



DEPARTMENT OF POLICE
49 LaRoche Avenue
HARRINGTON PARK, NEW JERSEY 07640
COUNTY OF BERGEN



ROBERT MURPHY
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FIREARMS APPLICANT INSTRUCTIONS

FARS Application Procedures

- **The firearms application process is now electronic. Please follow the below instructions for the Firearms Reporting System.**
- **This entire process is applicant driven. Please be sure that all the information that you enter into the application is correct. Specifically, phone numbers, email addresses, and ORI# NJ0022400.**
- You will receive automated emails from the FARS system throughout the process.
- **Step 1:** Go to the website <https://njportal.com/NJSP/fars>
- **Step 2:** Click on the orange button that says Online STS 033 Form.
- **Step 3:** Enter the ORI for the HARRINGTON PARK Police Department: NJ0022400 then click “Continue” and complete the entire application process.
 - o Please advise the references that you list in the FARS system. The FARS system will automatically email them to complete the questionnaire. These questions are completed online, so your reference can answer them from any device with an Internet connection.
 - o Please print a copy of all documents for your records.
- **Step 4:** Once your application and the background investigation have been completed you will be notified by a Harrington Park Police Officer. An email from the NJSP will follow containing instructions and your documents. The Payment will need to be submitted at this time. Each Pistol Purchase Permit is \$25, FID Card is \$50, and Concealed Carry Weapon Permit is \$150. All payments are to be made by check, payable to the Borough of Harrington Park.
- For Concealed Carry Weapon permits visit the link below and follow the directions listed in Step 3.
 - o <https://www.njportal.com/NJSP/ConcealedCarry/>