

REGULAR AGENDA MEETING MINUTES

Mayor and Council

Borough of Harrington Park, New Jersey

August 10, 2015

(PAH) Call Meeting to Order

Time: 7:01pm

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
RUTIGLIANO(MRUT)	x	
RYAN (MR)		x
PEDERSEN (JP)	x	
CHUNG (JC)		x

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Gregory Polyniak, Neglia Engineering (GP)

(PAH) Suspension of the Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) 2 Recipients of the Girl Scouts of America Gold Award

Kourtney Mendello

Esther Choi

PAH stated this is the best part of his job. He and the Council are very proud of the accomplishments of all the Scouts in the Borough. He especially proud of the two young women honored this evening. The Gold Award is very difficult to achieve. In addition both girls are attending prestigious colleges in the fall. Ms. Mendello whose project was involved with the Harrington Park Green Team helped create a cold frame and utility shed that would allow the students to cultivate plants and vegetables all year, will be attending Lehigh University. Ms. Choi worked with a reading and education program for Korean students to enable a smooth transition into the public school systems by the creation of a story book. Ms. Choi will be attending Princeton University.

Proclamations were read for each scout and designated August 11, 2015 as Michelle Mendello Day in Harrington Park and August 12, 2015 as Esther Choi Day in Harrington Park.

Mrs. Mendello spoke to the public expressing her pride in both girls' accomplishments and how hard they worked to achieve a difficult goal. Both girls met when they were Daisies and stayed friends and focused on Girl Scouts and their education all the way through high school and now they will both be attending very prestigious colleges.

(PAH) Meeting Open to the Public

Motion GE

Second JP

Vote AIF

No public wished to speak

Mr. Polyniak provided Council with the Borough's monthly engineering report.

- Swim Club Crossing is now complete and sod will be placed at the corners in September.
- Riverside Cooperative should start paving on Tuesday, August 12, 2015-weather permitting.
- Lighting Project at Highland will require approval from Council to allow the installation of a slightly different light fixture that will provide the same amount of service. Original fixture is not available at this time.
- Lynn Street Paving Bids were very high and Neglia recommends that the Borough reject all bids received and change the scope of the project.

Chief Maalouf was present to discuss accreditation and Power DMS

Chief discussed the costs associated with this program and whether or not it is essential for the department. Power DMS is required as part of accreditation. Even if Council decided not to move forward with Accreditation, Power DMS provides better directives and a more organized method of assignments and records for the department. Chief will provide exact cost figures to Councilman Evanella. Cost to install the system is \$3900 by the Rodgers Group. This system is also beneficial if there is a question in protocol.

AN felt the Power DMS provides a sense of accountability at a relatively low cost.

Accreditation of the Police Department is a process once it starts. The Rodgers group does not purposely try to instill additional costs on the Borough. They do try to work with the department has and make improvements accordingly. The Police Department is annually inspected by the State, so the accreditation process works within those parameters.

The state is sent out guidelines for body cameras. The Chief is reviewing them with Sgt. Murphy. State will provide some funding but exact amounts have not been provided. All new police vehicles have to be equipped with cameras.

Chief will be having the new cars on the road within the next few weeks, once the light bars are installed. AN would like to know when the vehicles will be available to be used by the Fire Marshal and Building Department. The Chief will advise when ready.

(PAH) Meeting Closed to the Public

Motion GE

Second JP

Vote AIF

(PAH) Return to the Regular Order of Business

Motion GE

Second JP

Vote AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

(MRUT) Annual Tonnage Report Resolution Addendum A

Motion MRUT

Second JP

No Discussion

Roll Call AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

United Water will be working on Lynn Street in October with minimal disruption to the residents

COAH-Mr. Dineen filed our COAH position on behalf of the Borough and we were granted 5 months in which to respond. Mr. Dineen, Mr. Hakim, Ms. Price and staff and Mrs. Bistriz were all thanked for producing a very thorough report.

HP School-Mr. Lechte has reached out to PAH to set up a Student Government Take-Over at an October meeting.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

Building Department-up \$3000 over 2014 (approx. \$15,000)

Fire-17 calls, 2 drills, 2 inspections, Attended CSX program with County Exec Tedesco in Paramus.

