrington Park with a Consulting/ Grant Agreement and other required documentation; and

WHEREAS, the professional service rates shall have been determined to be 8% for grants of \$500,000 or less and 6% for grants over \$500,000.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Clerk are authorized to execute the Consulting/Grant Service Agreement.

Z. RESOLUTION: BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

WHEREAS, the Bergen County Department of Health Services (“BCDHS”) has been established for the purpose of providing health services to municipalities and citizens of the County of Bergen in accordance with the Local Health Services Act, N.J.S.A. 26:3A2-1, et seq.; and

WHEREAS, the Borough of Harrington Park desires to contract for the furnishing of health services of a technical and professional nature to be rendered by the BCDHS; and

WHEREAS, said Agreement would be for the two (2) year period January 1, 2014 to December 31, 2015; and

WHEREAS, the Chief Financial Officer of the Borough has certified that funds are available for this purpose in the amount of \$6000.00 for the year 2014.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that Mayor Paul A. Hoelscher and Borough Clerk Ann H. Bistriz are hereby authorized to execute an Agreement for public health services for the two (2) year period of 2014-2015 with the County of Bergen.

AA. RESOLUTION: SUPPORTING MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, law enforcement officials also have a responsibility to provide for preparedness against natural emergencies such as floods, hurricanes, earthquakes, major storms, etc., man-made causes. Civil unrest, and civil disobedience such as riots, strikes,

jail or prison riots, train wrecks, aircraft crashes, major fires, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A: 9-40.6, and

WHEREAS, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Harrington Park to participate in mutual aid plan and rapid deployment force in accordance with the plan as submitted by the Bergen County Chief's Association.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park that the Police Department of the Borough of Harrington Park under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal services agreement with all municipalities in the County of Bergen in order to put into place the mutual aid plan and rapid deployment force, and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor.

AB. RESOLUTION: TO AFFIRM THE BOROUGH OF HARRINGTON PARK CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Harrington Park to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the Mayor and Council of the Borough of Harrington Park has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Harrington Park Mayor and Council that:

Section 1: No official, employee, appointee or volunteer of the Borough of Harrington Park by whatever title known, or any entity that is in any way a part of the Borough of Harrington Park shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Harrington Park's business or using the facilities or property of the Borough of Harrington Park.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Harrington Park to provide services that otherwise could be performed by the Borough of Harrington Park.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes

of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator in conjunction with the governing body shall update written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator in conjunction with the governing body shall update written procedures that require all officials, employees, appointees and volunteers of the Borough of Harrington Park as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator in conjunction with the governing body shall establish a system to monitor compliance and shall report at least annually to the Mayor and Council the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Harrington Park. This communication shall include a statement from the Mayor and Council expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Harrington Park's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Harrington Park in order for the public to be made aware of this policy and the Borough of Harrington Park's commitment to the implementation and enforcement of this policy.

AC. ENDORSE HOLIDAY SCHEDULE FOR 2014-BOROUGH HALL DEPARTMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that as per the Employee Handbook, the following (13) holiday dates have been scheduled for the year 2014 with the Municipal Building closed to the public:

HOLIDAY SCHEDULE 2014

NEW YEAR'S DAY	(1)	WEDNESDAY, JANUARY 1
MARTIN LUTHER KING, JR. DAY	(2)	MONDAY, JANUARY 20
PRESIDENT'S DAY	(3)	MONDAY, FEBRUARY. 17
GOOD FRIDAY	(4)	FRIDAY, APRIL 18
MEMORIAL DAY	(5)	MONDAY, MAY 26
INDEPENDENCE DAY	(6)	FRIDAY, JULY 4
LABOR DAY	(7)	MONDAY, SEPTEMBER 1
COLUMBUS DAY	(8)	MONDAY, OCTOBER 13
VETERAN'S DAY	(9)	TUESDAY, NOVEMBER 11
THANKSGIVING	(10)	THURSDAY, NOVEMBER 27
	(11)	FRIDAY, NOVEMBER 28
CHRISTMAS	(12)	THURSDAY, DECEMBER 25
	(13)	FRIDAY, DECEMBER 26

