

**Harrington Park Recreation Committee  
Minutes of Meeting  
Wednesday, July 15, 2015**

**COMMISSION**

Siobhan Baily	Present
Paul Baly	Present
Lynne Cappelmann	Present
Charles Degruccio	Present
Brian Fitzgerald	Present
Thomas Gleason	Present
Steve Paciccio	Not Present

Town Council Liaison: Joon Chung Present

Secretary: Carolyn Lee Not Present

Meeting called to order at 8:10 PM

**1. ANNOUNCEMENTS**

Call to order. In compliance with the Sunshine Act of 1975, adequate notice of this meeting was made.

**2. ITEMS FROM THE PUBLIC**

No Items from the Public.

Eagle Scout fishing line project may be presented at August meeting.

**3. ADMINISTRATIVE ITEMS**

**a. Minutes**

Approval for minutes from June meeting tabled until August meeting.

**4. UPDATES**

**a. Finance and Budget**

- n/a

**b. Field Maintenance**

- n/a

**c. Field Requests**

**i. Muggeo**

- Club Team has been playing at Pondsider. Charlie will send him an interim bill and let him know a true-up is coming.
- ii. Columbus for wedding**
  - Long time resident who lives near Columbus asked about using it for a wedding. This is HP park space. Joon or Tom will reach out to find out what this entails.
- d. School Coordination**
  - n/a
- e. Grants**
  - n/a
- f. Sports Coordination**
  - n/a
- g. Town Day (September 12, 2015)**
  - Lynne and Joon are working with Funtime Entertainment for the rides.
  - They are working to get some rides that are appropriate for older, elementary school kids.
  - Trackless Train will be included again this year as it seems to be very popular with toddlers.
  - OLV has agreed to lend tables. Will follow up for 20-30 chairs.
  - Wristband price will stay at \$5 this year.
  - Town Day will be 12-4pm on Saturday and, if rained out on Saturday, then 1-4pm on Sunday
  - Donation letters were sent. Joon has asked KJ and the Mayor to reach out to some of their contacts too.
- h. Town Programs (n/a for 7/15)**
- i. Park & Playground Maintenance**
  - i. Highland Bathroom Plans**
    - Brian got an estimate of \$5,200 to replace the two bathroom doors. This includes doors, self closers and the handles/locks. The current doors cannot be used and need to be replaced. Brian found a time lock with a key pad and an override key. This could be used to set up the doors to be open every day.
    - The Chief of Police has requested that we not open the doors all day and continue to have the coaches open and close them around scheduled sporting events at the field.
    - Brian is going to look into some other locking options as we had been looking for a timed lock that didn't need any other intervention.
    - Current requirement is for a door that the coaches can open at the start of a practice/game and lock at the end.

## **5. PROJECTS**

- a. Flooding at Highland Field 3 Hut**
  - Mark installed the drain and patched the cut in the path. Drain has been tested in a rain storm and performed well. Next step is new door.
- b. Sprinkler System**

- Brian got some more quotes as well as an estimate to cover some additional non-soccer field portions of lower Highland (right field of #3 and space between #1 and #2 infields).

**c. Timer for Hut Door Lights**

- Timer was installed and is currently turning hut door lights on every night.

**d. Walking Path Lighting Plan Status**

- Contract has been awarded and project completion is expected before Town Day (Sept. 12, 2015).

## **6. NEXT MEETING**

Next regularly scheduled meeting is Wednesday, August 19, 2015 at 8:00PM.

Meeting adjourned at 8:54PM.