(GE) Police, Municipal Court, Personnel

(MRUT)DPW, Building & Grounds, Sanitation/Recycling

Will start discussion of DPW contract after vacation

(MR) Board of Health, Environmental Commission

(JP) Finance, Admin. & Exec., Grants

(JC) Recreation Commission, Liaison to Board of Education, Public Information

(ALB) Borough Clerk/ Administrator

Community Development Resolutions for Senior Activities and Van Driver

Shared Service with Haworth

Resolutions for Renewal of Membership Bergen County Joint Insurance Fund

Highland Lighting Project

MRUT made motion to approve the lights as long as everything was approved by the Borough Attorney and Engineer. Second by GE. No discussion-AIF

Lynn Street Road Paving Bids-Borough Attorney will review and Neglia will provide a change in the scope of the project to go back out to bid for the fall or early spring 2016.

Riverside Cooperative Road Paving Project

Paving will start week of August 17th.

September 14, 2015 Meeting (Reschedule)

ALB will not be able to attend and has requested a change in date or hold only one meeting in September. Council will discuss at next meeting when a full council is present. September 21, 2015 will be the Historic Document presentation from the County.

Old Business

(GE) Repair of Pillars at the Nutshell

Mr. Trivedi has explained that the repair of the pillars can be funded by the Municipal Open Space fund. An estimate of \$3600 has been received from Mr. Falkenstern.

(JP) Kunjesh Trivedi-Qualified Purchasing Agent-Addendum B

JP explained the benefits of a QPA which will allow the Borough to accept proposals on projects that fall under the threshold of \$40,000. Money will be saved since the Borough Attorney would not have to create a bid package. The QPA can decide to advertise in the official newspaper or just on the Borough website. Also smaller projects may be expedited in a quicker manner. The State of New Jersey recommends as part of the Best Practices Program municipalities should appoint a QPA. Mr. Trivedi holds this certification and would not have to go through the education process.

Motion JP

Second GE

No discussion
Roll Call Vote-AIF

New Business

(PAH) Sample Drone Ordinance (Township of Long Beach)

Drones have been seen flying on LaRoche Avenue. PAH would like to be proactive and place some form of enforcement in place. The State has not passed anything yet; a sample resolution from Long Beach was distributed.

Brookside Village-Resale Cap Request

Letter has been received requesting Brookside to change their calculation of resale.

Planning Board Master Plan Amendment-Hakim Associates

Zoning recommendations will be made from Planning Board for the 200 Old Hook Road area to enable a more modern, more appropriate type of development in the area.

(AN) Council should review the submission from the Fire Department for consideration of the creation of a Fire Alarm Ordinance. PAH added that AN should reach out to the department regarding the clearing of hydrants on property as well.

(GE) In jest, Councilmen GE offered a Resolution of Condolences to Mrs. Hoelscher for 50 years of Marriage to Mayor Hoelscher. Councilman Rutigliano Seconded. PAH noted he met his wife in Art History while he was President of their College class. PAH thanked Council.

Adjournment-Time:8:08pm

Motion: JP

Second:MRUT

Vote:AIF

Addendum A
RESOLUTION
TONNAGE GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102., has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs, and

WHEREAS, The New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2014 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Borough of Harrington Park hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mark Kiernan to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Addendum B
Resolution

Appointment of Qualified Purchasing Agent

WHEREAS, the Borough of Harrington Park has determined that it is in the best interests of the Borough of Harrington Park to secure the services of a certified Qualified Purchasing Agent as defined and permitted by the New Jersey statutes for the purpose of expediting the financial obligations of the Borough in soliciting quotes and awarding contracts avoiding additional costs and fees;

WHEREAS, the Mayor and Council have appointed Kunjesh Trivedi as Chief Financial Officer for the Borough of Harrington Park;

WHEREAS, the Mayor and Council have determined that Kunjesh Trivedi is certified and licensed as a Qualified Purchasing Agent and the Mayor has offered the name of Kunjesh Trivedi to be appointed as Qualified Purchasing Agent for the Borough of Harrington Park;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that it hereby appoints Kunjesh Trivedi as Qualified Purchasing Agent (QPA) upon the following terms and conditions;

1. The QPA shall be responsible only for soliciting proposals for contracts under the State authorized threshold and not for bidding those contracts which exceed the threshold;

2. The QPA shall refer to the Borough attorney any and all questions that may relate to "pay to play", qualifications of proposals and determinations of bid threshold amounts;

3. The understanding is that the QPA shall be used to make more efficient the Borough's ability to obtain proposals and award contracts not to prepare specifications and notices for public bidding;

4. The Mayor and Council retain the right to determine, regardless of threshold, whether certain contracts for services and products shall be bid and retain the right to award such contracts directly;

5. The QPA shall be paid the sum of money as reflected in the salary ordinance;