2014 DIRECTORY OF OFFICIALS – BOROUGH OF HARRINGTON PARK

<u>TITLE</u>	<u>NAME</u>	<u>BEGAN</u>	<u>TERM</u>
Administrator	Ann H. Bistriz	2013	2014
Assessor	Ray Damiano	1980	T
Assessment Search Officer	Ann H. Bistriz	2010	2014
Board of Adjustment Clerk	Marti Francis	2010	*
Board of Health Sec'y.	Annie Mongelia	2011	*
Borough Clerk	Ann H. Bistriz	2012	2014
Building Inspector	Joseph Zavadino	2013	*
Building Sub-Code Official	Joseph Zavadino	2011	T
CFO	Judith Curran	2013	2017
Chief of Police	Chief Albert Maalouf	2011	*
Code Enforcement Official	Frank Valenzuela	2014	*
Construction Code Official	Joseph Zavadino	2011	2014
Construction Department Technical Assistant	Debra Rielly	2011	*
Court Administrator	Lindsay Taglieri	2005	T
Department of Public Works Foreman	Kevin Murphy	2008	*
Department of Public Works Superintendent	Mark Kiernan	1992	*
Deputy Court Clerk	Janet Gallagher	2009	*
Deputy Registrar Vital Statistics	William McGuire	2008	*
Electrical Inspector	Frank Dyer	2013	2017
Elevator Inspector	State of New Jersey	1997	*
Emergency Management Officer	Michael Hunken	2010	2015
Environmental Commission Sec'y.	Marti Francis	2012	*
Fire Chief	Richard Budinich	2013	2014
Fire Prevention Marshal	Thomas Simpson	2003	*
Fire Protection Inspector	Joseph Zavadino	2001	T
Health Officer	Louis Apa	1976	*
Historian	Davis Ross	2005	*
Local Assistance Director	County of Bergen	2008	*
Newsletter Editor	Ann H. Bistriz	2006	*
Nurse	Gail Poling	2014	*
Registrar Vital Statistics	Ann H. Bistriz	2010	2014
Payroll Clerk	Debra Rielly	2013	*
Planning Board Clerk	Marti Francis	2010	*
Plumbing Inspector	Giuseppe LaMastra	2008	T
Recreation Secretary	Michael Amdur	2011	*
Right to Know Officer	Ann H. Bistriz	2013	*
Tax Assessor Sec'y.	Annie Mongelia	2011	*
Tax Collector/Tax Search Officer	Judith Curran	2013	2017
Zoning Officer	Joseph Zavadino	2011	*

* ***Yearly Appointment***

T Tenure

**2014
SCHEDULE OF MEETINGS**

Mayor and Council meetings are to be held at the Municipal Center, 85 Harriot Avenue (Harrington Park School-emergency only), Harrington Park, New Jersey. Unless noted otherwise, **meetings are held at 7:00 PM.**

MAYOR AND COUNCIL	Agenda	Regular
January	13	21 (Martin Luther King, Jr. Day 1/20)
February	10	18* (Presidents' Day is 2/17)
March	10	17
April	14	21
May	12	19
June	9	17* (HP Graduation 6/16)
July	14	21
August	11	18
September	8	15
October	14*	20 (Columbus Day 10/13)
November	10	17
December	8	15

Budget Meetings to be announced

NOTE: * Reflects changes due to holidays.

The following meetings are held at the Municipal Center, and begin at 8 p.m. except: **Board of Health meets at 7:30pm; and the Library Board meets at the Library at 7:30 p.m.**

MONTH	BOARD OF ADJ. (4 TH Wed)	ENVIRON. COMM. (1 ST Wed)	BOARD OF HEALTH (1 ST Mon)	LIBRARY BOARD (1 ST & 3 RD Wed)	PLAN. BOARD (2 ND Tues)	RECREATION COMMISSION (3 RD Wed)	MUNICIPAL COURT (5:30PM) (2 ND Wed)
January	22	8*	13*	15	14	15	8
February	26	5		5/19	11	19	12
March	26	5	3	5/19	11	19	12
April	23	2		2/16	8	16	9
May	28	7	5	7/21	13	21	14
June	25	4	2	4/18	10	18	11
July	23	2	---	2/16	8	16	9
August	27	6	---	5/20	12	20	13
September	24	3	8*	3/17	9	17	10
October	22	1	---	1/22	TBA	15	8
November	19*	5	3	19	11	19	12
December	17*	3	---	17	9	17	10

*Meeting dates changed due to holidays

NOTE: For meeting changes, etc., please see the Borough Clerk's office to comply with the State requirement to allow for 48-hours notice to the public of such a change.

Notice of the above meetings has been mailed to THE RECORD, NORTHERN VALLEY PRESS, and THE SUBURBANITE.

I hereby certify the foregoing to be a true copy of an announcement approved by the Mayor and Council of the Borough of Harrington Park at the Reorganization Meeting held on January 5, 2014.

Ann H. Bistriz
Borough Clerk/Administrator